

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 17, 2011
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 3, 2011:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to two (2) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Dams Study Presentation. Presentation by Gary Burk, president of the Friends of the Shiawassee River, regarding potential modification of the 3 dams located on the river within the City limits.

PUBLIC HEARINGS

1. Obsolete Property Rehabilitation Exemption. Conduct a Public Hearing to receive citizen comments regarding application from John Hankerd for an Obsolete Property Rehabilitation Exemption Certificate for the property at 116 West Exchange Street.
2. Industrial Facilities Exemption Certificate. Conduct a Public Hearing to receive citizen comment regarding the application of Ruess Winchester, Inc. for an Industrial Facilities Exemption Certificate for real property improvements at 705 McMillan Avenue.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

Project Status Report

CONSENT AGENDA

1. First Reading and Set Public Hearing – Ordinance Amendment. Conduct First Reading and set a public hearing for November 7, 2011 to receive citizen comment regarding proposed ordinance amendment to add Chapter 8, Buildings and Building Regulations, Article VIII, *Registering Abandoned and Foreclosed Homes*, Sections 8-160 through 8-176 to the Code of Ordinances of the City of Owosso, Michigan and rename current Articles VIII and IX as Articles IX and X respectively.
2. Set Public Hearing –Industrial Facilities Exemption Certificate. Set a Public Hearing for November 7, 2011 to receive citizen comment regarding the application of Midwest Bus, Inc. for an Industrial Facilities Exemption Certificate for real property improvements at 1070 Aiken Street.
3. Set Public Hearing – Parks Plan Update. Authorize setting a public hearing for Monday, November 21, 2011 to receive citizen comment on the proposed 2011 Parks and Recreation Plan Update.
4. Change Order. Approve change to the purchase order with Sumbera Excavating for additional curb and gutter for the 2011 Curb and Gutter Program in the amount of \$6,006.83.
5. Payment Authorization. Authorize Final Payment to Sumbera Excavating for work completed on the 2011 Curb and Gutter Program in the amount of \$119,968.25
6. Warrant No. 430. Accept Warrant No. 430 as presented.
7. Check Register. Receive and approve the Check Register for September 2011.
8. Revenue & Expenditure Report. Accept the September 2011 Revenue & Expenditure Report.

ITEMS OF BUSINESS

1. City Manager Goals Discussion. Discuss setting goals for the City Manager for the 2011-2012 fiscal year (continued from the meeting of October 3, 2011).
2. Publicly Funded Health Insurance Contribution Act. Discuss options regarding the limits on public employer funding of health benefits (SB 7/PA 152 of 2011).

COMMUNICATIONS

1. Gary Palmer, Building Official. September 2011 Building Department Report.
2. Gary Palmer, Building Official. September 2011 Code Violations Report.
3. Michael T. Compeau, Public Safety Director. September 2011 Police Department Report.
4. Michael T. Compeau, Public Safety Director. August/September 2011 Fire Department Report.
5. Owosso Planning Commission. Minutes of the Meeting of September 26, 2011.
6. Owosso Main Street/Downtown Development Authority. Minutes of Meeting of October 5, 2011.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, November 7, 2011

BOARDS AND COMMISSIONS OPENINGS

Historical Commission, term expires 12-31-2011

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

OWOSSO CITY COUNCIL

OCTOBER 3, 2011

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK
OPENING PRAYER: PASTOR RODGER DEVORE
FIRST CHURCH OF THE NAZARENE
PLEDGE OF ALLEGIANCE: PAUL HEIMNICK
PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch,
Councilpersons Thomas B. Cook, Michael J. Erfourth, Christopher T.
Eveleth, Joni M. Forster, and Gary W. Martenis.
ABSENT: None.

APPROVE AGENDA

Motion by Councilperson Cook to approve the agenda with the following changes:

Move Consent 11. Bid Award to Item of Business 3.
Add Consent Item Set Public Hearing – Industrial Facilities Exemption.
Add Item of Business 2. Grant Acceptance.
Add Item of Business 4. Executive Session.

Motion supported by Councilperson Eveleth.

Voice Vote.

6 ayes, 1 nay. Motion passes.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 19, 2011

Motion by Councilperson Eveleth to approve the Minutes of the Regular Meeting of September 19, 2011 as presented.

Motion supported by Councilperson Martenis and concurred in by unanimous vote.

SPECIAL PRESENTATIONS

AMOS GOULD OUTSTANDING CITIZEN AWARD

Mayor Frederick presented the 1st annual Amos Gould Outstanding Citizen Award for 2010 to Lorraine Weckwert for all of her efforts improve the community throughout the years, including her work with the schools, Owosso Community Players, Owosso Friends and Neighbors and in the downtown.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Gordon Pennington, 417 East Oliver Street, thanked the Council for their efforts to improve the City. He said he felt Owosso was on the rise.

Councilperson Cook commended Mrs. Weckwert for her work in the community and her selection as the City's Outstanding Citizen for 2010. He also announced two meetings that will be held this week: a sub-regional planning meeting on Wednesday at 8:30 a.m. at the Readiness Center in Corunna and a meeting of the Friends of the Shiawassee River to discuss the future of the three dams in town on Thursday at 6:00 p.m. in City Hall. Lastly he announced the launch of Common Place in Owosso. Common Place is a website that serves as a platform to encourage communication among neighbors and community members.

CITY MANAGER REPORT

City Manager Crawford announced the receipt of three grants: the COPS grant for the employment of a police officer for a period of 3 years valued at \$207,000, a grant for the purchase of 30 trees from Consumers Energy, and a grant for LED lighting in the downtown valued at \$40,000.

CONSENT AGENDA

Motion by Councilperson Eveleth to approve the Consent Agenda as follows:

Set Public Hearing-Obsolete Property Rehabilitation Exemption. Set a Public Hearing for October 17, 2011 to receive citizen comments regarding application from John Hankerd for an Obsolete Property Rehabilitation Exemption Certificate for the property at 116 West Exchange Street as follows:

RESOLUTION NO. 153-2011

SETTING PUBLIC HEARING TO CONSIDER APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE JOHN HANKERD OF HANKERD SPORTSWEAR – 116 W. EXCHANGE STREET DESCRIBED AS: W 1/3 OF LOT 7 BLK 15 (EX N 12') ORIGINAL PLAT

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on September 20 2011; and

WHEREAS, the City of Owosso approved a request to establish a Obsolete Property Rehabilitation District, on September 20, 2010, described as W 1/3 OF LOT 7 BLK 15 (EX N 12') ORIGINAL PLAT; and

WHEREAS, it must be determined that approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the city of Owosso, as well as local and regional economy;

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the Owosso City Council sets public hearing for October 17, 2011 on or about 7:30 p.m. in the council chambers for the purpose of hearing comments for those within the district, and any other resident or taxpayer, of the city of Owosso; and
- SECOND: the city clerk gives the notifications as required by law; and
- THIRD: the city staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

Set Public Hearing-Industrial Facilities Exemption Certificate. (Added to the agenda.) Set a Public Hearing for October 17, 2011 to receive citizen comment regarding the application from Ruess Winchester, Inc. for an Industrial Facilities Exemption Certificate for the property at 705 McMillan Avenue.

RESOLUTION NO. 154-2011

**SETTING PUBLIC HEARING TO CONSIDER APPLICATION FOR
AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE
RUESS WINCHESTER, INC.
705 MCMILLAN AVENUE**

WHEREAS, a tax abatement application was received September 30, 2011 from Ruess Winchester, Inc. per the City of Owosso Tax Abatement Policy of June 7, 2010; and

WHEREAS, application was also received September 30, 2011, from Ruess Winchester, Inc. for an Industrial Facilities Tax Exemption Certificate for real and personal property; and

WHEREAS, an Industrial Development District was established March 19, 1979 for property described as:

BLOCKS 8 & 9 ALSO BEG SW COR LOT 1, BLK 11 TH N 03*39', E 366.24', TH S 62*27', E 556.27' TH S 01*05', W 118.70' TH W TO POB INCLUDING VACATED ABREY AVE. & ALLEYS ADJACENT AND WITHIN SAID BLOCKS. GEO. T. ABREY'S WOODLAWN PARK ADDN.; and

WHEREAS, the Industrial Facilities Tax Exemption certificate, being part of Act 198 of 1974, is available to the city of Owosso; and

WHEREAS, city of Owosso is qualified local governmental unit and permits the city of Owosso to grant an Industrial Facilities Tax Exemption Certificate; and

WHEREAS, it was determined by city staff that the Industrial Facilities Exemption Certificate is within the guidelines of the City of Owosso Tax Abatement Policy of June 7, 2010; and

WHEREAS, notification will be sent to all taxing jurisdictions per the City of Owosso Tax Abatement Policy of June 7, 2010; and

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets a public hearing for October 17, 2011 on or about 7:30 p.m. in the council chambers for the purpose hearing comments for those within the proposed district, governmental taxing jurisdictions and any other resident or taxpayer, of the city of Owosso; and

SECOND: the city clerk gives the notifications as required by law.

COPS Grant Acceptance. Accept award of a COPS Grant covering the wages and benefits for one police for a period of 36 months as follows:

RESOLUTION NO. 155-2011

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR
THE HIRING OF ONE POLICE OFFICER UTILIZING
U. S. DEPARTMENT OF JUSTICE COPS GRANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a public safety department requiring police officers; and

WHEREAS, the City of Owosso submitted a grant application to U. S. Department of Justice seeking funding for additional officers to assist in the implementation of a community policing program; and

WHEREAS, as a result of the application the U. S. Department of Justice has awarded the City with a COPS grant, providing funding for wages and benefits for one police officer for a three year period;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with U. S. Department of Justice for the hiring of one police officer for community policing.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Agreement between the City of Owosso, Michigan and U. S. Department of Justice.
- THIRD: The above expenses shall be paid from the Police Division line item 101-300-702.100 with reimbursement from the U. S. Department of Justice in the amount of \$207,434.00 for the first 36-months of employment.
- FOURTH: The City of Owosso agrees to retain the officer for a minimum of 12-months following the 36-month federal funding period.

Boards and Commissions Appointments. Approved the following Mayoral boards and commissions appointment:

Name	Board/Commission	Term Expires
Lance Omer	Downtown Development Authority/Main Street	06-30-2013

Change Order. Approve change to the purchase order with Perrin Construction Co. for additional miscellaneous curb replacement in the amount of \$1,047.70 as follows:

RESOLUTION NO. 156-2011

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT WITH PERRIN CONSTRUCTION CO.
FOR WORK RELATED TO
THE 2011 MISC. CURB AND GUTTER PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Perrin Construction Co. for the 2011 Misc. Curb and Gutter Program,

WHEREAS, the scope of the original project was increased slightly to take advantage of the low unit prices; and

WHEREAS, this change in scope is accounted for in Change Order No.1 in the amount of \$1,047.70.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to pay Perrin Construction Co for the additional curb and gutter replacement costs as shown in Change Order No. 1.
- SECOND: The accounts payable department is authorized increase the purchase order for the 2011 Misc. Curb Gutter Project by the amount of \$1047.70 as listed in change order no. 1.

THIRD: The above expenses shall be paid from the Local and Major Street Funds.

Payment Authorization. Authorize Payment to Perrin Construction Co. for work completed on the 2011 Miscellaneous Curb Replacement Program in the amount of \$11,907.70 as follows:

RESOLUTION NO. 157-2011

**AUTHORIZING FINAL PAYMENT TO
PERRIN CONSTRUCTION CO.
FOR WORK RELATED TO
THE 2011 MISC. CURB AND GUTTER PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Perrin Construction Co. for the 2011 Misc. Curb and Gutter Program,

WHEREAS, the work on this project has been completed and the amount of work has been agreed to and approved by the Engineer in the amount of \$11,907.70.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to pay Perrin Construction Co for the work completed and approved by the Engineer.
- SECOND: The accounts payable department is authorized to submit payment to Perrin Construction Co. in the amount of \$11,907.70
- THIRD: The above expenses shall be paid from the Local and Major Street Funds.

Repair Authorization. Authorize the overhaul of the in-line sludge grinder at the Waste Water Treatment Plant utilizing the Cutter Cartridge Exchange Program from JWC Environmental at a cost not to exceed \$8,190.00 as follows:

RESOLUTION NO. 158-2011

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
SLUDGE GRINDER CUTTER CARTRIDGE EXCHANGE
FOR THE WASTEWATER TREATMENT PLANT
WITH JWC ENVIRONMENTAL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires refurbishing of the Muffin Monster sludge grinder at its Wastewater Treatment Plant; and

WHEREAS, JWC Environmental is the original equipment supplier and sole source for the necessary equipment refurbishing; a quotation was received from JWC for a Cutter Cartridge Exchange as the most cost-effective means to refurbish the equipment while minimizing downtime; and it is hereby determined that JWC Environmental is qualified to provide such product;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to refurbish the equipment through the Cutter Cartridge Exchange

program from JWC Environmental in the amount of \$8,190. less refund of the core deposit.

SECOND: The purchase agreement between the City and JWC Environmental shall be in the form of a City Purchase Order.

THIRD: The above expenses shall be paid from the Wastewater Fund.

Payment Authorization. Authorize payment to Airport Lighting, LLC for the installation of an emergency generator at the Public Safety Building in the amount of \$36,900.00 (with reimbursement from a grant from Shiawassee Emergency Management and Homeland Security) as follows:

RESOLUTION NO. 159-2011

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
AN EMERGENCY GENERATOR
WITH AIRPORT LIGHTING LLC**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has public safety department requiring a Generator in the event of a power loss; and

WHEREAS, the City of Owosso solicited sealed bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into a contract with Jr. Howell for the purchase and installation of a Generator.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Airport Lighting LLC.

THIRD: The above expenses shall be paid from the Police Division line item 101-300-978.000 and Fire Division line item 101-335-978.000 with reimbursement from the Shiawassee County Emergency Management and Homeland Security.

FOURTH: Authorize Payment to Airport Light LCC in the amount of \$36,900.00.

Purchase Authorization. Waive bid irregularities and authorized the purchase of salt for the 2011-2012 winter salt supply through the State of Michigan Road Salt Contract with Morton Salt for 1,800 tons of salt at \$54.39 per ton and approve payment up to the contract amount as follows:

RESOLUTION NO. 160-2011

**RESOLUTION AUTHORIZING THE EXECUTION OF
A PURCHASE ORDER WITH
MORTON SALT, INC.
FOR THE WINTER SUPPLY OF ROAD SALT**

WHEREAS, the City of Owosso has a duty to keep its streets safe during the winter months;

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt to the icy pavements

WHEREAS, it is in the best interest of the City of Owosso to utilize the state wide purchasing contract for purchasing road salt, and MORTON SALT, INC is the low bidder for this contract at \$54.39 per ton of salt.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 1800 tons of road salt from MORTON SALT, INC.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Purchase Between the City of Owosso, Michigan and Morton Salt, Inc. in the amount of \$97,902.00.
- THIRD: The above expenses shall be paid from the Local and Major Street Fund.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Mayor Pro-Tem Popovitch, Councilpersons Martenis, Eveleth, Cook, Erfourth, Forster, and Mayor Frederick.

NAYS: None.

ITEMS OF BUSINESS

CITY MANAGER GOALS

City Manager Crawford distributed a list of goals he developed based on the feedback Council submitted to the HR Director. The list included 6 areas of concentration with 2-5 specific goals under each heading. There was discussion regarding how to make the City Manager accountable for the agreed upon goals, concern there may be too many goals, and concern that an overload of goals could create excessive pressure on staff in an effort to achieve those goals.

The Council asked the City Manager to develop measures and timelines for the goals he presented for discussion during the October 17th meeting.

TREE GRANT ACCEPTANCE (This item was added to the agenda)

Motion by Councilperson Eveleth to accept the grant award from Consumers Energy for 30 trees for City parks and right-of ways as follows.

RESOLUTION NO. 161-2011

TO APPROVE CONSUMER'S ENERGY TREE PLANTING GRANT AGREEMENT

WHEREAS, the City of Owosso wants to continue to promote city beautification through the planting of trees;

WHEREAS, Consumer's Energy has awarded the City a \$3,000 grant to plant trees in city right-of-ways and parks,

WHEREAS, the City Council finds it in the best interest of the City to participate in the Consumer's Energy Tree Planting grant program;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that the mayor and city clerk be authorized to sign the grant agreement form as attached.

Motion supported by Councilperson Martenis.

Roll Call Vote.

AYES: Mayor Pro-Tem Popovitch, Councilpersons Erfourth, Eveleth, Martenis, Forster, Cook, and Mayor Frederick.

NAYS: None.

BID AWARD – POLICE VEHICLE

There was significant discussion whether local dealerships were allowed to bid on the item. It was noted that bids were open to all participants in the past but the City had consistently gone with the State bid because of the cost savings. There was also discussion regarding whether the City could save money by purchasing police cars and having the equipment installed locally.

Motion by Councilperson Martenis to waive bid irregularities and authorize bid award to Shaheen Chevrolet, Inc. for one Chevrolet Impala police vehicle in the amount of \$20,982.00 based on the State of Michigan Cooperative Contract.

Motion supported by Councilperson Eveleth.

Roll Call Vote.

AYES: Councilpersons Eveleth and Martenis.

NAYS: Councilpersons Cook, Forster, Erfourth, Mayor Pro-Tem Popovitch, and Mayor Frederick.

Motion fails for lack of affirmative votes.

Council directed staff to send the item out for bid.

EXECUTIVE SESSION

Motion by Councilperson Cook to approve holding executive session at the conclusion of regular business for the purpose of discussing labor negotiations and a written opinion of the City Attorney (continued).

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Eveleth, Erfourth, Forster, Cook, Martenis, Mayor Pro-Tem Popovitch, and Mayor Frederick.

NAYS: None.

COMMUNICATIONS

Michael T. Compeau, Public Safety Director. Emergency Services Activities outside the City.

Michael T. Compeau, Public Safety Director. Prescription Drug Give-Back Day.

Owosso Main Street/Downtown Development Authority. Minutes of Meeting of September 7, 2011.

Owosso Historical Commission. Minutes of the Meeting of September 20, 2011.

Owosso Parks & Recreation Commission. Minutes of the Meeting of September 26, 2011.

CITIZEN COMMENTS AND QUESTIONS

Burton Fox, 216 East Oliver Street, inquired about the cost of the paint on police vehicles. He noted that he would rather pay more for a vehicle and purchase locally rather than pay a lower price to an out of town dealer.

Councilperson Cook asked for an update on the Main Street Manager hiring process. It was noted the committee will be forming a short list of applicants for interviews this Friday.

RECESSED TO EXECUTIVE SESSION AT 8:39 P.M.

RETURNED FROM EXECUTIVE SESSION AT 9:35 P.M.

APPROVE SEPTEMBER 19, 2011 EXECUTIVE SESSION MINUTES

Motion by Councilperson Eveleth to approve the September 19, 2011 Executive Session Minutes, specifically noting the presentation of the written opinion by City Attorney Brown.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

NEXT MEETING

October 17, 2011

BOARDS AND COMMISSIONS OPENINGS

Historical Commission, term expires 12-31-2011

ADJOURNMENT

Motion by Councilperson Eveleth for adjournment at 9:36 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

Friends of the Shiawassee River

Owosso Dam(s) Study
Background Information / Status



Project: **Community Supported Engineering/Feasibility Study for
Removal/Modification of Owosso Dam(s).**

Project Summary:

The Shiawassee River provides habitat for 59 fish species, many of which migrate to and from Saginaw Bay. Since modification of the Chesaning Dam, fish can now migrate through Chesaning and upstream to the Owosso Dam(s). No provisions have been made for fish passage at Owosso, effectively isolating upstream aquatic populations and eliminating more than five miles of river to migratory fish. **The proposed project will determine feasibility of removing or modifying Owosso Dam(s) and develop a conceptual design to restore free-flowing conditions and historic fish migration routes. A critical component of the project is community outreach and engagement.**

Current Study Funding:

The study and public input project is supported by a \$14,180 grant to the Friends of the Shiawassee River from “Healing our Waters” administered by Freshwater Future. The grant funding is supplemented by the FOSR and local partners.

Study Timeline:

Complete the study and public input elements by December 31, 2011 with final report by January 31, 2012.

Project Tasks:

Status (as of 10/12/11):

I. Project Management and Communication Public Input	Ongoing Ongoing
II. Topographic Survey, Site Visit(s), Base Plan Preparation	Complete
III. Conceptual Design Alternatives Draft Report Final Report	Preliminary is complete Undergoing review Projected prior to 12/31/11



Memo reprinted from
the meeting of
October 3, 2011

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 21, 2011

TO: Mayor Benjamin Frederick, City Council, and Manager Don Crawford

FROM: Larry Cook, Assessor

RE: Obsolete Property Rehabilitation Exemption Certificate

On September 20, 2011, the City Clerk received an application for an Obsolete Property Rehabilitation Exemption Certificate from Mr. John Hankerd of Hankerd Sportswear, 116 W. Exchange Street. Council established an OPRA District, September 20, 2010. An application for tax abatement under the city's policy was filed on August 19, 2010. The project proposes to renovate the main floor and basement for the purposes of retail and production of sportswear. The restoration plan also calls for the upper two levels to be converted into residential living.

Within the Obsolete Property Rehabilitation Act (OPRA) rehabilitation is defined as:
.....changes to obsolete commercial property as may be required to restore the property to an economically efficient condition. Rehabilitation includes major renovation and modification including but not necessarily limited to, improvement to floors, correction of deficient or excessive height, new or improved building equipment such as heating ventilation and lighting, improved roof structures and cover, improved wall placement, improved exterior and interior appearance of buildings and other physical changes.

For a rehab facility, the OPRA freezes the taxable value of the building at its value prior to the rehab, and the frozen value and the rehab values are taxed at an adjusted tax rate. Land and personal property cannot be abated under this act and the exemption certificate cannot exceed 12 years. If a certificate is approved by the local unit, the State Tax Commission has 60 days to approve or disapprove the application.

Since there is a district in place, it is recommended that council hold a public hearing at their regular meeting on October 17, 2011 to hear comments relating to an Obsolete Property Rehabilitation Exemption Certificate.

If there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO. _____

**A RESOLUTION TO APPROVE
THE APPLICATION FOR AN
OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FROM JOHN HANKERD OF HANKERD SPORTSWEAR
FOR PROPERTY LOCATED AT
116 WEST EXCHANGE STREET**

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on September 20, 2010, the City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 116 West Exchange Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

W 1/3 OF LOT 7, BLOCK 15 (EX N 12') ORIGINAL PLAT OF CITY OF OWOSSO

WHEREAS, the City Clerk received an application on September 20, 2011 from John Hankerd, the owner of the property occupied by Hankerd Sportswear, for an Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, notice of a public hearing concerning the application for an exemption certificate was provided to the Assessor of the City and the legislative body of each taxing unit that levies ad valorem property taxes in the City; and

WHEREAS, the City finds that the property meets the definition of an obsolete property as defined in section 2(h) of Public Act 146 of 2000 and the application for the exemption certificate is complete; and

WHEREAS, the City finds that the property relates to a rehabilitation program that when completed constitutes a "rehabilitated facility" within the meaning of P.A. 146 of 2000, and said property is located within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of PA 146 of 2000; and

WHEREAS, it has been found that the rehabilitation of the obsolete property is calculated to, and will at the time of the issuance of the certificate, have the reasonable likelihood to increase commercial activity, retain and create employment, and revitalize the downtown; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property already exempt under PA 146 of 2000 and under PA 198 of 1974 does not exceed 5% of the total taxable value of the unit; and

WHEREAS, the applicant is not delinquent in any taxes related to the facility; and

WHEREAS, the rehabilitation work described in the application had not commenced prior to the establishment of the District.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings above made at public hearing, the City Council of the City of Owosso authorizes the application for an Obsolete Property Rehabilitation Exemption Certificate at 116 West Exchange Street for a period of 8 years, a period determined per the Abatement Schedule of the City of Owosso Tax Abatement Policy of 2010; and

ALSO, BE IT RESOLVED that the rehabilitation shall be completed within eighteen (18) months from the date of approval of said application, and

FURTHERMORE, BE IT RESOLVED that the application and resolution are authorized for submittal to the State Tax Commission for final review and authorization.

Abatement Schedule

This schedule applies to Industrial or Commercial Property as defined in 211.34c of the General Property Tax Act

	Years of tax abatement	
1. Capital investment \$Up to \$100,000 \$100,001 to \$250,000 (<i>\$110,000</i>) \$250,001 to \$500,000 \$500,001 to \$1,000,000 \$1,000,001 to \$2,500,000 \$2,500,001 to \$5,000,000 \$5,000,001 and up	1 ② 3 4 5 ④ 6 7	Rehabilitated/restored + 2 additional two years in any capital investment
2. Job creation as Full Time Equivalent (40hrs.per week) 1-10 11-25 26-50 51 and up	② 3 ② 4 5	
3. Job wages Min wage \$7.40 *11.10 Average wage > 1.5x minimum wage *14.80 Average wage > 2x minimum wage Average *22.20 wage > 3x minimum wage	Years of tax abatement 2 ① 4 6	Average wage \$10.40
4. Number of years located in city of Owosso 2-10 11-15 16 and up	Years of tax abatement ① 2 ① 3	
5. Employees with city of Owosso residency 1-10 11-25 26+	Years of tax abatement 1 2 ⊕ 3	

(8 years)

Note: Total number of tax abatement years shall not exceed statutory limits.

TAX ABATEMENT CRITERIA CHECKLIST

I. INITIAL CONSIDERATION

- | | | |
|---|---|---|
| A. Are the benefits to the city of the proposed abatement at least <u>equal to or greater than</u> the cost of the abatement? | Y | N |
| B. In the public interest, will the abatement accomplish any of the following purposes? | | |
| a. increase or preserve the tax base; | Y | N |
| b. provide employment opportunities; | Y | N |
| c. provide or help acquire or construct public facilities; | Y | N |
| d. help redevelop or renew blighted areas; | Y | N |
| e. help provide access to services for residents; or | Y | N |
| f. finance or provide public infrastructure. | Y | N |
| C. Will the tax abatement have job creation and retention? | Y | N |

II. EVALUATION CRITERIA

- | | | | |
|---|---|---|----|
| A. <i>Private Development Objectives.</i> Will using tax abatement help the development project strive to achieve one or more of the following objectives? | | | |
| 1. Retain local jobs and/or increase the number and diversity of high-quality jobs and offer attractive wages and benefits. | Y | N | NA |
| 2. Encourage additional unsubsidized private development in the city of Owosso, either directly or indirectly through spin-off development (without tax abatement). | Y | N | NA |
| 3. Facilitate the development process and to achieve development of sites that would not be developed without tax abatement assistance. | Y | N | NA |
| 4. Remove blight and/or encourage redevelopment of commercial and industrial areas that result in high quality redevelopment, private investment, and an increase in the city tax base. | Y | N | NA |
| 5. Offset increased costs of redevelopment (i.e., a contaminated site clean-up) beyond the costs normally incurred in development. | Y | N | NA |
| 6. Provide infrastructure necessary to accommodate economic development. | Y | N | NA |
| 7. Meet other public policy goals, as adopted by the city of Owosso. | Y | N | NA |
| 8. Existing businesses seeking to expand and grow within the city. | Y | N | NA |
| 9. Creates high-quality jobs in the city, paying wages equal to or greater than the average local wage of the same class. | Y | N | NA |
| 10. Adds to the net commercial, industrial or general tax base of the city and optimizes the private development of the proposed site. | Y | N | NA |
| 11. Proposed project provides services not already provided in the city or services which are needed. | Y | N | NA |

12. Proposed business will be in direct competition with existing businesses in the city. (Abatements should not be given to businesses which would receive a competitive advantage over existing businesses in the city.)	Y	N	NA
13. Will significantly impact environmental/natural resources.	Y	N	NA
14. Other political subdivisions are in support of the project.	Y	N	NA
15. The project represents new dollars into the city.	Y	N	NA
16. The project requires improvements in city infrastructure, road construction, traffic problems, or an impact on other city services such as law enforcement, human services.	Y	N	NA
17. Consistent with city land use regulations, zoning and planning policies.	Y	N	NA
18. Furthers the goals and objectives of the city and/or community.	Y	N	NA
19. Encourages private financial investment into the project.	Y	N	NA



Rec
8/19/10
9:45 AM
TL

725-2979

301 W. MAIN - OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) HANKERD Sportswear
Business Name (If Different) _____
Address of Proposed Project 116 E. Exchange St.
Owosso, MI 48867
Mailing Address (If Different) _____

Do you own the property? yes If no, what is your relationship? _____

Type of Abatement Requested (if known) PA 146

Total square footage of all current buildings on site 2500

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

Will include Retail space as well as product
production for both retail + wholesale distribution.
Upper 2 floors to be rehabed to residential
living.
We will do all work to follow as closely
as possible to early 1900 restorations

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): _____
Building improvements: Size 2500 sf \$ 20,000
Machinery & Equipment: \$ 7000
Furniture & Fixtures: 3000

Time schedule for start and completion of construction and equipment installation (if applicable):
Building: Start Date 9-01-10 (or after creation of OPRA district)
Equipment installation (if applicable): Start Date 9-01-10
Completion Date 10-01-10 Completion Date 9-15-10

Abatement Application

Page 2

Will project be owned or leased by applicant? yes - owned

Will machinery be owned or leased by applicant? yes - owned

How many employees do you currently employ? Full Time 1 Part Time 1

How many new employees do you estimate after project complete? Full Time 2
Part Time 3

When project is complete, how many will be:
Management/Professional 1 Wage level \$ 15.00 / hr
Skilled Wage level \$
Semi-Skilled 2 Wage level \$ 10.00 / hr
Un-Skilled 2 Wage level \$ 8.00 / hr

Name of Company Officer (contact person) John Hankerd
Title Owner

Signature [Signature] Date 8-6-10
Phone Number 989-725-2979

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? (Y) N
Is an abatement district in place for this project? Y (N)

If no, legal description of proposed district. W 1/3 of Lot 7, Blk 15
(Ex N 12') Original Plat

If yes, type of district in place N/A Year established N/A

Does the proposed project meet the guidelines for Tax Abatement under the policy? (Y) N
If no, explain

If yes, was notice given to taxing jurisdictions within the proposed project area? Y N

If yes, was notice given to applicant and proper state documents sent? Y N

Name of reviewer Larry Cook
Signature [Signature] Date 8/31/10

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

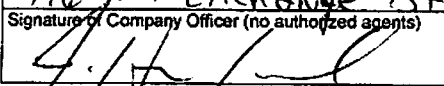
Applicant (Company) Name (applicant must be the OWNER of the facility) John Hankerd		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) 116 W. Exchange St., Owosso, MI 48867		
Location of obsolete facility (No. and street, City, State, ZIP Code) 116 W. Exchange St., Owosso, MI 48867		
City, Township, Village (indicate which) City of Owosso		County Shiawassee
Date of Commencement of Rehabilitation (mm/dd/yyyy) 10-01-10	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 12-31-2012	School District where facility is located (include school code) Owosso
Estimated Cost of Rehabilitation \$ 110,000	Number of years exemption requested 8	Attach Legal description of Obsolete Property on separate sheet
Expected project likelihood (check all that apply):		
<input checked="" type="checkbox"/> Increase Commercial activity	<input type="checkbox"/> Retain employment	<input type="checkbox"/> Revitalize urban areas
<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment 5		
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <input checked="" type="checkbox"/>		

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

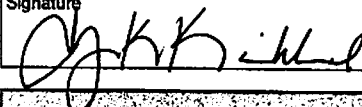
The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) John Hankerd	Telephone Number 989-725-2979	Fax Number 928-404-6926
Mailing Address 116 W. Exchange St. Owosso, MI		Email Address john@basicts.com
Signature of Company Officer (no authorized agents) 		Title OWNER

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature 	Date application received 01/20/11
--	--

FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date: _____		
<input type="checkbox"/> Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
<input type="checkbox"/> Denied		
Date District Established	LUCI Code <i>78-204</i>	School Code <i>78110</i>

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

<p>A statement that the local unit is a Qualified Local Governmental Unit.</p> <p>A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.</p> <p>A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.</p> <p>A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.</p> <p>A statement that the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.</p> <p>A statement that the applicant is not delinquent in any taxes related to the facility.</p> <p>If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.</p> <p>A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.</p>	<p>A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.</p> <p>A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.</p> <p>A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.</p> <p>A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.</p> <p>A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.</p> <p>A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.</p>
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PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31st of the year approved by the STC).

	Taxable Value	State Equalized Value (SEV)
Building(s)		
Name of Governmental Unit	Date of Action on application	Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

Name of Clerk <i>Amy K. Kirkland</i>	Clerk Signature <i>Amy K. Kirkland</i>	Date
Clerk's Mailing Address <i>301 W. Main St.</i>	City <i>Ann Arbor</i>	State <i>MI</i>
	ZIP Code <i>48107</i>	
Telephone Number <i>(989) 725-0500</i>	Fax Number <i>(989) 725-0516</i>	Email Address <i>amy.kirkland@ci.annarbor.mi.us</i>

Mail completed application and attachments to: State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, Michigan 48909-7971

If you have any questions, call (517) 373-3272.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

Property location: 116 W. Exchange St. Owosso, MI

Built around 1890 and used for a variety of retail on at least 2 of the 3 floors.

Building has basement at : 1500 sq/ft

First floor: 1500 sq/ft

2nd floor: 1050 sq/ft

3rd floor: 500 sq/ft

After rehab is complete we will use the basement and 1st floor for production of printed product (mostly apparel) and a small section of the front for retail sales.

The upper floors will be rehabbed as residential. There is no evidence that the upper floors have ever been residential use.

The rehab will consist of taking out all floor and wall treatments, putting in a usable stairway to the basement, raising the floor level in the rear of the building to create a loading/shipping area. We will be adding a mezzanine level for offices, as well as adding walls to create needed production area. We will build 1 or 2 housing units on the upper floors.

Once rehab is complete we will have all equipment necessary to run the entire screen printing and embroidery business from this building, including a large embroidery machine, 3 printing presses, and other smaller pieces of equipment necessary to complete all aspects of garment decorating.

We envision the project taking up to 3 year to complete the main level and the upper floors.

By having the tax abatement, we will be able to devote more of our funds to completing the project, we are only working as we can afford to do the next projects, so if less money is diverted to property tax, it will allow us to stay on schedule and possibly do even more to building.

Submitted by:

John Hankerd

Owner

116 W. Exchange St. - Owosso



September 16, 2010

Owosso City Council
301 W. Main Street
Owosso, MI 48867

Re: Obsolescence – 116 W. Exchange Street
Parcel Number: 78-050-470-015-014-00

To Whom It May Concern:

As required for an Obsolete Property Rehabilitation Exemption Certificate, for the property at 116 W. Exchange Street, owned by John Hankerd, doing business as Hankerd Sportswear, the following statement describes the functionally obsolescence of this property.

Upon inspection and discussion with the owner, the following issues needed to be corrected to enable the owner to use the facility:

- 1. Ceiling height to be adjusted in front to original state and rear to create a mezzanine.
- 2. Stairway to upper floors has been removed and needs reinstalled. Stairway to basement needs widened and improved for highest and best use;
- 3. Electrical system outdated and inadequate for highest and best use;
- 4. Plumbing needs replaced to improve water pressure and restroom facilities not in compliance with ADA requirements;
- 5. A floor plan that is inappropriate for the highest and best use of the property;
- 6. Rear entrance to be refigured to meet barrier free issues and to eliminate shipping and receiving restrictions.
- 7. Sprinkler system in place but old and in need of updating.

It is my opinion the functional obsolescence of this parcel, which was initially visible and further discovered by owner after acquisition, meets the definition of obsolescence under the act and the addendum to Bulletin No. 9 of 2000.

If you have any further questions, please feel free to contact me.

Respectfully,

Larry D. Cook
Assessor, CMAE III



Memo reprinted from
the meeting of
October 3, 2011

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 3, 2011

TO: Mayor Benjamin Frederick, City Council, and Manager Don Crawford

FROM: Larry Cook, Assessor

RE: Tax Abatement Application – Ruess Winchester, Inc. 705 McMillan St.

On Friday, September 30, 2011, city clerk received an application for a Tax Abatement along with an application for Real Property and Personal Property IFT. Initial Review indicates the applicant meets the requirements for tax abatement. This will have to be added to tonight's consent agenda in order to meet the States October 31st filing deadline of receiving new applications.

Earlier this summer, Adam Zettel and I met with representatives from RWI and Tri-Mer to discuss a lot split from property owned by Tri-Mer and the possible construction of a new building. RWI and Tri-Mer have partnered in manufacturing needs for many years. Council approved the lot split on July 5, 2011. Preparations for construction have been finalized and they are in hopes of starting construction this month with a completion date of June 1, 2012. Once completed, RWI will be relocating most of their operations from their current facility at 216 E. Exchange. The proposed building will be 10,000 square feet and valued at \$1,000,000 along with new personal property estimated at \$259,800. The expansion will retain 10 current employees with a proposal for an additional 5 with a pay scale exceeding \$15.00 per hour.

An Industrial Facilities Tax Exemption Certificate, Act 198 of 1974, is a tax abatement which reduces the tax burden by 50%. The applicant is applying for the IFT exemption on personal property only. This exemption can be granted for up to 12 years.

An Industrial Development District for that area was established 3-19-79. The next step in the process is to set the October 17, 2011 public hearing for the Real and Personal IFT. The city clerk will notify the taxing jurisdictions of this application as required under the city's abatement policy and as required under the act and will forward any responses to you

As always, if you have any further questions, please feel free to contact me at (989) 725-0530.

Abatement Schedule

This schedule applies to Industrial or Commercial Property as defined in 211.34c of the General Property Tax Act

<p>1. Capital investment \$Up to \$100,000 \$100,001 to \$250,000 \$250,001 to \$500,000 \$500,001 to \$1,000,000 \$1,000,001 to \$2,500,000 (#1,305,828) \$2,500,001 to \$5,000,000 \$5,000,001 and up</p>	<p>Years of tax abatement 1 2 3 4 5 6 7</p>	<p>Rehabilitated/restored additional two years in any capital investment</p>
<p>2. Job creation as Full Time Equivalent (40hrs.per week) 1-10 11-25 26-50 51 and up</p>	<p>Years of tax abatement 2 3 4 5</p>	
<p>3. Job wages min wage \$7.40 Average wage > 1.5x minimum wage \$11.10 Average wage > 2x minimum wage Average \$14.80 wage > 3x minimum wage \$22.20</p>	<p>Years of tax abatement 2 4 6</p>	<p>10 @ \$17.00 3 @ 15.00 2 @ 24.00 (\$50,000) Avg = \$17.54</p>
<p>4. Number of years located in city of Owosso 2-10 11-15 16 and up</p>	<p>Years of tax abatement 1 2 3</p>	
<p>5. Employees with city of Owosso residency 1-10 11-25 26+</p>	<p>Years of tax abatement 1 2 3</p>	

12

Note: Total number of tax abatement years shall not exceed statutory limits.

RESOLUTION APPROVING AN IFE APPLICATION
Ruess Winchester, Incorporated
705 McMillan Avenue

Minutes of a regular meeting of the City Council of the City of Owosso, held on October 17, 2011, at City Hall, 301 W. Main Street, Owosso, MI, 48867, at 7:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by:
and supported by:

Resolution Approving Application of Ruess Winchester, Incorporated for Industrial Facilities Exemption Certificates for Real and Personal Property

WHEREAS, pursuant to PA 198 of 1974, as amended, after a duly noticed public hearing held on March 19, 1979, this City Council, by resolution established an Industrial Development District; and

WHEREAS, Ruess Winchester, Incorporated has filed an application for Industrial Facilities Exemption Certificates with respect to real and personal property within the Industrial Development; and

WHEREAS, before acting on said application, the City of Owosso held a hearing on October 17, 2011, in City Hall, at 301 W. Main Street, Owosso, MI, 48867, at 7:30 p.m. at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of and/or acquisition of the real and personal property had not begun earlier than six (6) months before September 30, 2011, the date application received for the Industrial Facilities Exemption Certificates; and

WHEREAS, construction of the real property and acquisition of the personal property is calculated to and will, at the time of issuance of the certificates, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Owosso; and

WHEREAS, the aggregate SEV of property exempt from ad valorem taxes within the City of Owosso, after granting this certificates, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Owosso that:

1. The City Council finds and determines that the granting of the Industrial Facilities Exemption Certificates considered together with the aggregate amount of certificates previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Owosso, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Owosso.

2. The application from Ruess Winchester, Incorporated for the Industrial Facilities Exemption Certificates, with respect to Real and Personal Property on the following described parcel of real property situated within the Industrial Development District, to wit:

Real Parcel

PART OF BLKS 8 & 9, GEO T ABREYS WOODLAWN PARK ADD DESC AS BEG AT A POINT N00°42'06"E ALONG THE W LN OF BLK 8 AND E LN OF MCMILLAN 528.55' FROM SW COR OF SAID BLK 8 TO POB, TH CONT N00°42'06"E ALONG SAID W LN OF BLK 8 AND E LN OF MCMILLAN AV 206.85', TH S89°58'12"E 443.36', S01°05'45"W 206.87', N89°58'12"W 441.94' TO W LN BLK 8 AND POB.

District

BLOCKS 8 & 9 ALSO BEG SW COR LOT 1, BLK 11 TH N 03°39', E 366.24', TH S 62°27', E 556.27' TH S 01°05', W 118.70' TH W TO POB INCLUDING VACATED ABREY AVE. & ALLEYS ADJACENT AND WITHIN SAID BLOCKS. GEO. T. ABREY'S WOODLAWN PARK ADDN.; and

is hereby approved.

3. The Industrial Facilities Exemption Certificates, when issued, shall be and remain in force for a period of 12 years.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of City of Owosso, County of Shiawassee, Michigan, at a regular meeting held on October 17, 2011.

Clerk's Signature

**INDUSTRIAL FACILITIES EXEMPTION CERTIFICATES (“IFEC”)
LETTER OF AGREEMENT**

This agreement between **Ruess Winchester, Inc.** and **City of Owosso** is for the purpose of fulfilling the requirements of P.A. 198, as amended, in P.A. 224, Section 22. In consideration of approval of these exemption certificates, **Ruess Winchester, Inc.** understands that through its investment of \$1,000,000 real property and \$305,828 personal property and the **City of Owosso**, by its investment of the IFEC's, are mutually investing in and benefiting from this economic development project, and, furthermore, agree to the following:

1. The company shall supply to the City of Owosso-within 60 days of its first year of IFEC eligibility-information regarding the processes taking place on the premises and of any metals, gas or liquids used in that processes or stored on the premises. In addition any changes in those processes, use of materials or storage shall be reported to the City as they occur for the entire term of the certificate.

2. The Company understands that at the end of the term of this agreement, the real and personal property within the application will return to the tax rolls under the full millage assessment applied by the taxing jurisdictions. This provision is to make clear that the inducement to provide tax forgiveness on the personal property is a limited privilege in return for new jobs and new investment in the Owosso area, and that the plan of this agreement is to return this tax abated property into full participation in the support of community services, infrastructure, and public education.

3. The Company agrees to submit to the City Assessor reports, personal property tax statements, and employment information in accordance with the provisions of the Addendum attached to this Agreement.

We swear and affirm by our signatures below that no payment of any kind in excess of the fee allowed by PA 198 of 1974, as amended by PA 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certification application.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.

Ruess Winchester, Inc. (Company”)

Date

Benjamin R. Frederick, Mayor
City of Owosso

Date

IFT AGREEMENT ADDENDUM

RESPONSIBILITIES OF THE COMPANY AFTER ISSUANCE OF AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFEC)

1. *Report significant changes in the project to the local governing unit and the State Tax Commission as follows:*
 - a. Abandonment of Project: When a project for which an IFEC has been issued is abandoned, the company shall notify the local governing unit within 30 days of such abandonment. The local governing unit shall notify the State Tax Commission, in writing, within 10 days of receipt of the notification of such abandonment.
 - b. Delay of Project: When there is no construction progress for 180 days, the company shall notify the local governing unit within 210 days from the cessation of construction activity. The local governing unit shall notify the State Tax Commission, in writing, within 10 days of receipt of the notification of such delay.
 - c. Extension of Time: A request for an extension of time for completion of a project shall be filed with the local governing unit. The local governing unit must approve the extension by resolution. The company must then forward the extension request to the State Tax Commission with a copy of the local resolution of approval enclosed.
 - d. Change in Project Cost: If the final cost of a project exceeds the amount estimated in the application by more than 10%, the company shall request that the local governing unit approve the revised cost. The local governing unit must approve the revised cost by resolution. The company must then forward the request to exceed estimated cost to the State Tax Commission with a copy of the local resolution of approval enclosed.
2. *Report date of completion of the project to the local governing unit and the State Tax Commission within 30 days of completion.*
3. *Report final cost of project to local governing unit and the State Tax Commission within 90 days of completion.*
4. *Yearly property tax statements for the Industrial Facilities Tax must be submitted separately to the local assessor. The Industrial Facilities Tax must be paid on time and cannot become delinquent.*
5. *Certification for leased projects will be issued for the term of the real estate lease. Upon renewal of the lease, the company must notify the State Tax Commission in order for the State Tax Commission to extend the term of the certificate to the maximum number of years approved by the local governing unit.*
6. *If the company is sold, the new owner may qualify for a transfer of any existing IFEC. The new owner may notify the City of Owosso, or the State Tax Commission, to ascertain qualification for such a transfer. To obtain approval for the transfer, the new owner must submit a new IFEC application to the local governing unit as soon as possible.*

7. Reports to the local governing unit must be made by the company according to the following schedule:
- a. Immediately following the second year after the issuance date of the IFEC, and no later than the following January 10th of that second year, a report shall be submitted stating the following:
 - 1) Number of new jobs stated as expected in the IFEC application.
 - 2) If IFEC was granted on basis of job retention, number of employees stated in the application, and current number of employees.
 - 3) If job creation or retention is not reached or maintained as given in the application, give explanation.
 - 4) Give project cost as estimated in the application and the actual cost.
 - 5) If actual project cost differs more than 10% from estimated cost, give explanation.

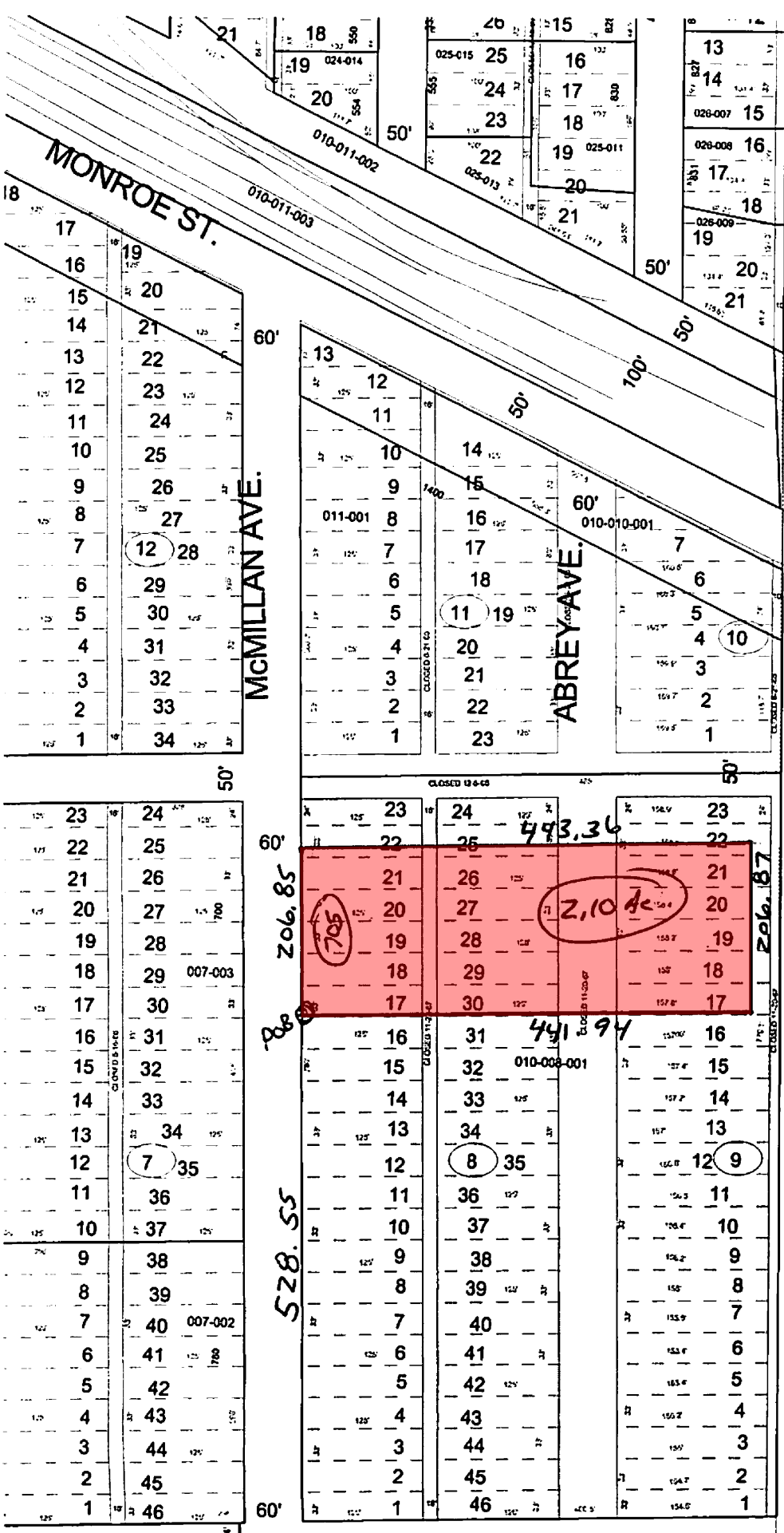
 - b. Immediately following the sixth year after the issuance date of the IFEC, and no later than the following January 10th, a report shall be submitted stating the number of jobs expected as stated in the application and current number of employees. If employment has not been maintained at the expected level as stated in the IFEC application, give explanation.

 - c. Immediately following the completion of the term of the IFEC, the Company shall submit a final status report no later than the January 10th following that date. The report shall contain the expected number of employees stated in the original application; an explanation if the expected level of employment was not reached or maintained; and a brief statement of the current status of the Company, describing growth, if any, of the Company since issuance of the IFEC. If growth has not been experienced, provide explanation.

The City of Owosso will be happy to assist you with the foregoing requirements. The addresses of our department and the State Tax Commission are listed below.

Mr. Larry Cook, City Assessor
City of Owosso
301 W. Main Street
Owosso, MI 48867

_____, Manager
Exemption Program/Dept. of Treasury
State Tax Commission
4th Floor, Treasury Building
Lansing, Michigan



1370

1450

1550

SOUTH ST.



MEMORANDUM

Date: October 13, 2011

To: City council

From: Donald Crawford, city manager

Re: Proposed foreclosed and vacant property ordinance

Owosso has seen a sharp increase in the number of abandoned residential properties, due to the foreclosure crisis and resulting economic downturn. Currently, it is estimated that approximately 80 single family units are under foreclosure in the city. These properties are often neglected and left to deteriorate, consequently impacting the quality of life for the surrounding neighborhood and negatively impacting property values. The city is currently struggling with its existing tools to adequately address the problems presented by vacant, foreclosed properties and an ordinance is being proposed to directly address this problem.

Foreclosed properties are remaining vacant, in part, due to a lengthier than normal foreclosure process. With so many properties going into foreclosure, banks and mortgage lenders are struggling to keep up. Considering that a property often begins to deteriorate as soon as a borrower defaults on his or her mortgage, a foreclosed property in Owosso can be neglected and/or vacant for upwards of 27 months. Abandoned, foreclosed properties result in health and safety risks, increased crime and blight, depressed property values, higher insurance premiums and decreased local revenues. Neglected properties can become sites of public nuisances that lead to environmental problems for the neighborhood, and serve as a target for fire, vandalism, squatters, and criminal activity. Properties can suffer as much as \$7,600 in reduced property values when situated within 150 feet of an abandoned property according to one study.

Owosso's code enforcement program enforces property maintenance codes and property nuisance abatement. This program gives the city authority to clean, maintain, repair and secure private property. The city is having a hard time relying on solely on existing code enforcement tools. In cases of abandoned and foreclosed properties however, the property is not occupied and does not have an owner. Without an owner, it is difficult to identify and locate the property beneficiary, the lender or bank that is responsible for the property. Even when the correct beneficiary can be identified, it is most likely located at some distant place like Chicago, Dallas, Los Angeles or New York City and it may be difficult to locate the name and phone number of a responsible person within the lending institution who can make decisions for the property. A new tool is necessary.

Communities are addressing this problem by adopting ordinances directly aimed at foreclosed and vacant properties which require legal owners of vacant property acquired through the foreclosure process to maintain the property adequately, and authorizes local governments to impose fines for failing to do so.

The proposed ordinance will:

- . Establish and define owner responsibilities for abandoned, foreclosed residential properties
- . Establish that the failure to maintain abandoned, foreclosed properties will constitute a public nuisance
- . Require beneficiary owners of abandoned, foreclosed properties to register with the city
- . Require beneficiary owners to obtain local property management
- . Impose registration fees and provide for civil penalties

While the proposed ordinance will not directly reduce the number of abandoned, foreclosed properties, it will provide city staff with a new regulatory tool that will aid community preservation efforts. The proposed ordinance allows for intervention before significant decline can occur and will lessen the amount of staff time and resources spent tracking down beneficiary information. More resources dedicated to these properties will yield increased chances that these properties will be sold to owner-occupants more quickly, thereby decreasing the time the properties remain vacant.

The proposed ordinance will not apply to registered rental property and to maintained property which serves as second homes, dwellings where residents are on vacation, in nursing homes or being renovated under a valid building permit. Likewise, the ordinance does not apply to commercial and industrial property which is another entire issue.

Enacting the proposed ordinance will move Owosso closer to meeting its city council set priorities for the year of crime reduction, increased public safety and increased community cleanliness.

With the adoption and implementation of the proposed ordinance, there will be significant consequences for lenders and other beneficiaries, intermediaries hired by lenders and other beneficiaries, and the city. Most lenders and beneficiaries will need to a system and procedure to comply with the proposed ordinance. These activities may ultimately have an impact on lenders' and beneficiaries' profit margins. There will be a significant increase in the amount oversight responsibility, out-of-pocket expenses and need for heightened levels of insurance for the agents beneficiaries often hire to manage the properties.

These new requirements may deter property agents from taking these properties if lenders and other beneficiaries do not provide adequately for the costs of complying with the proposed ordinance. The registration component of the ordinance in particular will create a new work burden for the city's already thinly stretched staff and may require a shift of priorities from other community abatement efforts to properties falling under the ordinance.

In order to increase the likelihood of success and allow for an eventual evaluation of the ordinance, the following recommendations have been made:

- . Case data must be collected and tabulated frequently in a database.
- . Fees and penalties must be imposed and collected where violation of the ordinance exists.
- . Vacant property information must be shared with public safety personnel to increase monitoring for eligible properties.

Attached is a listing of known Michigan communities which have adopted a similar ordinance.

Michigan Communities with Vacant and Foreclosed Property Ordinances--October 1, 2011

City/County	State	Fees	Status	Enacted Date	Registration Timeframe
Ann Arbor	MI	none	Enacted		Upon vacancy
Auburn Hills	MI	\$129reg; \$155 inspection annually	Enacted		30 days
Battle Creek	MI	n/a	Enacted	9/20/2005	
Berkley	MI	\$200	Enacted	3/1/2010	90 days
Birmingham	MI	\$100	Enacted	9/11/2000	180 days
Bloomfield Hills	MI	\$25 plus \$75 for inspection	Enacted	7/19/2009	30 days
Brighton	MI	n/a	Proposed		
Brownstown Twp	MI	see attachment	Enacted	3/15/2010	30 days
Burton	MI	\$50 annually	Enacted	5/18/2009	Within 10 days of notice from city.
Canton	MI	\$110	Enacted	1/21/2010	30 days
Chesterfield Twp	MI	\$250	Enacted		30 days
Clawson	MI	\$100	Enacted	8/4/2009	Upon abandonment
Clinton Township	MI	\$25 annually to reg; \$10 / month monitoring fee	Enacted		10 days
Dearborn	MI	\$150 annually	Enacted	4/30/2008	90 days
Detroit	MI	TBD	Proposed		
Eastpointe	MI	\$250	Enacted	9/7/2010	45 days
Farmington	MI	\$250	Enacted		10 days
Fenton	MI	TBD	Proposed		
Ferndale	MI	None	Enacted	10/27/2008	90 days
Flat Rock	MI	Registration Fee \$100 and \$400 Inspection Fee	Enacted	6/10/2010	28 days
Flint Township	MI	\$100.00 annually	Enacted	9/9/2008	10 days
Fraser	MI	\$25.00 registration fee and \$10.00 monthly inspection fee	Enacted	5/14/2009	10 days
Genesee Township	MI	\$150	Enacted		10 days
Grand Rapids	MI	Escalating fee schedule	Enacted		30 days
Grosse Pointe Woods	MI	\$200	Enacted	8/1/2010	10 days
Harrison Township	MI	\$50	Enacted	4/27/2009	30 days
Hazel Park	MI	\$225 one time fee \$25 monthly fee for each month the property is vacant	Enacted	8/17/2009	
Inkster	MI	n/a	Proposed		n/a
Kalamazoo	MI	Escalating fee schedule	Enacted	2/1/2003	30 days. Or 10 days of notice from city.
Keego Harbor	MI	\$250 for registration; \$150 for Inspection	Enacted	5/21/2009	10 days
Lenox	MI	n/a	Proposed		n/a
Livonia	MI	\$35/month	Enacted	10/8/2009	
Macomb Twp	MI	\$175	Enacted	7/12/2010	30 days of vacancy or within 10 days of inspection
Mount Clemens	MI	No Fee	Enacted		
Muskegon	MI	none the first year	Enacted		90 days
Plymouth Township	MI	\$100 + township expenses	Enacted	6/23/2009	30 days
Redford Township	MI	\$300	Enacted	4/11/2006	180 days
Rochester	MI	\$50 Registration fee plus \$15 inspection fee	Enacted	1/10/2011	45 days from vacancy
South Lyon	MI	n/a	Proposed		n/a
Southfield	MI	\$150	Enacted		45 days
Southgate	MI	\$240	Enacted	7/21/2010	15 days following vacancy
Trenton	MI	\$80	Enacted	6/2/2009	
Warren	MI	\$200 initially; \$125 for renewal	Enacted	7/14/2009	10 days
Washington Township	MI	n/a	Proposed		n/a
West Bloomfield	MI	\$425	Enacted	6/1/2009	see bill
Woodhaven	MI	\$500 monthly	Enacted	4/20/2010	within 15 days of vacancy
Wyoming	MI	\$50/MONTH if property is in violation	Enacted		see bill
Ypsilanti	MI	Registration fee; inspection and escrow account fee	Enacted	12/3/2002	upon vacancy

ORDINANCE NO. ____

**AN ORDINANCE TO REQUIRE ABANDONED OR FORECLOSED PROPERTY
REGISTRATION AND MAINTENANCE**

AN ORDINANCE to amend Sections 08-160 through 08-176, naming a new Article VIII, *Registering Abandoned and Foreclosed Homes*, Chapter 8, Buildings and Building Regulations, to insure the health, safety and welfare of the residents of the city of Owosso, by preventing blight, protecting property values and neighborhood integrity, avoiding the creation and maintenance of nuisances and ensuring safe and sanitary maintenance of structures, and repealing all ordinances and/or resolutions in conflict therewith.

WHEREAS, the City of Owosso has been hit particularly hard by the recent recession; and

WHEREAS, the recession has lead to a large increase in foreclosed and abandoned homes in the City; and

WHEREAS, foreclosed and abandoned homes are many times subject to neglect bringing down property values and presenting a health and safety risk to the neighborhoods they are a part of; and

WHEREAS, the City needs a mechanism to track foreclosed and abandoned homes to prevent them from becoming nuisances.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Owosso, Michigan that all foreclosed and abandoned homes in the City of Owosso be registered in accordance with Article VIII, *Registering Abandoned and Foreclosed Homes*, of Chapter 8, Buildings and Building Regulations, as follows:

THE CITY OF OWOSSO ORDAINS:

SECTION 1. Short Title.

This Ordinance shall be known and cited as the *City of Owosso Abandoned or Foreclosed Property Registration and Maintenance Ordinance*.

SECTION 2. Secs 8-160 through 8-176 shall read as follows:

Sec. 8-160. Purpose.

It is the purpose and intent of the city of Owosso, through the adoption of this article, to establish an abandoned residential property registration program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security of abandoned properties.

Sec. 8-161. Definitions.

For the purpose of this article, certain words and phrases are defined as follows:

Abandoned means a property that is vacant and is under a current complaint for foreclosure or notice of foreclosure and/or notice of trustee's sale, pending tax sale, and/or properties that have been the subject of a foreclosure sale where the title was retained by the beneficiary of a mortgage involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.

Accessible property means a property that is accessible through a compromised/breached gate, fence, wall, etc.

Accessible structure means a structure/building that is unsecured and/or breached in such a way as to

allow access to the interior space by unauthorized persons.

Agreement means any agreement or written instrument which provides that title to residential property shall be transferred or conveyed from one owner to another owner after the sale, trade, transfer, or exchange.

Assignment of rents means an instrument that transfers the beneficial interest under a mortgage from one lender/entity to another.

Beneficiary means a lender under a note secured by a mortgage.

Buyer means any person, co-partnership, association, corporation, or fiduciary who agrees to transfer anything of value in consideration for property described in an agreement of sale, as defined in this section.

Dangerous building means any building/structure that is in violation of any condition referenced in chapter 8 of this Code.

Days means consecutive calendar days.

Deed in lieu of foreclosure/sale means a recorded document that transfers ownership of a property from the trustor to the holder or a mortgage upon consent of the beneficiary of the mortgage.

Default means the failure to fulfill a contractual obligation, monetary, or conditional.

Distressed means a property that is under a current notice of default and/or notice of trustee's sale and/or pending tax assessor's lien sale or has been foreclosed upon by the trustee or has been conveyed to the beneficiary/trustee via a deed in lieu of foreclosure/sale.

Evidence of vacancy means any condition that on its own or combined with other conditions present would lead a reasonable person to believe that the property is vacant. Such conditions include, but are not limited to, overgrown and/or dead vegetation, accumulation of newspapers, circulars, flyers and/or mail, past due utility notices and/or disconnected utilities, accumulation of trash, junk and/or debris, the absence of window coverings such as curtains, blinds and/or shutters, the absence of furnishings and/or personal items consistent with residential habitation, statements by neighbors, passersby, delivery agents, government employees that the property is vacant.

Foreclosure means the process by which a property, placed as security for a real estate loan, is sold at auction to satisfy the debt if the trustor (borrower) defaults.

Local means within forty (40) road/driving miles distance of the subject property.

Mortgage means an instrument by which title to real estate is transferred to a third party trustee as security for a real estate loan.

Neighborhood standard means those conditions that are present on a simple majority of properties within a three-hundred-foot radius of an individual property. A property that is the subject of a neighborhood standard comparison, and any other abandoned property within the three-hundred-foot radius, shall not be counted toward the simple majority.

Out-of-area means in excess of forty (40) road/driving miles distance of the subject property.

Owner means any person, co-partnership, association, corporation, or fiduciary having a legal or equitable title or any interest in any real property excluding governmental agencies.

Owner of record means the person having recorded title to the property.

Property means any unimproved or improved real property, or portion thereof, situated in the city and includes the buildings or structures located on the property regardless of condition.

Residential building means any improved real property, or portion thereof, situated in the city, designed, or permitted to be used for dwelling purposes, and shall include the buildings or structures located on such improved real property. This includes any real property being offered for sale, trade, transfer, or exchange as residential whether or not it is legally permitted and/or zoned for such use.

Secure or *secured* means such measures as may be directed by the city of Owosso building official or his or her designee that render the property inaccessible to unauthorized persons, including but not limited to the repairing of fences and walls, chaining/padlocking of gates, and the repair or boarding of doors, broken windows and/or other openings. In the case of broken windows, securing means the reglazing or boarding of the window. Boarding shall be completed or required. In addition, secure or secured means closing and locking windows, doors (walk-through, sliding and garage), gates and any other opening of such size that it may allow a person to access the interior of a property and/or structure(s).

Trustee means the person, firm, or corporation holding a mortgage on a property.

Trustor means a borrower under a mortgage, who deeds property to a trustee as security for the payment of a debt.

Vacant means a building/structure that is not legally occupied.

Sec. 8-162. Registration.

Any beneficiary/trustee, who holds a mortgage on a property located within the city, shall perform an inspection, to the extent permitted by law or under the mortgage, of the property that is the security for the mortgage, upon default by the trustor, within five (5) days after either filing a complaint for foreclosure (if foreclosure is by judicial action) or publishing a notice of foreclosure (if foreclosure is by advertisement). If the property is found to be vacant or shows evidence of vacancy, it is, by this article, deemed abandoned and the beneficiary/trustee shall, within ten (10) days of the inspection, register the property with the city of Owosso building official or his or her designee on forms provided by the city.

If the property is occupied but remains in default, it shall be inspected, to the extent permitted by law and the mortgage, by the beneficiary/trustee, or his designee, monthly until (1) the trustor or other party remedies the default or (2) it is found to be vacant or shows evidence of vacancy at which time it is deemed abandoned, and the trustee shall, within ten (10) days of that inspection, register the property with the city of Owosso building official or his or her designee on forms provided by the city.

In either case the registration shall contain the name of the beneficiary/trustee (corporation or individual), the direct street/office mailing address of the beneficiary/trustee (no P.O. boxes), a direct contact name and phone number for the beneficiary/trustee and, in the case of a corporation or out-of-area beneficiary/trustee, the local property management company responsible for the security, maintenance, and marketing of the property. Registration fees will not be prorated.

An annual registration fee shall accompany the registration form. The fee and registration shall be valid for the calendar year, or remaining portion of the calendar year, in which the registration was initially required. Subsequent registrations and fees are due January 1 of each year and must be received no later than January 31 of the year due.

This section shall also apply to properties that have been the subject of a foreclosure sale where the title was transferred to the beneficiary of a mortgage involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale. Such properties shall be registered with the city in accordance with the terms of this section upon transfer even if occupied at the time of transfer.

Properties subject to this article shall remain under the annual registration requirement, security, and

maintenance standards of this section as long as they remain vacant.

A person, firm, or corporation that has registered a property under this article must report any change of information contained in the registration to the city of Owosso building official within ten (10) days of the change.

Sec. 8-163. Maintenance requirements.

Vacant and abandoned properties subject to this section shall be, in comparison to the neighborhood standard, kept free of weeds, dry bush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circular, flyers, notices, except those required by federal, state, or local law, discarded personal items including but not limited to furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is abandoned.

The property shall be maintained free of graffiti, tagging, or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior of the structure.

Visible front and side yards shall be landscaped and maintained to the neighborhood standard at the time registration was required. Landscape includes, but is not limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod designed specifically for residential installation. Landscape does not include weeds, gravel, broken concrete, asphalt, decomposed granite, plastic sheeting, mulch, indoor-outdoor carpet or any similar material.

Maintenance includes but is not limited to regular watering, irrigation, cutting, pruning, and moving of required landscape and removal of all trimmings.

Pools and spas shall be either kept in working order so the water remains clear and free of pollutants and debris or drained and kept dry or drained and covered. In either case properties with pools and/or spas must comply with the minimum security fencing requirements of the state of Michigan.

Adherence to this section does not relieve the beneficiary/trustee or property owner of any obligations set forth in any covenants, conditions, and restrictions and/or homeowners' association rules and regulations which may apply to the property.

Sec. 8-164. Security requirements.

Properties subject to this section shall be secured so as not to be accessible to unauthorized persons. If the property is owned by a corporation and/or out-of-area beneficiary/trustee/owner, a local property management company shall be contracted to perform weekly inspections to verify that the requirements of this section, and any other applicable laws, are being met.

The local property management company shall inspect the property on a weekly basis to determine if the property is in compliance with the requirements of this article.

Sec. 8-165. Additional authority.

In addition to the enforcement remedies established in this article or other chapters of the *Code of Ordinances*, the city of Owosso building official or his or her designee shall have the authority to require the beneficiary/trustee/owner and/or owner of record of any property affected by this section to implement additional maintenance and/or security measures including but not limited to securing any/all door, window, or other openings, installing additional security lighting, increasing on-site inspection frequency, employment of an on-site security guard or other measures as may be reasonably required to arrest the decline of the property.

Sec. 8-166. Fees.

The fee for registering an abandoned residential property shall be set by resolution of the city of Owosso.

Sec. 8-167. Failure to secure and maintain.

If a property has not been maintained or secured, the city and/or its contracted agent, may maintain and/or secure the property and assess costs to the owner, beneficiary or trustee.

Sec. 8-168. Re-occupancy.

A registered property may not be occupied until all outstanding costs, assessments and/or liens owed to the city have been paid in full.

Sec. 8-169. Violation/abatement.

Violations of this article shall be treated as a strict liability offense regardless of intent. Violations of this article may be enforced as allowed in this chapter. Alternatively, at the sole discretion of the city, the city may issue to the beneficiary/trustee/owner and/or owner of record a notice to abate. The notice to abate shall include:

- (1) The nature and location of the violation;
- (2) The time within which the violation must be abated;
- (3) Notice that the city may act to abate the violation if it is not abated by the owner within a reasonable time stated in the notice, but which may not exceed fifteen (15) days;
- (4) Notice that the cost of such action by the city, plus an administrative fee, shall be a personal debt of the owner, which may be assessed as a lien against the property until paid; and
- (5) Notice that any refusal to allow the city to abate an uncorrected violation shall be a separate violation under this Code.

Sec. 8-170. Authorization for city abatement.

Upon failure of a beneficiary/trustee/owner and/or owner of record to abate a violation as ordered in a notice to abate, the city may abate the nuisance. This abatement may be performed by the city, by a contract vendor, or by other means determined by the city.

Sec. 8-171. Administrative fees.

The fees necessary for the administration of this article shall be established from time to time by resolution of the city council. Such administrative fees shall include the following:

- (1) Notice to abate;
- (2) Search warrant;
- (3) Contact request or warning of abatement action;
- (4) Warning letter;
- (5) Civil infraction preparation;
- (6) Additional inspections;
- (7) Vending;
- (8) Second and subsequent vending;
- (9) Vehicle removal;
- (10) Second and subsequent vehicle removal; and
- (11) Denied entry.

Sec. 8-172. Charge for costs.

When the city has abated a cited nuisance, the cost of abatement, plus any applicable administrative charges as established by city council resolution, shall be billed to the property owner or beneficiary/trustee. Such billing shall be a personal debt of the owner to the city, which may be assessed as a lien against the property, including interest thereon, until paid.

Sec. 8-173. Appeals.

Any person aggrieved by any of the requirements of this section may appeal to the Owosso Building Board of Appeals, provided that a written application for appeal is filed within twenty (20) days after the day the decision, notice, or order was served. An application for appeal shall be based on a claim that the true intent of this Code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this Code do not fully apply, the requirements of this Code are adequately satisfied by other means, or the strict application of any requirement of this Code would cause an undue hardship.

Sec. 8-174. Owner, unoccupied premises.

If a property is not in foreclosure but is otherwise unoccupied, the owner shall comply with all of the following:

- (1) Maintain the property in accordance with section 8-163 herein and article VI of this chapter.
- (2) Register the property in accordance with section 8-162
- (3) Responsible for the fee identified pursuant to section 8-166 herein.
- (4) Keep the property secure in accordance with sections 8-164 and 8-165 herein.
- (5) Not permit re-occupancy until all outstanding costs, assessments and/or liens owed to the city are paid in full.
- (6) If the owner leases or lets the property, the owner shall comply with article VII of this chapter in addition to the requirements herein.

Sec. 8-175. Exempt properties.

Properties currently registered with the City as a rental dwelling unit in accordance with Section VII of this Chapter are exempt from the *City of Owosso Abandoned or Foreclosed Property Registration and Maintenance Ordinance*.

Sec. 8-176. Penalty.

Violation of this article is a civil infraction wherein a fine of up to five hundred dollars (\$500.00) may be assessed for each violation.

Section 3: Renumbering of Articles VIII, IX & X.

The current Article VIII, *Numbering of Buildings*, will become Article IX, *Numbering of Buildings*, with Sections 8-161 and 8-162 becoming Sections 8-190 and 8-191 respectively, the text to remain as written.

The current Article IX, *Historic Districts*, will become Article X, *Historic Districts*.

Section 4: Severability.

If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5: Effective Date.

This ordinance shall take effect 20 days after passage.

Section 6: Inspection.

This Ordinance may be purchased or inspected in the City Clerk's Office Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.



MEMORANDUM

DATE: October 12, 2011

TO: Mayor Benjamin Frederick, City Council, and Manager Don Crawford

FROM: Larry Cook, Assessor

RE: Tax Abatement Application – Midwest Bus Corporation – 1070 Aiken Rd.

On May 19, 2011, the city clerk received an application for Tax Abatement from Midwest Bus Corporation, owners of 1070 Aiken Road, and an application for a Rehab IFT was received this week. It is the intention of the owner to make a serious investment into this facility by making repairs and renovations for use as warehouse support to their current operations on West Stewart Street. These improvements are also being made to house future manufacturing operations.

An Industrial Facilities Tax Exemption Certificate, Act 198 of 1974, is a tax abatement which reduces the tax burden by 50%. This exemption can be granted for up to 12 years.

A Plant Rehabilitation District for this property was established 6/20/11. The next step in the process is to set the November 7, 2011 public hearing for the IFT. The city clerk has notified the taxing jurisdictions of this application as required under the city's abatement policy and as required under the act and will forward any responses to you.

As always, if you have any further questions, please feel free to contact me at (989) 725-0530.

**RESOLUTION NO.
SETTING PUBLIC HEARING TO CONSIDER APPLICATION FOR
AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE
MIDWEST BUS CORPORATION
1070 AIKEN ROAD**

WHEREAS, a tax abatement application was received May 19, 2011 from Midwest Bus Corporation per the City of Owosso Tax Abatement Policy of June 7, 2010; and

WHEREAS, application was also received October 13, 2011 from Midwest Bus Corporation for a Rehabilitation Industrial Facilities Tax Exemption Certificate; and

WHEREAS, an Industrial Development District was established June 20, 2011 for property described as:

LOT 8 OWOSSO SOUTHEAST INDUSTRIAL PARK; and

WHEREAS, the Industrial Facilities Tax Exemption certificate, being part of Act 198 of 1974, is available to the city of Owosso; and

WHEREAS, city of Owosso is qualified local governmental unit and permits the city of Owosso to grant an Industrial Facilities Tax Exemption Certificate; and

WHEREAS, it was determined by city staff that the Industrial Facilities Exemption Certificate is within the guidelines of the City of Owosso Tax Abatement Policy of June 7, 2010; and

WHEREAS, notification will be sent to all taxing jurisdictions per the City of Owosso Tax Abatement Policy of June 7, 2010; and

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets a public hearing for November 7, 2011 on or about 7:30 p.m. in the council chambers for the purpose hearing comments for those within the proposed district, governmental taxing jurisdictions and any other resident or taxpayer, of the city of Owosso; and

SECOND: the city clerk gives the notifications as required by law.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) M & S Real Properties, LLC

Business Name (If Different) _____

Address of Proposed Project 1070 Aiken Road, Owosso, MI 48867

Mailing Address (If Different) 1940 West Stewart St., Owosso, MI 48867

Do you own the property? Yes If no, what is your relationship? _____

Type of Abatement Requested (if known) _____

Total square footage of all current buildings on site 20,000 sq. ft.

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

The building was vandalized, removing electrical wires and
damaging the physical structure. Repairs will need to be completed.

Additionally, the building may be improved to allow additional
manufacturing activities related to transit bus remanufacturing.

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): _____

Building improvements: Size _____ sf \$ 129,438

Machinery & Equipment: TBD

Furniture & Fixtures: TBD

Time schedule for start and completion of construction and equipment installation (if applicable):

Building: ASAP Equipment installation (if applicable): _____

Start Date ASAP Start Date TBD

Completion Date TBD Completion Date TBD

Abatement Application
Page 2

Will project be owned or leased by applicant? Owned or Leased by related party
Will machinery be owned or leased by applicant? Owned or Leased by related party

How many employees do you currently employ? Full Time Approx 50 Part Time Related Party (Midwest Bus)

How many new employees do you estimate after project complete? Full Time 50+
Part Time _____

When project is complete, how many will be:

Management/Professional TBD Wage level \$ TBD
Skilled TBD Wage level \$ TBD
Semi-Skilled TBD Wage level \$ TBD
Un-Skilled TBD Wage level \$ TBD

Name of Company Officer (contact person) Dan Morrill

Title Sole Member of M & S Real Properties, LLC -- President of Midwest Bus

Signature  Date May 18, 2011

Phone Number 723-5241

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? Y N

Is an abatement district in place for this project? Y N

If no, legal description of proposed district. _____

If yes, type of district in place _____ Year established _____

Does the proposed project meet the guidelines for Tax Abatement under the policy? Y N

If no, explain _____

If yes, was notice given to taxing jurisdictions within the proposed project area? Y N

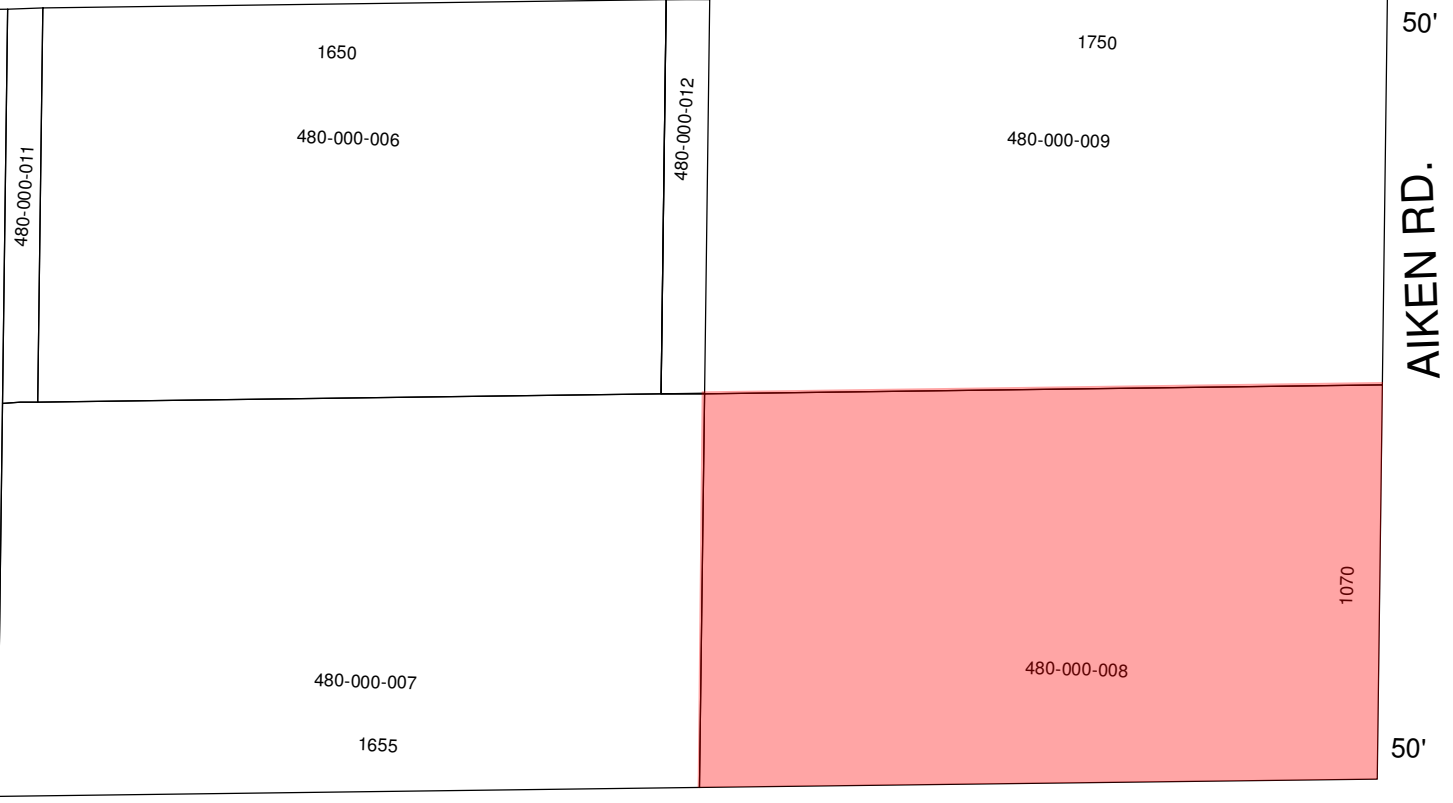
If yes, was notice given to applicant and proper state documents sent? Y N

Name of reviewer _____

Signature _____ Date _____

SOUTH ST.

60'



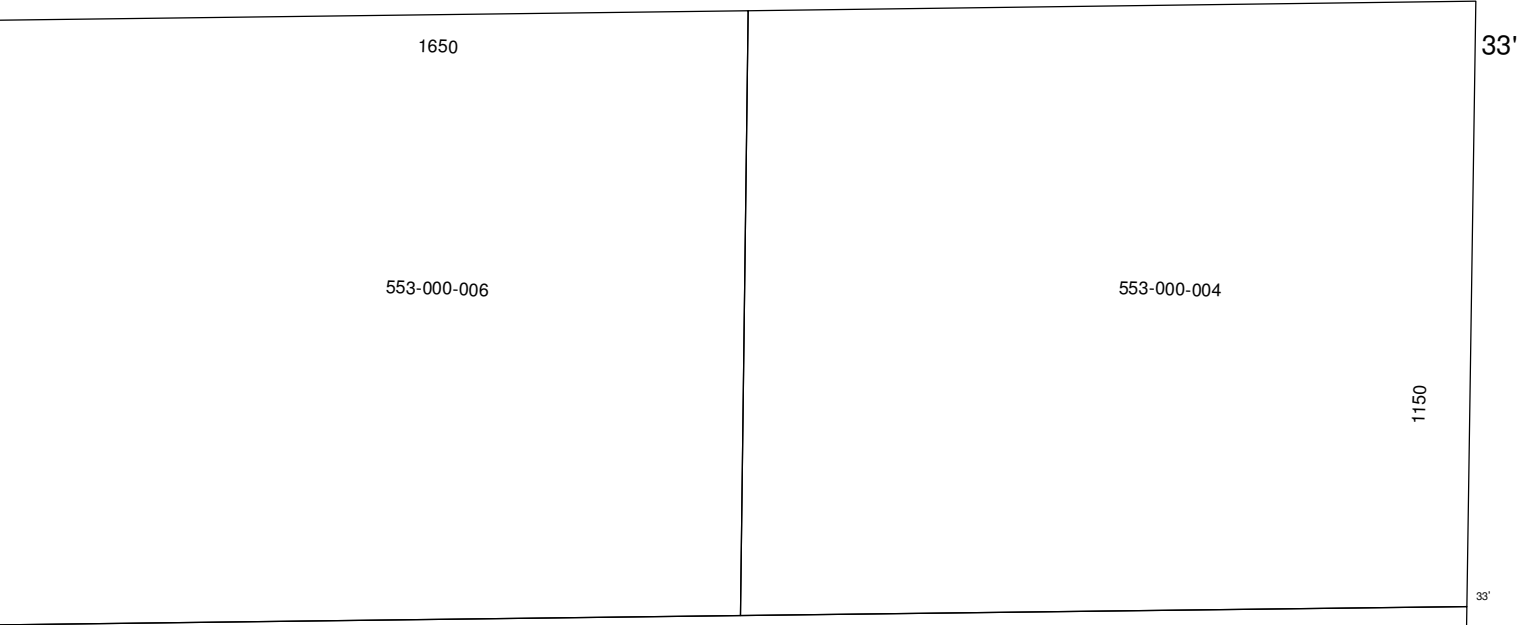
50'

AIKEN RD.

1070

50'

60'



33'

33'



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 3, 2011

TO: OWOSSO CITY COUNCIL

FROM: Adam Zettel, AICP

RE: 2011 Parks & Recreation Plan Update

The Owosso Parks and Recreation Commission, in accordance with their 2011 action plan and DNR guidelines, has updated the 2006 Owosso Parks and Recreation Plan and approved the plan for distribution and review by the city council. The 2006 plan was updated to bring its contents in line with the most current circumstances and so that it will not lose its validity under DNR guidelines. Failure to meet DNR guidelines would result in the city becoming ineligible for most grants related to recreation purposes.

The commission held workshops on August 22nd and September 13th on the plan. They also followed this up with a meeting on September 26th, in which they reviewed changes and approved the draft for distribution and a subsequent public hearing by the city council. This distribution and hearing are required by parts 19, 703 and 716 of Act 451, P.A. 1994 of the State of Michigan, as amended.

The plan changes include:

- General updates to reflect work accomplished since 2006 in the parks, such as the dog park, the community garden, and ongoing work at Bentley Park
- The addition of disc golf as a potential use for Rosevear Park
- The addition of fishing piers, a boat launch, and potable water as potential uses at Collamer Park
- A stronger affirmation of the need for trailheads, greenways, and the integration of the river to a comprehensive non-motorized plan
- The addition of the proposed playscape at Bentley Park
- The potential for ice skating at Grove Holman and other parks
- The potential for a splash pad at Bentley Park

A resolution to immediately distribute the plan and to set a subsequent public hearing regarding the amended plan on November 21, 2011 is recommended. At that point the city council will hear comments and may approve, deny, modify, or remand the plan back to the parks and recreation commission.

The
2011 Parks and Recreation Plan Update
will be sent under separate cover.

RESOLUTION NO. ____

**SET PUBLIC HEARING
2011 Owosso Parks and Recreation Plan**

WHEREAS, the City of Owosso must review its parks and recreation plan every five years in accordance with parts 19, 703 and 716 of Act 451, P.A. 1994 of the State of Michigan, as amended; and

WHEREAS, the city council has appointed a parks and recreation commission to oversee the plan; and

WHEREAS, the parks and recreation commission reviewed the 2006 plan this summer by holding workshops and meetings on August 22nd, September 13th, and September 26th in order to get public participation and input for a potential update; and

WHEREAS, updates and amendments to the plan were made in accordance with public, commissioner, and staff input; and

WHEREAS, the plan was approved by the Owosso parks and recreation commission for distribution and review by the city council on September 26, 2011; and

WHEREAS, a public hearing is required by the Owosso city council to be held no less than 30 days after distribution in accordance with the above statute and DNR guidelines in order to validate the plan.

BE IT RESOLVED THAT City of Owosso City Council, County of Shiawassee, State of Michigan, hereby sets a public hearing for November 21, 2011 in the city council chambers within city hall, 301 West Main Street, Owosso, MI 48867 to hear all persons interested in the amended 2011 Owosso Parks and Recreation Plan.

BE IT FURTHER RESOLVED THAT the same council hereby directs staff to distribute the plan to the public library, city hall front desk, and the city website and to supply a public notice of its availability to a newspaper of general circulation within the city.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 17, 2011

TO: OWOSSO CITY COUNCIL

FROM: Ronald Baker, Director of Public Services

RE: Change order No. 1 and Final Payment for 2011 Curb and Gutter Program

All work has been completed on the 2011 Curb and Gutter Program. This contract replaced about .8 centerline miles of bad curbs. There remains about 2 miles of bad curb streets in Owosso. The change order is \$6,006.83, or less than 3% of the original bid of \$213,078.30.

We have made a big improvement to two neighborhoods this summer by replacing aging water mains and water services ahead of the new curbs, asphalt pavements and concrete drive approaches.

We recommend Council approve Change Order No. 1 in the amount of \$6,006.83 and final payment to Sumbera Excavating in the amount of \$119,968.25 for the 2011 Curb and Gutter Program.

RESOLUTION NO. _____

**AUTHORIZING CHANGE ORDER NO. 1
SUMBERA EXCAVATING CO.
FOR WORK RELATED TO
THE 2011 CURB AND GUTTER PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Sumbera Excavating Co. for the 2011 Curb and Gutter Program; and

WHEREAS, work on this project has been completed and Change Order No.1 in the amount of \$6,006.83 for additional curb and gutter replacement and drive approaches has been done to take advantage of the low unit prices.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to pay Sumbera Excavating Co. for the additional construction items as shown in Change Order No. 1.

SECOND: The accounts payable department is authorized increase the purchase order for the 2011 Misc. Curb Gutter Project by the amount of \$6,006.83 as shown in change order no. 1.

THIRD: The above expenses shall be paid from the Local and Major Street Funds.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 17th DAY OF October, 2011.

Amy K. Kirkland, City Clerk

RESOLUTION NO. _____

**AUTHORIZING FINAL PAYMENT TO
SUMBERA EXCAVATING CO.
FOR WORK RELATED TO
THE 2011 CURB AND GUTTER PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Sumbera Excavating Co. for the 2011 Curb and Gutter Program; and

WHEREAS, the work on this project has been completed and the amount of work has been agreed upon and approved by the Engineer in the amount of \$219,085.13.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to pay Sumbera Excavating Co. for the work completed and approved by the Engineer.

SECOND: The accounts payable department is authorized to submit final payment to Sumbera Excavating Co. in the amount of \$119,968.25.

THIRD: The above expenses shall be paid from the Local and Major Street Funds.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 17th DAY OF October, 2011.

Amy K. Kirkland, City Clerk

**CITY OF OWOSSO
CONTRACT CHANGE ORDER NO. 1-FINAL**

TO: Sumbera Excavating

Date: 10/10/2011

CONTRACT: 2011 CURB & GUTTER PROGRAM

PROJECT NO.: _____

You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
1	(+434.96 SYD of Gravel Drive Removal @ \$5.85/SYD)		\$2,544.52
2	(+32.21 SFT of Hard Surface Removal @ \$0.75/SFT)		\$24.16
3	(+63.9 LFT of Curb & Gutter Removal @ \$4.50/LFT)		\$287.55
4	(+173.48 TON of Class III Fill Sand @ \$10.00/TON)		\$1,734.80
5	(+37.2 LFT of Curb & Gutter, Conc. Det 4 Mod. @ \$8.90/LFT)		\$331.08
6	(+28.7 LFT of 22a Gravel Trench Infill @ \$1.75/LFT)		\$50.23
7	(+927.66 SFT of 4" Concrete Replacment @ \$2.25/SFT)		\$2,087.24
8	(+2239.58 SFT of 6" Concrete Replacment @ \$2.75/SFT)		\$6,158.85
9	(+7.6 SFT of 4" Concrete Placment @ \$2.90/SFT)		\$22.04
10	(-23 EACH of Catch Basin Filter @ \$75.00/EACH)	(\$1,725.00)	
11	(+1 EACH of Catch Basin Adjust @ \$225.00/EACH)		\$225.00
12	(-1575.32 SYD of Restoration @ \$3.50/SYD)	(\$5,513.62)	
14	(-1.6 VFT of Catch Basin Reconstruction @ \$225.00/VFT)	(\$360.00)	
	Addition Work		
	(+1 L SUM of Sawcut and Repair Curb on Cedar @ \$50.00/L SUM)		\$50.00
	(+18 YD of 7 Bag Concrete on Cass St. @ \$5.00/YD)		\$90.00
	Change in contract price due to this Change Order		
	Total Decrease	(\$7,598.62)	
	Total Increase	XXXXXXXXXXXXXX	\$13,605.45
	Difference between Co. 3 & 4		
	Net INCREASED contract price		\$6,006.83

Original Contract Price:	\$ 213,078.30
Total Net Addition or Deduction by previous C.O. No.	\$ -
Total Amount of Contract Prior to this Change Order:	\$ 213,078.30
Net Addition or Deduction this Change Order No.:	\$ 6,006.83
Net Amount of Contract to date:	\$ 219,085.13

This time provided for completion in contract is (unchanged) (increased) (decreased) by _____ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Recommended by: Ronald B. Baker

Approved by: _____

Accepted by: _____

**PERIODIC COST ESTIMATE
CITY OF OWOSSO
301 W. MAIN
OWOSSO, MI 48867**

1. Estimate No.:

4

4. Date Prepared

10/10/2011

5. Period Ending

9/31/2011

2. Sponsor's Name CITY OF OWOSSO		3. Sponsor's Address 301 W. MAIN OWOSSO, MI 48867		6. Project No.	
7. Name of Project 2011 CURB & GUTTER PROGRAM		8. Location of Project Bradley, Cass, Cedar, Clinton Genesee & Howell		9. State:	
10. Name of Contractor Sumbera Excavating		11. Address of Contractor 6490 W McBride Rd. Owosso, MI 48867		12. Work Performed Under: Lump Sum Contract: <input type="checkbox"/> Unit Price Contract: <input checked="" type="checkbox"/> Force Account: <input type="checkbox"/>	
13. Description of Work Curb & Gutter				14. Sponsor's Contract No.	
				15. Original Estimated Cost this Contract or Force Account \$213,078.30	
				16. Completion Time:	
				17. Percent Physical Completion	

18. Dates

a. Notice to Proceed	b. Work to Commence	c. Completion Date	d. Est. or Actual Completion 103%	19. No of Days Contractor is	
				a. Ahead	b. In Arrears

20 Item No.	21. Description of Item	22. LATEST REVISED DETAILED ESTIMATE				23. WORK PERFORMED TO DATE		
		a. Quantity	b. Unit	c. Unit Price	d. Amount	a. Quantity	b. Amount	c. %
1	Gravel Drive Removal	170	SYD	\$ 5.85	\$ 994.50	604.96	\$ 3,539.02	356%
2	Hard Surface Removal	16,100	SFT	\$ 0.75	\$ 12,075.00	16132.21	\$ 12,099.16	100%
3	Curb & Gutter Removal	7700	LFT	\$ 4.50	\$ 34,650.00	7763.9	\$ 34,937.55	101%
4	Class III Fill Sand	450	TON	\$ 10.00	\$ 4,500.00	623.48	\$ 6,234.80	139%
5	curb & Gutter, Conc. Det 4 Mod.	7700	LFT	\$ 8.90	\$ 68,530.00	7737.2	\$ 68,861.08	100%
6	22A Gravel Trench Infill	7700	LFT	\$ 1.75	\$ 13,475.00	7728.7	\$ 13,525.23	100%
7	4" Concrete Replacement	4400	SFT	\$ 2.25	\$ 9,900.00	5327.66	\$ 11,987.24	121%
8	6" Concrete	13900	SFT	\$ 2.75	\$ 38,225.00	16139.58	\$ 44,383.85	116%
9	4" Concrete Placement	122	SFT	\$ 2.90	\$ 353.80	129.6	\$ 375.84	106%
10	Catch Basin Filter	38	EACH	\$ 75.00	\$ 2,850.00	15	\$ 1,125.00	39%
11	Catch Basin Adjustment	7	EACH	\$ 225.00	\$ 1,575.00	8	\$ 1,800.00	114%

24. CERTIFICATION OF CONTRACTOR

I hereby certify that the work performed and materials supplied to date, as shown on this periodic cost estimate, represent the actual value of accomplishment under the terms of this contract in conformity with approved plans and specification; that the quantities shown were properly determined and are correct; and that there has been full compliance with all labor provisions included in the contract identified above.

BY:

Date

Name of Contractor

Signature

Title

25. ACKNOWLEDGMENT AND CONCURRENCE OF PROJECT ENGINEER

I have examined this periodic cost estimate and concur in the certificate of the contractor.

10-12-2011

Date

Ronald Baker

Signature, Project Engineer

PERIODIC COST ESTIMATE

CITY OF OWOSSO

301 W. MAIN

OWOSSO, MI 48867

1. Estimate No.:

4

Items and Column are numbered to correspond to those on Page 1 of this form.

6. Project No.

7. Name of Project

2011 CURB & GUTTER PROGRAM

8. Location of Project Bradley, Cass, Cedar,

Cinton, Genesee & Howell

14. Sponsor's Contract No.

20
Item
No.

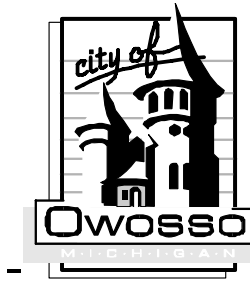
21. Description of Item

22. LATEST REVISED DETAILED ESTIMATE

23. WORK PERFORMED TO DATE

a. Quantity	b. Unit	c. Unit Price	d. Amount	a. Quantity	b. Amount	c. %
----------------	------------	---------------------	--------------	----------------	--------------	---------

12	Restoration	5400	SYD	\$ 3.50	\$ 18,900.00	3824.68	\$ 13,386.38	71%
13	Construction Signing	1	L SUM	\$ 4,500.00	\$ 4,500.00	1	\$ 4,500.00	100%
14	Catch Basin Reconstruction	4	VFT	\$ 225.00	\$ 900.00	2.4	\$ 540.00	60%
15	Provide, Install and Adjust E.J. 1120 casting	3	EACH	\$ 550.00	\$ 1,650.00	3	\$ 1,650.00	100%
	Additional Work							
	Sawcut and Repair Curb on Cedar		L SUM	\$ 50.00		1	\$ 50.00	
	7 Bag Concrete on Cass St.		YD	\$ 5.00		18	\$ 90.00	
					TOTAL		\$ 219,085.13	
					LESS		\$ 500.00	
					SUB TOTAL		\$ 218,585.13	
					LESS PREVIOUS PAYMENT		\$ 99,516.88	
					TOTAL DUE		\$ 119,068.25	



WARRANT 430 October 17, 2011

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and Property Insurance	General	\$138,211.00
Caledonia Charter Township	Caledonia Utility Fund Payment- July – September 2011	Water	\$ 20,166.27
Shiawassee County Sheriff	Owosso Police Department share of New Sungard-OSSI Server	General	\$ 5,387.00
Netarx	Network Engineering- September 2011	General	\$ 8,806.00
Brown & Stewart, PC	Professional Services-September 8, 2011 – October 17, 2011	General	\$ 9,913.24
		TOTAL	\$182,483.51

10/10/2011

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 09/01/2011 - 09/30/2011

Check Date	Ba	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
09/09/2011	1	116641	SUTLIFF JIMMY	UB REFUND FOR ACCOUNT: 1292000007	19.68
09/09/2011	1	116642	WILKINSON BECKY	UB REFUND FOR ACCOUNT: 2479290002	19.90
09/09/2011	1	116643	SERBAN DEBORAH	UB REFUND FOR ACCOUNT: 5534070002	45.00
09/09/2011	1	116644	HAMPTON STEPHEN	UB REFUND FOR ACCOUNT: 4036590001	29.04
09/09/2011	1	116645	DYSINGER ELIZABETH	UB REFUND FOR ACCOUNT: 1386000004	53.81
09/09/2011	1	116646	HENRY HANDL	UB REFUND FOR ACCOUNT: 5468570002	25.86
09/09/2011	1	116647	O'DONNELL JESSICA	UB REFUND FOR ACCOUNT: 3191570009	22.98
09/09/2011	1	116648	HODACK BRIANNA	UB REFUND FOR ACCOUNT: 2273190007	27.88
09/09/2011	1	116649	CURTISS MARY	UB REFUND FOR ACCOUNT: 2186340002	55.87
09/09/2011	1	116650	DAHL MIKE	UB REFUND FOR ACCOUNT: 5493620002	20.64
09/09/2011	1	116651	BROWN DUSTIN	UB REFUND FOR ACCOUNT: 3795070011	20.10
09/09/2011	1	116652	SYKORA RICKIE	UB REFUND FOR ACCOUNT: 1314000012	39.87
09/09/2011	1	116653	PRESLEY AMANDA	UB REFUND FOR ACCOUNT: 2580520012	27.32
09/09/2011	1	116654	KELLER WILLIAMS	UB REFUND FOR ACCOUNT: 2335831002	12.06
09/09/2011	1	116655	WELTE KAY	UB REFUND FOR ACCOUNT: 2275890005	33.47
09/09/2011	1	116656	COLLINS RYAN KRISTI	UB REFUND FOR ACCOUNT: 2751990003	35.72
09/09/2011	1	116657	TONY SCHMIDT REALTY	UB REFUND FOR ACCOUNT: 3042570003	61.64
09/09/2011	1	116658	TONY SCHMIDT REALTY	UB REFUND FOR ACCOUNT: 1464000002	38.32
09/09/2011	1	116659	GOINGS JONATHAN	UB REFUND FOR ACCOUNT: 3990070006	20.67
09/09/2011	1	116660	123.NET	IT-CONTRACTUAL-AUG 2011 POSTINI SPAM SERVICE	32.00
09/09/2011	1	116661	ACCUMED BILLING INC	OFD-AUG 2011-AMBULANCE BILLING SERVICES & STA	3,764.64
09/09/2011	1	116662	RONALD BAKER	ENGINEERING-REIMBURSEMENT-PHONE CLIP	24.90
09/09/2011	1	116663	BODMAN LLP	HR-CONTRACTUAL-AUG 2011-ARBITRATION-PETTIGRE	16,197.10
09/09/2011	1	116664	C D W GOVERNMENT, INC.	IT-OPER SUPPLIES-TRIPP SCSI TERMINATOR	66.36
09/09/2011	1	116665	CENTRON DATA SERVICES, INC.	WATER-CONTRACTUAL-PRINTING CHARGES-BACKSIC	35.00
09/09/2011	1	116666	CONSUMERS ENERGY	UTILITIES-AUGUST 2011-MULTIPLE LOCATIONS	20,882.33
09/09/2011	1	116667	ROBERT W CRAIG	ADMIN-AUG 2011-COURIER SERVICES	207.00
09/09/2011	1	116668	D & D TRUCK & TRAILER PARTS	FLEET-EQUIP MTN-TIRES	3,893.28
09/09/2011	1	116669	D & G EQUIPMENT INC	FLEET/WWTP-SUPPLIES/PARTS/BLDG MTN-BLADES,	326.91
09/09/2011	1	116670	DIESEL TRUCK SALES, INC.	FLEET-EQUIPMENT MTN-PARTS	571.24
09/09/2011	1	116671	EMERGENCY EQUIPMENT UNLIMITED	OFD-EQUIP MTN MOBILE-RPRS MEDIC 1, 2,TOWER	527.50

10/10/2011

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 09/01/2011 - 09/30/2011

Check Date	Ba	Check	Vendor Name	Description	Amount
09/09/2011	1	116672	EMERGENCY VEHICLE SERVICES INC	OFD-OPERATING SUPPLIES-ROOF HOOKS	447.00
09/09/2011	1	116673	ETNA SUPPLY COMPANY	WATER-INVENTORY-PRETZELHORNS (6)	343.55
09/09/2011	1	116674	FEDEX	WWTP-SHIPPING-LAB SAMPLES	21.79
09/09/2011	1	116675	FRONTIER	UTILITIES-AUGUST 2011-MULTIPLE LOCATIONS	883.43
09/09/2011	1	116676	FUOSS GRAVEL CO.	INVENTORY-CLASS II SAND(MDOT SPECS)W/CERTIFIE	978.85
09/09/2011	1	116677	GILBERT'S TRUE VALUE HARDWARE	OFD/ENG/PARKS/STREETS-PAINT, TAR REMOVER, PO	704.05
09/09/2011	1	116678	TIMOTHY E HILL	MEDICAL REIMBURSEMENT	30.00
09/09/2011	1	116679	THOMAS P HOLCOMB	MEDICAL REIMBURSEMENT	10.00
09/09/2011	1	116680	HOME DEPOT CREDIT SERVICES	HOUSING/WTP-OPERATING-LEAD TESTING KITS, SILIC	119.28
09/09/2011	1	116681	IDEXX DISTRIBUTION CORPORATION	WTP-OPERATING SUPPLIES-QUANTI-CULT	978.60
09/09/2011	1	116682	J & B MEDICAL SUPPLY INC	OFD-OPERATING-AMBULANCE MEDICAL SUPPLIES	835.39
09/09/2011	1	116683	JOHNSON CONTROLS, INC.	CH/CASTLE/LIBRARY-CONTRACTUAL-SERV AGRMNT	11,302.00
09/09/2011	1	116684	KEMIRA WATER SOLUTIONS INC	WWTP-OPERATING-FERRIC CHLORIDE	2,508.37
09/09/2011	1	116685	CHARLES B KINCAID II	MEDICAL REIMBURSEMENT	45.00
09/09/2011	1	116686	LLOYD MILLER & SONS, INC	FLEET-EQUIPMENT MTN-PARTS	227.80
09/09/2011	1	116687	MAURER'S TEXTILE RENTAL SERVICES, I	FLEET-UNIFORM RENTAL	47.70
09/09/2011	1	116688	MICHAEL MCCLOSKEY	MEDICAL REIMBURSEMENT	55.00
09/09/2011	1	116689	METLIFE	EMPLOYEE DEDUCTIONS-MET LIFE PAYMENT	26.84
09/09/2011	1	116690	MICHIGAN CO INC	FLEET-EQUIPMENT MTN-RAGS	242.30
09/09/2011	1	116691	MICHIGAN METER TECHNOLOGY GROUP INC	WATER-INVENTORY ITEMS-REPAIR CLAMPS (4)	764.52
09/09/2011	1	116692	MICHIGAN MUNICIPAL LEAGUE WORKERS'	FY 11-12-WORKERS COMP-INSTALLMENT #2	26,986.00
09/09/2011	1	116693	MICHIGAN PIPE & VALVE, INC.	WATER-MAINS/HYDRANTS-MTLS FOR CASS ST	150.75
09/09/2011	1	116694	MICHIGAN STATE UNIVERSITY	OFD-ED/TRAINING-9/13-9/16 CONF-BRADLEY,FOLLEN	325.00
09/09/2011	1	116695	MICHIGAN TASER DISTRIBUTING	OPD-OPERATING-SUPPLIES	525.82
09/09/2011	1	116696	MID MICHIGAN TURF CARE INC	STREETS-OPERATING-STRAW BLANKET	85.10
09/09/2011	1	116697	MISDU	EMPLOYEE DEDUCTIONS-GARNISHMENTS	959.89
09/09/2011	1	116698	DOUGLAS LEE MORRICE	MEDICAL REIMBURSEMENT	25.00
09/09/2011	1	116699	MSHDA	HOUSING-ED/TRAINING-9/29-SARAH WARREN-RILE	10.00
09/09/2011	1	116700	MUNICIPAL SUPPLY CO.	DPW-OPERATING-BARRICADES/LIGHTS/BATTERIES	762.00
09/09/2011	1	116701	MUTUAL EYE CLAIM AUDITS	OCTOBER 2011-VISION COVERAGE PREMIUM	280.60
09/09/2011	1	116702	NAPA AUTO PARTS	FLEET/OFD-PARTS/SUPPLIES-OIL, DEGREASER, BATTI	775.86
09/09/2011	1	116703	NORTH CENTRAL LABORATORIES OF WI IN	WWTP-2011 ANNUAL LAB SUPPLY ORDER	2,467.79
09/09/2011	1	116704	OFFICE DEPOT	OPD/OFD/HR-EQUIP/OFFICE SUPPLIES-FILE CABINETS	2,128.44

10/10/2011

CHECK REGISTER FOR CITY OF OWOSSO
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Check Date	Ba	Check	Vendor Name	Description	Amount
09/09/2011	1	116705	OWOSSO BOLT & BRASS CO	WATER/WWTP-EQUIPMENT MTN-PARTS	582.36
09/09/2011	1	116706	OWOSSO POOLS LLC	PARKS-BUILDING MTN-DEFOAMER	58.80
09/09/2011	1	116707	GARY L PALMER	BUILDING-CONTRACTUAL-ELECTRICAL INSP SRVS	2,000.00
09/09/2011	1	116708	KENT PLATNER	MEDICAL REIMBURSEMENT	40.00
09/09/2011	1	116709	POLICE OFFICERS LABOR COUNCIL	EMPLOYEE DEDUCTIONS-UNION DUES	769.25
09/09/2011	1	116710	POLYDYNE INC	WWTP-SUPPLIES-AF 4500 POLYMER	2,002.00
09/09/2011	1	116711	PRE-PAID LEGAL SERVICES INC	EMPLOYEE DEDUCTIONS-PRE-PAID LEGAL SRVS	51.80
09/09/2011	1	116712	THE PREMARC CORPORATION	INVENTORY-4' MH BLOCK (228)	250.00
09/09/2011	1	116713	Q2A ASSOCIATES LLC	CONTRACTUAL SRVS 8/7/11-8/20/11-R.WILLIAMS	1,848.00
09/09/2011	1	116714	REEVES WHEEL ALIGNMENT, INC.	OPD/OFD-MTN CITY VEHICLES-BATTERY, BRAKES	3,652.06
09/09/2011	1	116715	REPUBLIC SERVICES OF FLINT	SEPTEMBER 2011-REFUSE SERVICE	396.50
09/09/2011	1	116716	S & K FARM & YARD	WTP-EQUIPMENT MTN-MOWER BLADES	75.00
09/09/2011	1	116717	SEIFERT CONCRETE	STREETS-CONTRACTUAL-2011 SIDEWALK PROGRAM	8,387.37
09/09/2011	1	116718	SHIAWASSEE COUNTY MEDICAL GROUP	HR-PRE-EMPLOYMENT PHYSICALS-ON CALL FIREMEN	800.00
09/09/2011	1	116719	SMITH JANITORIAL SUPPLY	CH/OPD/OFD/PARKS/WWTP-SUPPLIES-GLOVES, LINEF	615.37
09/09/2011	1	116720	SOCIETY OF MICHIGAN EMS INSTRUCTOR	OFD-ED/TRAINING-10/7-10/9-CONF-BRADLEY, FOLLEN	430.00
09/09/2011	1	116721	STATE OF MICHIGAN-MDNRE	WTP-CONTRACTUAL-SAMPLE TESTING	175.00
09/09/2011	1	116722	STECHSCHULTE GAS & OIL, INC.	FUEL PE 8/31/11	6,627.28
09/09/2011	1	116723	SWIM LLC	CONTRACTUAL SRVS 8/21/11-9/3/11-G.BURK	1,386.00
09/09/2011	1	116724	JESSICA UNANGST	PERSONNEL-REIMBURSEMENT-LUNCH 8/30/11	34.75
09/09/2011	1	116725	USA BLUE BOOK	WATER-EQUIPMENT MTN-SUPPLIES	139.91
09/09/2011	1	116726	VALLEY LUMBER	PARKING/PARKS/DPW/CH-BLDG/GROUNDS-ROOF CO/	2,572.93
09/09/2011	1	116727	MERLE E WEST II	BUILDING-CONTRACTUAL-PLBG & MECH INSPECTIO	600.00
09/09/2011	1	116728	WESTERN LIME CORPORATION	WTP-QUICKLIME	5,928.96
09/09/2011	1	116729	WHALEN QUALITY CONSTRUCTION LLC	HOUSING-CONTRACTUAL-FINAL DRAW-415 E WILLIAM	3,400.00
09/09/2011	1	116730	WIN'S ELECTRICAL SUPPLY	DPW-STORM SWR MTN-LAMPS	57.24
09/09/2011	1	116731	XEROX CORPORATION	CH/HOUSING/BLDG/POLICE/FIRE-SEPT 2011-MTN	1,240.45
09/12/2011	1	116732	BUCSI, BARB	DDA-PROF SRVS-REIMBURSEMENT-WEB PAGE	29.97
09/12/2011	1	116733	THE ARGUS PRESS	DDA-ADVERTISING-JULY 2011-ARTISIAN MKT/SIDEWAL	198.00
09/12/2011	1	116734	BUCSI, BARB	DDA-PROF SRVS-REMBURSEMENT-WEB PAGE	29.97
09/12/2011	1	116735	CITY OF OWOSSO	DDA-REIMB-SKATE STOPPERS/COPIES/POSTAGE/PHC	394.68
09/12/2011	1	116736	CONNECTIC MARKETING	DDA-JULY/AUG 2011-CITY CENTER FEES	150.00
09/12/2011	1	116737	DAYSTARR COMMUNICATIONS	DDA-CONTRACTUAL-SEPT 2011-FORWARDING SERVIC	24.84

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Check Date	Ba	Check	Vendor Name	Description	Amount
09/12/2011	1	116738	DENN, MARLENE	DDA-ARTISAN MKT PIE CONTEST PRIZE	35.00
09/12/2011	1	116739	JOHN GENORD	DDA-CONTRACTUAL-ARTISAN MKT ENTERTAINMENT	150.00
09/12/2011	1	116740	GILBERT'S TRUE VALUE HARDWARE	DDA-SUPPLIES-CANOPY ARTISAN MKT/BULB BOOSTEI	135.94
09/12/2011	1	116741	AUBREY ANNE GRANT	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	200.00
09/12/2011	1	116742	AUBREY ANNE GRANT	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	100.00
09/12/2011	1	116743	AUBREY ANNE GRANT	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	100.00
09/12/2011	1	116744	DONALD L HELVIE	DDA-CONTRACTUAL-ART WALK ENTERTAINMENT	200.00
09/12/2011	1	116745	HETFIELD, DAN	DDA-ARTISAN MKT SALSA CONTEST PRIZE	50.00
09/12/2011	1	116746	TRACEY ELIZABETH MERCADO	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	200.00
09/12/2011	1	116747	TRACEY ELIZABETH MERCADO	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	100.00
09/12/2011	1	116748	TRACEY ELIZABETH MERCADO	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	100.00
09/12/2011	1	116749	OFFICE DEPOT	DDA-SUPPLIES-CASH BOX/USB CABLE/TAPE	37.12
09/12/2011	1	116750	OWOSSO-WATER FUND	DDA-UTILITIES-JULY/SEPT 2011-WTR/SWR BILLS	47.78
09/12/2011	1	116751	DAVID PIZZIE	DDA-CONTRACTUAL-MKT MASTER SRVS-ARTISIAN MK	100.00
09/12/2011	1	116752	SUNBURST GARDENS, INC.	DDA-AUG 2011-WATERING SRVS-PLANT BEDS	2,925.00
09/12/2011	1	116753	WIN'S ELECTRICAL SUPPLY	DDA-SUPPLIES-GIF	139.50
09/12/2011	1	116754	ADAM ZETTEL	DDA-REIMBURSEMENT-OPERATING SUPPLIES	15.79
09/14/2011	1	116755	AUBREY ANNE GRANT	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	400.00
09/14/2011	1	116756	TRACEY ELIZABETH MERCADO	DDA-CONTRACTUAL-MKT MASTER SRVS-FARMERS MI	400.00
09/14/2011	1	116757	DAVID PIZZIE	DDA-CONTRACTUAL-MKT MASTER SRVS-ARTISIAN MK	400.00
09/16/2011	1	40(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	EMPLOYEE CONTRIBUTIONS-AUGUST 2011-POLICE CC	6,682.60
09/22/2011	1	116758	HASKINS, DOUG	REFUND-PERFORMANCE DEPOSIT #2011069-REC #229	50.00
09/22/2011	1	116759	MILLER, JAMES THOMAS	SUBPOENAED-WITNESS JURY FEES-9/16/11	10.24
09/22/2011	1	116760	MCGUIRK SAND & GRAVEL	REFUN-PERFORMANCE DEPOSIT 2011036-2011037-201	150.00
09/22/2011	1	116761	ZIMMERMAN, ERIN LEIGH	SUBPOENAED-WITNESS JURY FEES-9/21/11	10.24
09/22/2011	1	116762	SUTTON, ERIC MATTHEW	SUBPOENAED-WITNESS JURY FEES-9/13/11	10.24
09/22/2011	1	116763	AMERICAN SOCIETY FOR PUBLIC ADMIN	MEMBERSHIP/DUES-11/1/11-10/31/12 A.ZETTEL	81.00
09/22/2011	1	116764	AMERICAN SPEEDY PRINTING CENTERS	PRINTING-OPERATING-LEAF BROCHURES (7000)	623.36
09/22/2011	1	116765	ANDREWS MATERIAL TESTING SERVICES,	STREETS-CONTRACTUAL-OLIVER ST MATERIALS TES'	660.30
09/22/2011	1	116766	ANN ARBOR CREDIT BUREAU	RECOVERY OF BAD DEBT-AUGUST 2011	101.50
09/22/2011	1	116767	THE ARGUS PRESS	CLERK/PERSONNEL-PRINTING-AUG 2011-LEGAL NOTI	349.42
09/22/2011	1	116768	ARGUS-HAZCO	WWTP-OPERATING SUPPLIES-LEL SENSOR	122.65
09/22/2011	1	116769	KENNY ARNETT	MEDICAL REIMBURSEMENT	45.00

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09/22/2011	1	116770	BELL EQUIPMENT COMPANY	FLEET-EQUIPMENT MTN-BUBBLE WINDOW	394.91		
09/22/2011	1	116771	MARY BORROUM	DDA-REIMB-FARMERS MKT VOUCHERS-MKT FRESH/PI	21.00		
09/22/2011	1	116772	BROWN & STEWART P C	PROFESSIONAL SERVICES-8/3/11-9/7-11	10,472.80		
09/22/2011	1	116773	MICHAEL L BUSH	MEDICAL REIMBURSEMENT	45.00		
09/22/2011	1	116774	KENT BUTA	DDA-REIMB-FARMERS MKT VOUCHERS-MKT FRESH	2.00		
09/22/2011	1	116775	DAVID B BUTCHER	MEDICAL REIMBURSEMENT	15.00		
09/22/2011	1	116776	PAUL S CAMERON	MEDICAL REIMBURSEMENT	15.00		
09/22/2011	1	116777	STEPHEN CHAPKO II	MEDICAL REIMBURSEMENT	20.00		
09/22/2011	1	116778	ERIC E CHERRY	OPD-ED/TRAINING-REIMB LUNCH-TRAINING 9/19/11	10.00		
09/22/2011	1	116779	CITY MOWING SERVICES	CONTRACTUAL-MOW/TRIM RESIDENTIAL LOTS	440.00		
09/22/2011	1	116780	DAVE COLLARD MASONRY & CONCRETE, IN	CONTRACTUAL-SIDEWALK REPLACEMENT	400.00		
09/22/2011	1	116781	CONSUMERS ENERGY	UTILITIES-AUGUST 2011-MULTIPLE LOCATIONS	9,602.62		
09/22/2011	1	116782	VOID		0.00	V	
			Void Reason: Created From Check Run Process				
09/22/2011	1	116783	VOID		0.00	V	
			Void Reason: Created From Check Run Process				
09/22/2011	1	116784	SCOTT D DAVIS	OPD-ED/TRAINING-REIMB-LUNCH TRAINING-9/19/11	10.00		
09/22/2011	1	116785	DAYSTARR COMMUNICATIONS	JUNE-OCT 2011-DSL CONNECTION FEES	1,980.00		
09/22/2011	1	116786	EMPLOYEE BENEFIT CONCEPTS INC	HR-SEPT 2011-MONTHLY FSA ADMIN FEE	100.00		
09/22/2011	1	116787	ENVIRONMENTAL RESOURCE ASSOCIATES	WTP-OPERATING SUPPLIES-TESTING	264.14		
09/22/2011	1	116788	ENVIRONMENTAL TESTING & CONSULTING	HOUSING-CONTRACTUAL-415 E WILLIAMS-TESTING	250.00		
09/22/2011	1	116789	ETNA SUPPLY COMPANY	WATER-INVENTORY-KORNERHORNS #3 (6)	266.71		
09/22/2011	1	116790	FISHER CHIPPEWA REDI-MIX, INC.	PARKS-BUILDING MTN-MTLS BENTLEY PK DRAIN	103.75		
09/22/2011	1	116791	FISHER SCIENTIFIC CO.	WTP-OPERATING SUPPLIES-LAB SUPPLIES	832.72		
09/22/2011	1	116792	FRONTIER	UTILITIES-PE 9/1/11-PHONES-MULTIPLE LINES	1,100.23		
09/22/2011	1	116793	MARY GIBSON	DDA-REIMB-FARMERS MKT VOUCHERS-PROJ FRESH/E	67.00		
09/22/2011	1	116794	GLAESER DAWES CORP	CONTRACTUAL-2011 WATER MAIN IMP PROJECT ON A	96,007.58		
09/22/2011	1	116795	GOYETTE MECHANICAL	PUB SAFETY-MONTHLY BOILER INSP-FINAL MO FY 10/	133.00		
09/22/2011	1	116796	BRADLEY E GROLL	MEDICAL REIMBURSEMENT	15.00		
09/22/2011	1	116797	TIMOTHY J GUYSKY	WWTP-ED/TRAINING-REIMB-BASIC ELECTRICITY COUI	475.00		
09/22/2011	1	116798	DAWN HALL	DDA-REIMB-FARMERS MKT VOUCHERS-MKT FRESH/PI	310.00		
09/22/2011	1	116799	HALLIGAN ELECTRIC INC	WTP-EQUIP WELLS/BLDG MTN-RPR GENERATOR SWI	316.00		
09/22/2011	1	116800	VAUGHN HAWLEY	DDA-REIMB-FARMERS MKT VOUCHERS-MKT FRESH/PI	421.00		

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09/22/2011	1	116801	THOMAS P HOLCOMB	MEDICAL REIMBURSEMENT	50.00	
09/22/2011	1	116802	HOME DEPOT	EMPLOYEE DEDUCTIONS-RTRMNT GIFT-B.WEST	100.00	
09/22/2011	1	116803	JCI JONES CHEMICALS, INC.	WWTP-SODIUM HYPOCHLORITE	7,069.75	
09/22/2011	1	116804	JOSEPH JELINEK	DDA-REIMB-FARMERS MKT VOUCHERS-MKT FRESH/PI	670.00	
09/22/2011	1	116805	LLOYD MILLER & SONS, INC	FLEET-EQUIPMENT MTN-PARTS	798.97	
09/22/2011	1	116806	LUDINGTON ELECTRIC, INC.	DPW-STORM SWR MTN-BALLAST REPLACED	60.00	
09/22/2011	1	116807	DONALD LUFT	BUILDING/GROUNDS-REIMB-SOIL SAMPLE TESTING	15.00	
09/22/2011	1	116808	MAURER HEATING & COOLING, INC.	WWTP-BUILDING MTN-COOLING REPAIR-8/1/11	745.00	
09/22/2011	1	116809	MCMASTER-CARR SUPPLY CO	WWTP-EQUIPMENT MTN-PARTS	300.91	
09/22/2011	1	116810	MEDCO SUPPLY COMPANY	DPW-MISCELLANEOUS OPERATIONS-SUPPLIES	134.54	
09/22/2011	1	116811	MEMORIAL HEALTHCARE CENTER	OFD-ED/TRAINING-ACLS RECERTIFICATION-BREWBK	707.00	
09/22/2011	1	116812	MICHIGAN ASSOCIATION OF MUNICIPAL C Void Reason: WRONG VENDOR	TERRI BROWN/MELVIN RENFROW	120.00	V
09/22/2011	1	116813	MICHIGAN ASSOCIATION OF PLANNING	COMM DVLP-CONFERENCE-ZETTEL/RENFROW/BROW	1,125.00	
09/22/2011	1	116814	MICHIGAN MUNICIPAL LEAGUE	HR-MAIN ST MGR & DDA DIRECTOR ADVERTISING	73.10	
09/22/2011	1	116815	MICHIGAN PIPE & VALVE, INC.	WATER-MAINS/HYDRANTS-MTLS OWOSSO IND PARK	4,745.05	
09/22/2011	1	116816	MISDU	EMPLOYEE DEDUCTIONS-GARNISHMENTS	959.89	
09/22/2011	1	116817	KEITH MONROE	DDA-REIMB-FARMERS MKT VOUCHERS-EBT	16.00	
09/22/2011	1	116818	DOUGLAS LEE MORRICE	MEDICAL REIMBURSEMENT	20.00	
09/22/2011	1	116819	MUNICIPAL CODE CORPORATION	CLERK-CONTRACTUAL-SUPPLEMENT PAGES ETC	1,176.28	
09/22/2011	1	116820	MUNICIPAL WEB SERVICES	IT-CONTRATUAL-JULY 2011-WEBSITE HOSTING	141.25	
09/22/2011	1	116821	NETARX	IT-NETWORK ENGINERING SUPPORT-AUG 2011	8,568.00	
09/22/2011	1	116822	NEWKIRK ELECTRIC ASSOCIATES INC	WTP-EMERG RPR POWER OUTAGE-TROUBLESHOOTII	1,527.50	
09/22/2011	1	116823	NEXTEL COMMUNICATIONS	AUGUST 2011-CELL PHONES-SERVICE/EQUIPMEN	1,321.38	
09/22/2011	1	116824	OFFICE DEPOT	DPW/ENG/HOUSING/PUB SAFETY-PAPER, TONER	561.86	
09/22/2011	1	116825	OFFICE SOURCE	CLERK/TREAS/OPD/ASSESSING-SELF-INKING STAMP	136.39	
09/22/2011	1	116826	OWOSSO BOLT & BRASS CO	FLEET/WATER-EQUIPMENT MTN-PARTS	169.18	
09/22/2011	1	116827	GARY L PALMER	BUILDING-CONTRACTUAL-SEPT 2011 BLDG OFFICIAL S	2,150.00	
09/22/2011	1	116828	PHYSICIANS HEALTH PLAN OF MID-MICH	OCTOBER 2011-HEALTH INSURANCE PREMIUM	82,893.10	
09/22/2011	1	116829	PITNEY BOWES GLOBAL FINANCIAL SERVI	ADMIN-EQUIP MTN-SEPT 2011-POSTAGE MACHINE-57	156.00	
09/22/2011	1	116830	POSTMASTER	CLERK-ELECTIONS-POSTAGE AV APPS BULK MAILING	96.08	
09/22/2011	1	116831	Q2A ASSOCIATES LLC	CONTRACTUAL SRVS-8/21/11-9/3/11-R.WILLIAMS	2,782.50	
09/22/2011	1	116832	RATHCO SAFETY SUPPLY, INC.	STREETS-OPERATING SUPPLIES-SIGNS	137.46	

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09/22/2011	1	116833	RESERVE ACCOUNT	ADMIN-OPERATING SUPPLIES-POSTAGE ON METER #4	3,000.00
09/22/2011	1	116834	RUTHY'S LAUNDRY CENTER	OFD/OPD-AUGUST 2011-DRY CLEANING	307.93
09/22/2011	1	116835	S & K FARM & YARD	WTP-EQUIPMENT MTN-TRIMMER SUPPLIES	43.90
09/22/2011	1	116836	S L H METALS INC	FLEET-EQUIPMENT MTN-MATERIALS	980.34
09/22/2011	1	116837	SECURITY ALARM CO INC	OPD-BUILDING MTN-CARD ACCESS DOOR FOBS-(20)	105.00
09/22/2011	1	116838	THE SHERWIN-WILLIAMS CO.	STREETS/PARKS-OPRATING-PAINT YELLOW & GREEN	1,468.47
09/22/2011	1	116839	SHIAWASSEE CENTRAL DISPATCH	OPD-CONTRACTUAL-SHARE LEIN MAIN 4/1-6/31/11	583.33
09/22/2011	1	116840	SHIAWASSEE FAMILY YMCA	EMPLOYEE DEDUCTIONS-MEMBERSHIPS	367.20
09/22/2011	1	116841	SHIAWASSEE UNITED WAY	EMPLOYEE DEDUCTIONS-CONTRIBUTIONS	256.00
09/22/2011	1	116842	SHIAWASSEE VALLEY PERSONNEL ASSOCIA	HR-MEMBERSHIP/DUES-J.UNANGST/Y.COLLARD	100.00
09/22/2011	1	116843	SOCIETY OF MICHIGAN EMS INSTRUCTOR	OFD-ED/TRAINING-IC CONFERENCE 10/7-10/9-S.CHAP	195.00
09/22/2011	1	116844	SOUTHSIDE CAR WASH	OPD-CAR WASHES-AUGUST 2011	17.70
09/22/2011	1	116845	ST JOHNS ANSWERING SERVICE INC	OCTOBER 2011-ANSWERING SERVICE	60.00
09/22/2011	1	116846	STANDARD INSURANCE COMPANY	OCTOBER 2011-GROUP LIFE INS. PREMIUM	2,245.45
09/22/2011	1	116847	STAPLES CREDIT PLAN	CLERK-OPER SUPPLIES-PRINTER/FAX MACHINE	169.98
09/22/2011	1	116848	STATE OF MICHIGAN	SEPT 2011-PAYROLL WITHHOLDING TAX	14,423.91
09/22/2011	1	116849	STECHSCHULTE GAS & OIL, INC.	FUEL 9/1/11- 9/15/11	5,020.59
09/22/2011	1	116850	DAVID E STELLER	DDA-REIMB-FARMERS MKT VOUCHERS-MKT FRESH/PI	6.00
09/22/2011	1	116851	SUMBERA EXCAVATING, INC.	CONTRACTUAL-2011 CURB & GUTTER PROJECT	16,381.35
09/22/2011	1	116852	SUNGARD PUBLIC SECTOR INC	OPD-CONTRACTUAL-10/1/11-12/31/11-MAINTENANCE	140.00
09/22/2011	1	116853	SUNTRUST MORTGAGE	REFUND-TAX OVERPAYMENT	71.04
09/22/2011	1	116854	SWIM LLC	CONTRACTUAL SRVS-9/4-9/17/11-G.BURK	1,344.00
09/22/2011	1	116855	JESSICA UNANGST	HR-ED/TRAINING-REIMB-CONF-SHANTY CREEK	139.44
09/22/2011	1	116856	WASTE MANAGEMENT OF MICHIGAN	DISPOSAL CHARGES-8/16/11-8/30/11	3,313.12
09/22/2011	1	116857	BILL WESENBURG	DDA-REIMB-FARMERS MKT VOUCHERS-EBT	57.00
09/22/2011	1	116858	MERLE E WEST II	BUILDING-CONTRACTUAL-MECH PLAN REVIEW	850.00
09/22/2011	1	116859	WESTERN LIME CORPORATION	WTP-QUICKLIME-46.69/TONS	5,928.96
09/22/2011	1	116860	WILLOUGHBY PRESS	WATER-OPERATING-WORK ORDERS-PERF PAPER	563.50
09/22/2011	1	116861	FOREST WOLFROM	DDA-REIMB-FARMERS MKT VOUCHERS-MKT FRESH/PI	20.00
09/22/2011	1	116862	ADAM ZETTEL	PLANNING-CONTRACTUAL-REIMB-SURVEY MONKEY-C	300.00
09/23/2011	1	116863	MICHIGAN ASSOCIATION OF PLANNING	PLANNING-MEMBERSHIP/DUES-T.BROWN/M.RENFROV	120.00
09/23/2011	1	116864	OWOSSO CHARTER TOWNSHIP TREASURER TAX-PA 425 AGREEMENT-PAYMENT		18,379.89

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Check Date	Ba	Check	Vendor Name	Description	Amount
1 TOTAL of 222 Non-Void Checks:					483,329.73
1 TOTAL of 3 Void Checks:					120.00
1 TOTAL - 225 Checks:					483,449.73
Bank 10 OWOSSO HISTORICAL FUND					
09/01/2011	10	4248	CHARTER COMMUNICATIONS	HISTORICAL-CABLE/INTERNET-8/27-9/28/11-515 N WAS	98.43
09/01/2011	10	4249	JESSE FARR	HISTORICAL-CONTRACTUAL-PAINT GOULD CARRIAGE	810.00
09/09/2011	10	4250	CITY OF OWOSSO	HISTORICAL-RENTAL DWELLING REGISTRATION RENE	50.00
09/09/2011	10	4251	CONSUMERS ENERGY	HISTORICAL-UTILITIES-AUGUST 2011-515 N WASHING	117.04
09/09/2011	10	4252	FRONTIER	HISTORICAL-PHONE-PE 8/28/11	36.99
09/09/2011	10	4253	GILBERT'S TRUE VALUE HARDWARE	HISTORICAL-BUILDING MTN-SUPPLIES-CARRIAGE HOL	209.17
09/09/2011	10	4254	ROSEMARY MAGLEY	HISTORICAL-CONTRACTUAL-JULY/AUG 2011-CLEANIN	230.00
09/21/2011	10	4255	BOLLENBACH, SARA	HISTORICAL-REFUND-SECURITY DEPOSIT-CURWOOD	50.00
09/21/2011	10	4256	BARNARD, LISA	HISTORICAL-REFUND-SECURITY DEPOSIT CURWOOD	50.00
09/21/2011	10	4257	JESSE FARR	HISTORICAL-CONTRACTUAL-FINAL PMT-PAINT GOULC	1,090.00
09/21/2011	10	4258	KENDRA NICHOLS	HISTORICAL-CONTRACTUAL-AUG 2011-LAWN MOWINC	140.00
10 TOTAL of 11 Non-Void Checks:					2,881.63
10 TOTAL of 0 Void Checks:					0.00
10 TOTAL - 11 Checks:					2,881.63
Bank 11 SEWER					
09/20/2011	11	202	THE BANK OF NEW YORK MELLON N.A.	SEWER-INTEREST ONLY-STATE REVOLVING FUNDS	8,834.83
11 TOTAL of 1 Non-Void Checks:					8,834.83
11 TOTAL of 0 Void Checks:					0.00
11 TOTAL - 1 Checks:					8,834.83
Bank 2 TRUST & AGENCY					
09/09/2011	2	6080	DOWNTOWN DEVELOPMENT AUTHORITY	2011 TAX COLLECTIONS-DUE TO DDA	19,272.06
09/09/2011	2	6081	SHIAWASSEE AREA TRANSPORTATION AGEN	2011 TAX COLLECTIONS-DUE TO SATA	25,098.76
09/09/2011	2	6082	SHIAWASSEE COUNTY TREASURER	2011 TAX COLLECTIONS-DUE TO SHIA COUNTY	1,386,364.85
09/09/2011	2	6083	STATE OF MICHIGAN	2011 TAX COLLECTIONS-DUE TO ST OF MI	3,352.33

10/10/2011

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 09/01/2011 - 09/30/2011

Check Date	Ba	Check	Vendor Name	Description	Amount
09/21/2011	2	6084	SHIAWASSEE AREA TRANSPORTATION AGEN	2011 TAX COLLECTIONS-DUE TO SATA	1,937.21
09/21/2011	2	6085	SHIAWASSEE COUNTY TREASURER	2011 TAX COLLECTIONS-DUE TO SHIA COUNTY	<u>108,167.85</u>
2 TOTAL of 6 Non-Void Checks:					1,544,193.06
2 TOTAL of 0 Void Checks:					<u>0.00</u>
2 TOTAL - 6 Checks:					1,544,193.06
REPORT TOTALS:					
REPORT TOTAL of 240 Non-Void Checks:					2,039,239.25
REPORT TOTAL of 3 Void Checks:					120.00
REPORT TOTAL - 243 Checks:					2,039,359.25

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 MONTH NORM (ABNORM)	ACTIVITY FOR 09/30/2011 MONTH INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-401.403	GENERAL PROPERTY TAX	3,349,750.00	3,349,750.00	3,474,760.14	(18,379.89)	(125,010.14)	103.73
101-000-401.424	TRAILER PARK TAXES	975.00	975.00	239.00	79.00	736.00	24.51
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	2,700.00	2,700.00	5,706.62	0.00	(3,006.62)	211.36
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,225.00	1,225.00	1,245.18	0.00	(20.18)	101.65
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXES	750.00	750.00	1,518.29	0.00	(768.29)	202.44
101-000-401.443	ADMINISTRATION FEES	74,000.00	74,000.00	24,524.13	1,242.02	49,475.87	33.14
101-000-401.445	COLLECTION & INTEREST ON TAXES	21,600.00	21,600.00	1,509.76	1,472.40	20,090.24	6.99
101-000-450.452	PERMITS-BUILDING	28,700.00	28,700.00	11,912.50	1,141.00	16,787.50	41.51
101-000-450.453	LIQUOR LICENSES	8,450.00	8,450.00	8,462.30	8,407.30	(12.30)	100.15
101-000-450.454	PERMITS-ELECTRICAL	11,500.00	11,500.00	3,450.00	576.00	8,050.00	30.00
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	29,900.00	29,900.00	8,033.00	3,834.00	21,867.00	26.87
101-000-450.460	MISCELLANEOUS LICENSES	1,000.00	1,000.00	220.00	60.00	780.00	22.00
101-000-450.477	PERMITS-HANDGUNS	800.00	800.00	0.00	0.00	800.00	0.00
101-000-450.478	DOG LICENSES	100.00	100.00	0.00	0.00	100.00	0.00
101-000-501.506	GRANT-FEDERAL	0.00	0.00	55,213.00	55,213.00	(55,213.00)	100.00
101-000-539.529	GRANT-DEPT OF JUSTICE	28,300.00	28,300.00	7,616.00	2,176.00	20,684.00	26.91
101-000-539.531	LOCAL GRANT	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000-539.568	GRANT-RECREATION	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000-539.575	REVENUE SHARING	1,259,900.00	1,259,900.00	307,983.00	307,983.00	951,917.00	24.45
101-000-600.626	CHARGE FOR SERVICES RENDERED	19,500.00	19,500.00	2,602.60	758.92	16,897.40	13.35
101-000-600.627	DUPLICATING SERVICES	5,000.00	5,000.00	671.75	164.75	4,328.25	13.44
101-000-600.628	RENTAL REGISTRATION	47,600.00	47,600.00	18,175.00	18,025.00	29,425.00	38.18
101-000-600.629	AMBULANCE CHARGES	165,200.00	165,200.00	40,064.00	9,886.15	125,136.00	24.25
101-000-600.630	AMBULANCE MILEAGE CHARGES	95,000.00	95,000.00	23,012.97	7,302.46	71,987.03	24.22
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGES	398,000.00	398,000.00	84,147.92	28,858.46	313,852.08	21.14
101-000-600.633	FIRE SERVICES	7,000.00	7,000.00	2,000.00	500.00	5,000.00	28.57
101-000-600.642	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	305.00	220.00	2,195.00	12.20
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	99,000.00	99,000.00	24,996.49	0.00	74,003.51	25.25
101-000-655.655	PARKING VIOLATIONS	21,400.00	21,400.00	4,375.72	1,128.80	17,024.28	20.45
101-000-655.659	PARKING LEASE INCOME	18,000.00	18,000.00	1,815.00	465.00	16,185.00	10.08
101-000-655.660	ORDINANCE FINES & COSTS	28,600.00	28,600.00	7,850.63	2,641.17	20,749.37	27.45
101-000-664.664	INTEREST INCOME	19,500.00	19,500.00	9,537.08	1,161.60	9,962.92	48.91
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	0.00	0.00	0.74	0.25	(0.74)	100.00
101-000-664.668	RENTAL INCOME	5,000.00	5,000.00	450.00	30.00	4,550.00	9.00
101-000-671.675	DONATIONS-PRIVATE	12,200.00	12,200.00	16,560.00	15,040.00	(4,360.00)	135.74
101-000-671.677	DONATIONS-SMOKE HOUSE	0.00	0.00	25.00	25.00	(25.00)	100.00
101-000-671.692	RECOVERY OF BAD DEBTS	5,200.00	5,200.00	1,072.64	(101.50)	4,127.36	20.63
101-000-671.694	MISCELLANEOUS	2,500.00	2,500.00	219.31	0.00	2,280.69	8.77
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	171,600.00	171,600.00	33,820.88	10,162.98	137,779.12	19.71
101-000-695.677	CITY UTILITIES ADMIN REIMB	268,000.00	268,000.00	67,003.00	22,333.00	200,997.00	25.00
101-000-695.678	DDA/OBRA REIMBURSEMENT	49,600.00	49,600.00	0.00	0.00	49,600.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	91,000.00	91,000.00	22,994.63	7,371.00	68,005.37	25.27
101-000-695.697	ENGINEERING REIMBURSEMENT	148,925.00	148,925.00	37,226.00	12,411.00	111,699.00	25.00
101-000-695.698	OTHER FINANCING SOURCES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-000-695.699	APPROPRIATION OF FUND BALANCE	115,875.00	115,875.00	0.00	0.00	115,875.00	0.00
Total Dept 000		6,725,850.00	6,725,850.00	4,311,319.28	502,187.87	2,414,530.72	64.10
TOTAL Revenues		6,725,850.00	6,725,850.00	4,311,319.28	502,187.87	2,414,530.72	64.10
Expenditures							

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 101-CITY COUNCIL							
101-101-704.000	BOARDS & COMMISSIONS	2,600.00	2,600.00	0.00	0.00	2,600.00	0.00
101-101-728.000	OPERATING SUPPLIES	400.00	400.00	0.00	0.00	400.00	0.00
101-101-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-101-978.000	EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 101-CITY COUNCIL		10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Dept 171-CITY MANAGER							
101-171-702.100	SALARIES	90,000.00	90,000.00	20,413.38	6,923.14	69,586.62	22.68
101-171-715.000	SOCIAL SECURITY (FICA)	7,075.00	7,075.00	1,576.97	535.06	5,498.03	22.29
101-171-716.100	HEALTH INSURANCE	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00
101-171-716.200	DENTAL INSURANCE	550.00	550.00	134.05	45.30	415.95	24.37
101-171-716.300	OPTICAL INSURANCE	150.00	150.00	1.05	0.35	148.95	0.70
101-171-716.400	LIFE INSURANCE	600.00	600.00	148.50	49.50	451.50	24.75
101-171-716.500	LONG - TERM DISABILITY	875.00	875.00	139.50	46.50	735.50	15.94
101-171-718.200	DEFERRED COMPENSATION	13,850.00	13,850.00	3,062.03	1,038.48	10,787.97	22.11
101-171-719.000	WORKERS' COMPENSATION	300.00	300.00	130.00	65.00	170.00	43.33
101-171-728.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-171-856.000	MISCELLANEOUS	250.00	250.00	0.00	0.00	250.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	850.00	850.00	31.25	0.00	818.75	3.68
101-171-860.000	EDUCATION & TRAINING	3,000.00	3,000.00	400.00	0.00	2,600.00	13.33
Total Dept 171-CITY MANAGER		121,400.00	121,400.00	26,036.73	8,703.33	95,363.27	21.45
Dept 201-FINANCE							
101-201-702.100	SALARIES	101,250.00	101,250.00	15,905.86	5,635.87	85,344.14	15.71
101-201-702.400	WAGES - TEMPORARY	0.00	0.00	346.00	0.00	(346.00)	100.00
101-201-715.000	SOCIAL SECURITY (FICA)	7,775.00	7,775.00	1,158.08	410.34	6,616.92	14.89
101-201-716.100	HEALTH INSURANCE	31,800.00	31,800.00	5,549.33	1,849.77	26,250.67	17.45
101-201-716.200	DENTAL INSURANCE	1,325.00	1,325.00	227.89	77.01	1,097.11	17.20
101-201-716.300	OPTICAL INSURANCE	375.00	375.00	1.79	0.60	373.21	0.48
101-201-716.400	LIFE INSURANCE	625.00	625.00	98.42	32.81	526.58	15.75
101-201-716.500	LONG - TERM DISABILITY	975.00	975.00	171.45	57.15	803.55	17.58
101-201-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-201-718.000	RETIREMENT	8,850.00	8,850.00	0.00	0.00	8,850.00	0.00
101-201-719.000	WORKERS' COMPENSATION	675.00	675.00	238.00	119.00	437.00	35.26
101-201-728.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,141.82	0.00	858.18	57.09
101-201-818.000	CONTRACTUAL SERVICES	78,500.00	78,500.00	12,829.50	4,630.50	65,670.50	16.34
101-201-858.000	MEMBERSHIPS & DUES	300.00	300.00	52.50	0.00	247.50	17.50
101-201-860.000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 201-FINANCE		234,975.00	234,975.00	37,720.64	12,813.05	197,254.36	16.05
Dept 209-ASSESSING							
101-209-702.100	SALARIES	66,025.00	66,025.00	15,709.29	5,449.50	50,315.71	23.79
101-209-704.000	BOARDS & COMMISSIONS	1,250.00	1,250.00	250.00	0.00	1,000.00	20.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,100.00	5,100.00	1,200.64	416.48	3,899.36	23.54
101-209-716.100	HEALTH INSURANCE	4,300.00	4,300.00	340.02	113.34	3,959.98	7.91
101-209-716.200	DENTAL INSURANCE	850.00	850.00	233.02	78.74	616.98	27.41
101-209-716.300	OPTICAL INSURANCE	150.00	150.00	1.31	0.44	148.69	0.87

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-209-716.400	LIFE INSURANCE	500.00	500.00	129.18	43.06	370.82	25.84
101-209-716.500	LONG - TERM DISABILITY	625.00	625.00	172.65	57.56	452.35	27.62
101-209-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-209-718.000	RETIREMENT	5,750.00	5,750.00	0.00	0.00	5,750.00	0.00
101-209-719.000	WORKERS' COMPENSATION	750.00	750.00	298.00	149.00	452.00	39.73
101-209-728.000	OPERATING SUPPLIES	6,500.00	6,500.00	6.99	6.99	6,493.01	0.11
101-209-802.000	ADVERTISING	150.00	150.00	29.39	0.00	120.61	19.59
101-209-818.000	CONTRACTUAL SERVICES	5,000.00	5,000.00	1,985.00	0.00	3,015.00	39.70
101-209-833.000	EQUIPMENT MAINTENANCE	250.00	250.00	0.00	0.00	250.00	0.00
101-209-858.000	MEMBERSHIPS & DUES	300.00	300.00	0.00	0.00	300.00	0.00
101-209-860.000	EDUCATION & TRAINING	1,250.00	1,250.00	403.77	0.00	846.23	32.30
101-209-978.000	EQUIPMENT	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 209-ASSESSING		100,175.00	100,175.00	20,759.26	6,315.11	79,415.74	20.72
Dept 210-CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	50,000.00	50,000.00	12,202.52	2,823.40	37,797.48	24.41
101-210-801.100	PROFESSIONAL SERVICES: POLICE/COURT	65,000.00	65,000.00	18,678.26	7,649.40	46,321.74	28.74
Total Dept 210-CITY ATTORNEY		115,000.00	115,000.00	30,880.78	10,472.80	84,119.22	26.85
Dept 215-CLERK							
101-215-702.100	SALARIES	102,000.00	102,000.00	22,608.01	7,713.42	79,391.99	22.16
101-215-706.000	ELECTIONS	13,500.00	13,500.00	143.93	96.08	13,356.07	1.07
101-215-715.000	SOCIAL SECURITY (FICA)	7,825.00	7,825.00	1,671.21	569.37	6,153.79	21.36
101-215-716.100	HEALTH INSURANCE	22,000.00	22,000.00	7,018.23	2,339.41	14,981.77	31.90
101-215-716.200	DENTAL INSURANCE	900.00	900.00	288.20	97.39	611.80	32.02
101-215-716.300	OPTICAL INSURANCE	375.00	375.00	2.26	0.75	372.74	0.60
101-215-716.400	LIFE INSURANCE	675.00	675.00	163.14	54.38	511.86	24.17
101-215-716.500	LONG - TERM DISABILITY	1,000.00	1,000.00	243.09	81.03	756.91	24.31
101-215-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-215-718.000	RETIREMENT	8,900.00	8,900.00	0.00	0.00	8,900.00	0.00
101-215-719.000	WORKERS' COMPENSATION	475.00	475.00	162.00	81.00	313.00	34.11
101-215-728.000	OPERATING SUPPLIES	4,000.00	4,000.00	245.53	178.88	3,754.47	6.14
101-215-802.000	ADVERTISING	2,500.00	2,500.00	425.51	178.76	2,074.49	17.02
101-215-818.000	CONTRACTUAL SERVICES	3,900.00	3,900.00	1,176.28	1,176.28	2,723.72	30.16
101-215-833.000	EQUIPMENT MAINTENANCE	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
101-215-858.000	MEMBERSHIPS & DUES	325.00	325.00	11.25	0.00	313.75	3.46
101-215-860.000	EDUCATION & TRAINING	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
Total Dept 215-CLERK		172,250.00	172,250.00	34,158.64	12,566.75	138,091.36	19.83
Dept 226-PERSONNEL							
101-226-702.100	SALARIES	142,675.00	142,675.00	30,131.57	10,056.32	112,543.43	21.12
101-226-702.800	ACCRUED SICK LEAVE	775.00	775.00	0.00	0.00	775.00	0.00
101-226-715.000	SOCIAL SECURITY (FICA)	10,925.00	10,925.00	2,215.00	737.38	8,710.00	20.27
101-226-716.100	HEALTH INSURANCE	8,525.00	8,525.00	0.00	0.00	8,525.00	0.00
101-226-716.200	DENTAL INSURANCE	1,700.00	1,700.00	430.34	145.42	1,269.66	25.31
101-226-716.300	OPTICAL INSURANCE	350.00	350.00	2.10	0.70	347.90	0.60
101-226-716.400	LIFE INSURANCE	725.00	725.00	179.19	59.73	545.81	24.72

PERIOD ENDING 09/30/2011

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Fund 101 - GENERAL FUND							
Expenditures							
101-226-716.500	LONG - TERM DISABILITY	1,175.00	1,175.00	285.06	95.02	889.94	24.26
101-226-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-226-718.000	RETIREMENT	4,250.00	4,250.00	0.00	0.00	4,250.00	0.00
101-226-718.200	DEFERRED COMPENSATION	2,850.00	2,850.00	584.64	207.32	2,265.36	20.51
101-226-719.000	WORKERS' COMPENSATION	375.00	375.00	228.00	114.00	147.00	60.80
101-226-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	271.69	253.73	2,228.31	10.87
101-226-818.000	CONTRACTUAL SERVICES	25,000.00	25,000.00	26,669.70	17,170.20	(1,669.70)	106.68
101-226-833.000	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00
101-226-856.000	MISCELLANEOUS	1,000.00	1,000.00	34.75	34.75	965.25	3.48
101-226-858.000	MEMBERSHIPS & DUES	500.00	500.00	305.00	100.00	195.00	61.00
101-226-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	549.92	139.44	1,450.08	27.50
Total Dept 226-PERSONNEL		205,850.00	205,850.00	61,886.96	29,114.01	143,963.04	30.06
Dept 253-TREASURY							
101-253-702.100	SALARIES	135,700.00	135,700.00	30,404.65	9,731.48	105,295.35	22.41
101-253-715.000	SOCIAL SECURITY (FICA)	10,400.00	10,400.00	2,308.24	738.16	8,091.76	22.19
101-253-716.100	HEALTH INSURANCE	22,100.00	22,100.00	8,650.54	2,883.52	13,449.46	39.14
101-253-716.200	DENTAL INSURANCE	1,150.00	1,150.00	450.45	152.22	699.55	39.17
101-253-716.300	OPTICAL INSURANCE	225.00	225.00	2.25	0.75	222.75	1.00
101-253-716.400	LIFE INSURANCE	650.00	650.00	230.47	76.82	419.53	35.46
101-253-716.500	LONG - TERM DISABILITY	1,050.00	1,050.00	293.28	97.76	756.72	27.93
101-253-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-253-718.000	RETIREMENT	10,700.00	10,700.00	0.00	0.00	10,700.00	0.00
101-253-719.000	WORKERS' COMPENSATION	500.00	500.00	318.00	159.00	182.00	63.60
101-253-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,268.69	20.90	1,731.31	42.29
101-253-818.000	CONTRACTUAL SERVICES	11,500.00	11,500.00	1,230.00	0.00	10,270.00	10.70
101-253-833.000	EQUIPMENT MAINTENANCE	750.00	750.00	0.00	0.00	750.00	0.00
101-253-858.000	MEMBERSHIPS & DUES	450.00	450.00	11.25	0.00	438.75	2.50
101-253-860.000	EDUCATION & TRAINING	2,800.00	2,800.00	669.24	0.00	2,130.76	23.90
101-253-862.000	OVER & SHORT	0.00	0.00	(1.35)	0.00	1.35	100.00
Total Dept 253-TREASURY		201,000.00	201,000.00	45,835.71	13,860.61	155,164.29	22.80
Dept 258-INFORMATION & TECHNOLOGY							
101-258-719.000	WORKERS' COMPENSATION	0.00	0.00	108.00	54.00	(108.00)	100.00
101-258-728.000	OPERATING SUPPLIES	4,000.00	4,000.00	66.36	66.36	3,933.64	1.66
101-258-818.000	CONTRACTUAL SERVICES	130,000.00	130,000.00	13,057.25	8,741.25	116,942.75	10.04
101-258-833.000	EQUIPMENT MAINTENANCE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-258-858.000	MEMBERSHIPS & DUES	200.00	200.00	0.00	0.00	200.00	0.00
101-258-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-258-978.000	EQUIPMENT	22,825.00	22,825.00	15,322.50	0.00	7,502.50	67.13
Total Dept 258-INFORMATION & TECHNOLOGY		163,025.00	163,025.00	28,554.11	8,861.61	134,470.89	17.52
Dept 265-BUILDING & GROUNDS							
101-265-702.200	WAGES	39,000.00	39,000.00	6,673.47	3,399.34	32,326.53	17.11
101-265-703.000	OTHER COMPENSATION	8,900.00	8,900.00	1,877.19	782.24	7,022.81	21.09
101-265-715.000	SOCIAL SECURITY (FICA)	3,000.00	3,000.00	603.66	246.24	2,396.34	20.12
101-265-716.100	HEALTH INSURANCE	14,225.00	14,225.00	3,264.30	1,088.10	10,960.70	22.95

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-265-716.200	DENTAL INSURANCE	600.00	600.00	134.05	45.30	465.95	22.34
101-265-716.300	OPTICAL INSURANCE	175.00	175.00	1.05	0.35	173.95	0.60
101-265-716.400	LIFE INSURANCE	100.00	100.00	19.80	6.60	80.20	19.80
101-265-718.000	RETIREMENT	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00
101-265-719.000	WORKERS' COMPENSATION	1,000.00	1,000.00	482.00	241.00	518.00	48.20
101-265-728.000	OPERATING SUPPLIES	4,000.00	4,000.00	199.60	72.10	3,800.40	4.99
101-265-818.000	CONTRACTUAL SERVICES	5,000.00	5,000.00	15.00	15.00	4,985.00	0.30
101-265-820.100	ELECTRICITY	17,000.00	17,000.00	3,656.79	1,654.77	13,343.21	21.51
101-265-820.200	GAS	8,000.00	8,000.00	88.18	44.05	7,911.82	1.10
101-265-820.400	WATER & SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-265-831.000	BUILDING MAINTENANCE	30,000.00	30,000.00	12,509.31	12,500.82	17,490.69	41.70
101-265-843.000	EQUIPMENT RENTAL	12,000.00	12,000.00	1,104.36	195.30	10,895.64	9.20
101-265-974.000	SYSTEM IMPROVEMENTS	0.00	0.00	5,300.00	0.00	(5,300.00)	100.00
Total Dept 265-BUILDING & GROUNDS		151,900.00	151,900.00	35,928.76	20,291.21	115,971.24	23.65
Dept 285-CABLE COMMISSION							
101-285-728.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-285-818.000	CONTRACTUAL SERVICES	3,900.00	3,900.00	0.00	0.00	3,900.00	0.00
Total Dept 285-CABLE COMMISSION		4,900.00	4,900.00	0.00	0.00	4,900.00	0.00
Dept 299-GENERAL ADMIN							
101-299-719.000	WORKERS' COMPENSATION	0.00	0.00	68.00	68.00	(68.00)	100.00
101-299-728.000	OPERATING SUPPLIES	24,200.00	24,200.00	7,702.26	3,803.43	16,497.74	31.83
101-299-810.000	INSURANCE & BONDS	140,000.00	140,000.00	0.00	0.00	140,000.00	0.00
101-299-818.000	CONTRACTUAL SERVICES	18,000.00	18,000.00	2,396.00	207.00	15,604.00	13.31
101-299-820.300	TELEPHONE	22,000.00	22,000.00	2,677.82	1,347.86	19,322.18	12.17
101-299-833.000	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	826.72	335.36	1,173.28	41.34
101-299-845.000	LEASE	950.00	950.00	0.00	0.00	950.00	0.00
101-299-850.000	BAD DEBT EXPENSE	75,000.00	75,000.00	16,139.88	16,139.88	58,860.12	21.52
101-299-856.000	MISCELLANEOUS	6,500.00	6,500.00	436.63	204.93	6,063.37	6.72
101-299-858.000	MEMBERSHIPS & DUES	22,050.00	22,050.00	756.00	0.00	21,294.00	3.43
101-299-978.000	EQUIPMENT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-299-978.100	COL - EQUIPMENT - INTEREST	13,650.00	13,650.00	0.00	0.00	13,650.00	0.00
Total Dept 299-GENERAL ADMIN		369,350.00	369,350.00	31,003.31	22,106.46	338,346.69	8.39
Dept 300-POLICE							
101-300-702.100	SALARIES	1,017,600.00	1,017,600.00	246,338.28	79,775.96	771,261.72	24.21
101-300-702.120	SALARIES-MAGNET	28,300.00	28,300.00	6,136.32	2,176.00	22,163.68	21.68
101-300-702.200	WAGES	33,300.00	33,300.00	1,979.90	793.87	31,320.10	5.95
101-300-702.300	OVERTIME	35,000.00	35,000.00	3,934.35	1,790.08	31,065.65	11.24
101-300-702.400	WAGES - TEMPORARY	8,800.00	8,800.00	2,347.81	805.12	6,452.19	26.68
101-300-702.600	UNIFORMS	850.00	850.00	0.00	0.00	850.00	0.00
101-300-702.800	ACCRUED SICK LEAVE	4,200.00	4,200.00	4,437.94	0.00	(237.94)	105.67
101-300-703.000	OTHER COMPENSATION	58,000.00	58,000.00	2,929.54	2,929.54	55,070.46	5.05
101-300-715.000	SOCIAL SECURITY (FICA)	17,350.00	17,350.00	5,275.67	1,845.83	12,074.33	30.41
101-300-716.100	HEALTH INSURANCE	223,950.00	223,950.00	46,411.28	14,750.11	177,538.72	20.72
101-300-716.200	DENTAL INSURANCE	7,600.00	7,600.00	2,136.03	686.07	5,463.97	28.11

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 MONTH NORM (ABNORM)	ACTIVITY FOR 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-300-716.300	OPTICAL INSURANCE	350.00	350.00	3.42	0.96	346.58	0.98
101-300-716.400	LIFE INSURANCE	1,675.00	1,675.00	461.64	147.73	1,213.36	27.56
101-300-716.500	LONG - TERM DISABILITY	1,250.00	1,250.00	429.60	128.24	820.40	34.37
101-300-717.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-300-718.000	RETIREMENT	51,700.00	51,700.00	0.00	0.00	51,700.00	0.00
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	13,200.00	13,200.00	3,182.98	1,033.13	10,017.02	24.11
101-300-719.000	WORKERS' COMPENSATION	26,700.00	26,700.00	12,424.00	6,212.00	14,276.00	46.53
101-300-728.000	OPERATING SUPPLIES	15,000.00	15,000.00	2,534.96	1,646.80	12,465.04	16.90
101-300-741.000	UNIFORMS & CLEANING	15,000.00	15,000.00	346.00	184.25	14,654.00	2.31
101-300-751.000	GAS & OIL	42,500.00	42,500.00	10,713.83	4,319.54	31,786.17	25.21
101-300-804.000	WITNESS JURY FEES	500.00	500.00	30.72	30.72	469.28	6.14
101-300-813.000	WRECKER SERVICE	400.00	400.00	0.00	0.00	400.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	17,000.00	17,000.00	4,313.12	140.00	12,686.88	25.37
101-300-820.100	ELECTRICITY	6,500.00	6,500.00	1,699.13	763.85	4,800.87	26.14
101-300-820.200	GAS	8,200.00	8,200.00	85.05	32.45	8,114.95	1.04
101-300-820.300	TELEPHONE	6,000.00	6,000.00	1,117.33	488.90	4,882.67	18.62
101-300-820.400	WATER & SEWER	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
101-300-820.500	REFUSE	400.00	400.00	94.50	31.50	305.50	23.63
101-300-831.000	BUILDING MAINTENANCE	7,500.00	7,500.00	195.62	183.97	7,304.38	2.61
101-300-833.000	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	76.26	25.42	923.74	7.63
101-300-833.400	EQUIP MAINT - MOBILE	25,000.00	25,000.00	4,788.67	1,975.76	20,211.33	19.15
101-300-856.000	MISCELLANEOUS	1,000.00	1,000.00	35.00	0.00	965.00	3.50
101-300-858.000	MEMBERSHIPS & DUES	500.00	500.00	100.00	0.00	400.00	20.00
101-300-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	20.00	20.00	1,980.00	1.00
101-300-978.100	COL - EQUIPMENT - INTEREST	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 300-POLICE		1,720,225.00	1,720,225.00	364,578.95	122,917.80	1,355,646.05	21.19
Dept 335-FIRE							
101-335-702.100	SALARIES	909,550.00	909,550.00	198,963.84	81,821.78	710,586.16	21.87
101-335-702.200	WAGES	0.00	0.00	34.58	34.58	(34.58)	100.00
101-335-702.300	OVERTIME	75,000.00	75,000.00	47,744.93	14,746.14	27,255.07	63.66
101-335-702.400	WAGES - TEMPORARY	0.00	0.00	776.25	776.25	(776.25)	100.00
101-335-702.500	MEAL ALLOWANCE	12,750.00	12,750.00	11,250.00	0.00	1,500.00	88.24
101-335-702.600	UNIFORMS	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
101-335-702.800	ACCRUED SICK LEAVE	4,825.00	4,825.00	9,086.56	0.00	(4,261.56)	188.32
101-335-715.000	SOCIAL SECURITY (FICA)	13,250.00	13,250.00	3,979.80	1,459.42	9,270.20	30.04
101-335-716.100	HEALTH INSURANCE	254,050.00	254,050.00	48,265.44	16,925.83	205,784.56	19.00
101-335-716.200	DENTAL INSURANCE	8,100.00	8,100.00	1,944.97	660.39	6,155.03	24.01
101-335-716.300	OPTICAL INSURANCE	2,900.00	2,900.00	16.60	5.76	2,883.40	0.57
101-335-716.400	LIFE INSURANCE	2,250.00	2,250.00	513.57	174.88	1,736.43	22.83
101-335-716.500	LONG - TERM DISABILITY	1,125.00	1,125.00	303.63	101.21	821.37	26.99
101-335-716.600	PHYSICALS	6,000.00	6,000.00	4,980.00	0.00	1,020.00	83.00
101-335-717.000	UNEMPLOYMENT INSURANCE	125.00	125.00	0.00	0.00	125.00	0.00
101-335-718.000	RETIREMENT	48,725.00	48,725.00	0.00	0.00	48,725.00	0.00
101-335-719.000	WORKERS' COMPENSATION	36,500.00	36,500.00	15,680.00	7,840.00	20,820.00	42.96
101-335-728.000	OPERATING SUPPLIES	5,000.00	5,000.00	2,247.13	2,045.61	2,752.87	44.94
101-335-728.100	SUPPLIES	15,000.00	15,000.00	2,988.49	835.39	12,011.51	19.92
101-335-741.000	UNIFORMS & CLEANING	6,000.00	6,000.00	467.72	123.68	5,532.28	7.80
101-335-751.000	GAS & OIL	15,000.00	15,000.00	3,904.10	1,577.83	11,095.90	26.03
101-335-818.000	CONTRACTUAL SERVICES	52,000.00	52,000.00	9,301.48	3,764.64	42,698.52	17.89
101-335-820.100	ELECTRICITY	7,000.00	7,000.00	1,937.93	876.66	5,062.07	27.68
101-335-820.200	GAS	8,500.00	8,500.00	85.05	32.45	8,414.95	1.00

PERIOD ENDING 09/30/2011

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Fund 101 - GENERAL FUND							
Expenditures							
101-335-820.300	TELEPHONE	4,000.00	4,000.00	725.56	442.81	3,274.44	18.14
101-335-820.400	WATER & SEWER	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-335-820.500	REFUSE	500.00	500.00	94.50	31.50	405.50	18.90
101-335-831.000	BUILDING MAINTENANCE	6,500.00	6,500.00	282.45	100.16	6,217.55	4.35
101-335-833.000	EQUIPMENT MAINTENANCE	6,500.00	6,500.00	76.23	25.41	6,423.77	1.17
101-335-833.400	EQUIP MAINT - MOBILE	20,000.00	20,000.00	3,492.69	2,234.46	16,507.31	17.46
101-335-845.000	LEASE	113,350.00	113,350.00	0.00	0.00	113,350.00	0.00
101-335-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	2,428.25	1,657.00	(428.25)	121.41
101-335-978.000	EQUIPMENT	0.00	0.00	62,075.53	0.00	(62,075.53)	100.00
101-335-978.100	COL - EQUIPMENT - INTEREST	8,400.00	8,400.00	0.00	0.00	8,400.00	0.00
Total Dept 335-FIRE		1,648,600.00	1,648,600.00	433,647.28	138,293.84	1,214,952.72	26.30
Dept 370-BUILDING AND SAFETY							
101-370-702.100	SALARIES	64,900.00	64,900.00	4,112.82	1,216.00	60,787.18	6.34
101-370-715.000	SOCIAL SECURITY (FICA)	4,975.00	4,975.00	299.44	87.65	4,675.56	6.02
101-370-716.100	HEALTH INSURANCE	15,625.00	15,625.00	680.08	226.69	14,944.92	4.35
101-370-716.200	DENTAL INSURANCE	675.00	675.00	35.74	12.08	639.26	5.29
101-370-716.300	OPTICAL INSURANCE	250.00	250.00	0.51	0.17	249.49	0.20
101-370-716.400	LIFE INSURANCE	375.00	375.00	14.85	4.95	360.15	3.96
101-370-716.500	LONG - TERM DISABILITY	575.00	575.00	37.08	12.35	537.92	6.45
101-370-718.000	RETIREMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-370-719.000	WORKERS' COMPENSATION	875.00	875.00	298.00	149.00	577.00	34.06
101-370-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	94.55	9.64	2,905.45	3.15
101-370-818.000	CONTRACTUAL SERVICES	50,000.00	50,000.00	9,650.00	5,600.00	40,350.00	19.30
101-370-820.300	TELEPHONE	250.00	250.00	64.80	20.91	185.20	25.92
101-370-833.000	EQUIPMENT MAINTENANCE	250.00	250.00	19.26	9.63	230.74	7.70
101-370-856.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	500.00	500.00	31.25	0.00	468.75	6.25
101-370-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 370-BUILDING AND SAFETY		147,750.00	147,750.00	15,338.38	7,349.07	132,411.62	10.38
Dept 441-PUBLIC WORKS							
101-441-702.100	SALARIES	18,400.00	18,400.00	8,272.57	2,800.55	10,127.43	44.96
101-441-702.200	WAGES	40,000.00	40,000.00	10,754.17	3,460.41	29,245.83	26.89
101-441-702.800	ACCRUED SICK LEAVE	0.00	0.00	2,204.20	0.00	(2,204.20)	100.00
101-441-703.000	OTHER COMPENSATION	9,200.00	9,200.00	33,814.78	21,411.90	(24,614.78)	367.55
101-441-715.000	SOCIAL SECURITY (FICA)	4,500.00	4,500.00	8,217.23	3,444.83	(3,717.23)	182.61
101-441-716.100	HEALTH INSURANCE	15,800.00	15,800.00	32,746.35	11,695.85	(16,946.35)	207.26
101-441-716.200	DENTAL INSURANCE	800.00	800.00	1,592.22	529.16	(792.22)	199.03
101-441-716.300	OPTICAL INSURANCE	200.00	200.00	11.32	3.78	188.68	5.66
101-441-716.400	LIFE INSURANCE	200.00	200.00	251.85	83.95	(51.85)	125.93
101-441-716.500	LONG - TERM DISABILITY	100.00	100.00	89.12	29.71	10.88	89.12
101-441-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-441-718.000	RETIREMENT	9,900.00	9,900.00	0.00	0.00	9,900.00	0.00
101-441-719.000	WORKERS' COMPENSATION	4,500.00	4,500.00	10,108.00	5,054.00	(5,608.00)	224.62
101-441-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	143.73	69.64	2,356.27	5.75
101-441-751.000	GAS & OIL	50,000.00	50,000.00	8,222.39	3,070.17	41,777.61	16.44
101-441-818.000	CONTRACTUAL SERVICES	2,000.00	2,000.00	953.34	280.00	1,046.66	47.67
101-441-820.100	ELECTRICITY	18,000.00	18,000.00	2,708.31	1,565.39	15,291.69	15.05

PERIOD ENDING 09/30/2011

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Fund 101 - GENERAL FUND							
Expenditures							
101-441-820.200	GAS	10,000.00	10,000.00	103.71	51.84	9,896.29	1.04
101-441-820.300	TELEPHONE	3,000.00	3,000.00	741.65	430.94	2,258.35	24.72
101-441-820.400	WATER & SEWER	800.00	800.00	0.00	0.00	800.00	0.00
101-441-820.500	REFUSE	1,500.00	1,500.00	375.00	125.00	1,125.00	25.00
101-441-821.000	STREET LIGHTING	225,000.00	225,000.00	42,054.83	21,132.58	182,945.17	18.69
101-441-831.000	BUILDING MAINTENANCE	2,000.00	2,000.00	(122.52)	(195.01)	2,122.52	(6.13)
101-441-831.100	STORM SEWER MAINTENANCE	55,000.00	55,000.00	117.24	117.24	54,882.76	0.21
101-441-838.000	MISCELLANEOUS OPERATIONS	3,000.00	3,000.00	454.01	134.54	2,545.99	15.13
101-441-843.000	EQUIPMENT RENTAL	11,000.00	11,000.00	6,340.47	2,600.68	4,659.53	57.64
101-441-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	840.00	0.00	1,160.00	42.00
101-441-860.100	SAFETY TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 441-PUBLIC WORKS		491,425.00	491,425.00	170,993.97	77,897.15	320,431.03	34.80
Dept 447-ENGINEERING							
101-447-702.100	SALARIES	77,400.00	77,400.00	29,295.49	10,393.62	48,104.51	37.85
101-447-702.400	WAGES - TEMPORARY	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00
101-447-715.000	SOCIAL SECURITY (FICA)	5,925.00	5,925.00	2,227.64	790.33	3,697.36	37.60
101-447-716.100	HEALTH INSURANCE	15,900.00	15,900.00	5,712.63	1,904.21	10,187.37	35.93
101-447-716.200	DENTAL INSURANCE	650.00	650.00	416.26	140.67	233.74	64.04
101-447-716.300	OPTICAL INSURANCE	125.00	125.00	2.65	0.88	122.35	2.12
101-447-716.400	LIFE INSURANCE	200.00	200.00	185.64	61.88	14.36	92.82
101-447-716.500	LONG - TERM DISABILITY	225.00	225.00	298.79	99.59	(73.79)	132.80
101-447-717.000	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	0.00	25.00	0.00
101-447-718.000	RETIREMENT	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
101-447-719.000	WORKERS' COMPENSATION	300.00	300.00	612.00	306.00	(312.00)	204.00
101-447-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	731.02	72.79	2,268.98	24.37
101-447-818.000	CONTRACTUAL SERVICES	3,000.00	3,000.00	1,600.06	117.10	1,399.94	53.34
101-447-833.000	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	337.55	0.00	1,662.45	16.88
101-447-858.000	MEMBERSHIPS & DUES	700.00	700.00	0.00	0.00	700.00	0.00
101-447-860.000	EDUCATION & TRAINING	3,000.00	3,000.00	10.00	0.00	2,990.00	0.33
101-447-978.000	EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 447-ENGINEERING		126,050.00	126,050.00	41,429.73	13,887.07	84,620.27	32.87
Dept 528-LEAF AND BRUSH COLLECTION							
101-528-702.200	WAGES	40,000.00	40,000.00	7,818.12	2,638.72	32,181.88	19.55
101-528-703.000	OTHER COMPENSATION	9,200.00	9,200.00	0.00	0.00	9,200.00	0.00
101-528-716.000	FRINGES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-528-728.000	OPERATING SUPPLIES	1,500.00	1,500.00	623.36	623.36	876.64	41.56
101-528-818.000	CONTRACTUAL SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-528-831.000	BUILDING MAINTENANCE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-528-843.000	EQUIPMENT RENTAL	46,750.00	46,750.00	13,737.69	2,996.59	33,012.31	29.39
Total Dept 528-LEAF AND BRUSH COLLECTION		145,450.00	145,450.00	22,179.17	6,258.67	123,270.83	15.25
Dept 585-PARKING							
101-585-702.200	WAGES	9,375.00	9,375.00	3,767.90	96.43	5,607.10	40.19
101-585-703.000	OTHER COMPENSATION	2,150.00	2,150.00	0.00	0.00	2,150.00	0.00
101-585-716.000	FRINGES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-585-728.000	OPERATING SUPPLIES	0.00	0.00	1,268.01	0.00	(1,268.01)	100.00
101-585-818.000	CONTRACTUAL SERVICES	0.00	0.00	34,996.59	0.00	(34,996.59)	100.00
101-585-834.000	MAINTENANCE	500.00	500.00	167.37	99.50	332.63	33.47
101-585-843.000	EQUIPMENT RENTAL	8,250.00	8,250.00	2,195.69	17.56	6,054.31	26.61
101-585-974.000	SYSTEM IMPROVEMENTS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 585-PARKING		77,275.00	77,275.00	42,395.56	213.49	34,879.44	54.86
Dept 728-COMMUNITY DEVELOPMENT							
101-728-702.100	SALARIES	119,300.00	119,300.00	22,049.72	7,030.44	97,250.28	18.48
101-728-715.000	SOCIAL SECURITY (FICA)	9,150.00	9,150.00	1,717.86	560.15	7,432.14	18.77
101-728-716.100	HEALTH INSURANCE	24,150.00	24,150.00	5,327.25	1,473.50	18,822.75	22.06
101-728-716.200	DENTAL INSURANCE	1,275.00	1,275.00	280.37	78.75	994.63	21.99
101-728-716.300	OPTICAL INSURANCE	400.00	400.00	2.03	0.44	397.97	0.51
101-728-716.400	LIFE INSURANCE	650.00	650.00	173.29	43.07	476.71	26.66
101-728-716.500	LONG - TERM DISABILITY	1,150.00	1,150.00	242.71	57.57	907.29	21.11
101-728-718.200	DEFERRED COMPENSATION	5,600.00	5,600.00	909.37	281.13	4,690.63	16.24
101-728-719.000	WORKERS' COMPENSATION	500.00	500.00	192.00	96.00	308.00	38.40
101-728-728.000	OPERATING SUPPLIES	10,000.00	10,000.00	66.74	3.19	9,933.26	0.67
101-728-818.000	CONTRACTUAL SERVICES	25,000.00	25,000.00	800.00	300.00	24,200.00	3.20
101-728-833.000	EQUIPMENT MAINTENANCE	500.00	500.00	3.20	3.20	496.80	0.64
101-728-858.000	MEMBERSHIPS & DUES	1,000.00	1,000.00	201.00	201.00	799.00	20.10
101-728-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	1,125.00	1,125.00	875.00	56.25
Total Dept 728-COMMUNITY DEVELOPMENT		200,675.00	200,675.00	33,090.54	11,253.44	167,584.46	16.49
Dept 750-HOLMAN POOL							
101-750-702.200	WAGES	0.00	0.00	277.97	53.20	(277.97)	100.00
101-750-820.100	ELECTRICITY	100.00	100.00	0.00	0.00	100.00	0.00
101-750-820.200	GAS	100.00	100.00	0.00	0.00	100.00	0.00
101-750-843.000	EQUIPMENT RENTAL	0.00	0.00	440.14	12.54	(440.14)	100.00
Total Dept 750-HOLMAN POOL		200.00	200.00	718.11	65.74	(518.11)	359.06
Dept 756-PARKS							
101-756-702.200	WAGES	31,200.00	31,200.00	21,420.38	6,984.07	9,779.62	68.66
101-756-703.000	OTHER COMPENSATION	7,175.00	7,175.00	0.00	0.00	7,175.00	0.00
101-756-716.000	FRINGES	23,400.00	23,400.00	0.00	0.00	23,400.00	0.00
101-756-728.000	OPERATING SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-756-820.100	ELECTRICITY	10,000.00	10,000.00	2,535.09	1,134.77	7,464.91	25.35
101-756-820.200	GAS	0.00	0.00	23.30	11.65	(23.30)	100.00
101-756-820.400	WATER & SEWER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-756-820.500	REFUSE	500.00	500.00	124.98	41.66	375.02	25.00
101-756-831.000	BUILDING MAINTENANCE	15,000.00	15,000.00	3,639.20	1,615.19	11,360.80	24.26
101-756-831.200	BLDG MAINTENANCE-RENTAL	2,000.00	2,000.00	507.52	0.00	1,492.48	25.38
101-756-843.000	EQUIPMENT RENTAL	24,750.00	24,750.00	30,679.20	10,082.39	(5,929.20)	123.96
101-756-974.000	SYSTEM IMPROVEMENTS	114,200.00	114,200.00	133.93	133.93	114,066.07	0.12
Total Dept 756-PARKS		236,725.00	236,725.00	59,063.60	20,003.66	177,661.40	24.95

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12	2011-12	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2011 MONTH (ABNORM)	MONTH 09/30/2011 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 966-TRANSFERS OUT							
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	17,450.00	17,450.00	4,364.00	1,454.00	13,086.00	25.01
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	7,000.00	3,489.00	0.00	3,511.00	49.84
101-966-999.731	TRANSFER-RETIREMENT	57,200.00	57,200.00	0.00	0.00	57,200.00	0.00
Total Dept 966-TRANSFERS OUT		81,650.00	81,650.00	7,853.00	1,454.00	73,797.00	9.62
TOTAL Expenditures		6,725,850.00	6,725,850.00	1,544,053.19	544,698.87	5,181,796.81	22.96
Fund 101:							
TOTAL REVENUES		6,725,850.00	6,725,850.00	4,311,319.28	502,187.87	2,414,530.72	64.10
TOTAL EXPENDITURES		6,725,850.00	6,725,850.00	1,544,053.19	544,698.87	5,181,796.81	22.96
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,767,266.09	(42,511.00)	(2,767,266.09)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-501.506	GRANT-FEDERAL	288,000.00	288,000.00	0.00	0.00	288,000.00	0.00
202-000-539.530	LAND TRUST GRANT	33,800.00	33,800.00	0.00	0.00	33,800.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	37,800.00	37,800.00	3,277.03	0.00	34,522.97	8.67
202-000-539.569	GAS & WEIGHT TAX	664,700.00	664,700.00	66,096.30	66,096.30	598,603.70	9.94
202-000-695.672	SPECIAL ASSESSMENT	143,000.00	143,000.00	0.00	0.00	143,000.00	0.00
202-000-695.698	OTHER FINANCING SOURCES	184,025.00	184,025.00	0.00	0.00	184,025.00	0.00
Total Dept 000		1,351,325.00	1,351,325.00	69,373.33	66,096.30	1,281,951.67	5.13
TOTAL Revenues		1,351,325.00	1,351,325.00	69,373.33	66,096.30	1,281,951.67	5.13
Expenditures							
Dept 451-CONSTRUCTION							
202-451-818.000	CONTRACTUAL SERVICES	606,800.00	606,800.00	93,944.81	14,667.90	512,855.19	15.48
Total Dept 451-CONSTRUCTION		606,800.00	606,800.00	93,944.81	14,667.90	512,855.19	15.48
Dept 463-STREET MAINTENANCE							
202-463-702.200	WAGES	26,400.00	26,400.00	9,000.51	2,849.91	17,399.49	34.09
202-463-716.000	FRINGES	23,800.00	23,800.00	0.00	0.00	23,800.00	0.00
202-463-728.000	OPERATING SUPPLIES	13,000.00	13,000.00	1,850.04	976.19	11,149.96	14.23
202-463-818.000	CONTRACTUAL SERVICES	70,000.00	70,000.00	33,864.71	2,636.49	36,135.29	48.38
202-463-843.000	EQUIPMENT RENTAL	24,200.00	24,200.00	10,055.03	3,554.72	14,144.97	41.55
Total Dept 463-STREET MAINTENANCE		157,400.00	157,400.00	54,770.29	10,017.31	102,629.71	34.80
Dept 473-BRIDGE MAINTENANCE							
202-473-702.200	WAGES	200.00	200.00	103.74	0.00	96.26	51.87
202-473-716.000	FRINGES	175.00	175.00	0.00	0.00	175.00	0.00
202-473-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
202-473-843.000	EQUIPMENT RENTAL	200.00	200.00	8.36	0.00	191.64	4.18
Total Dept 473-BRIDGE MAINTENANCE		3,075.00	3,075.00	112.10	0.00	2,962.90	3.65
Dept 474-TRAFFIC SERVICES-MAINTENANCE							
202-474-702.200	WAGES	6,500.00	6,500.00	451.55	226.78	6,048.45	6.95
202-474-716.000	FRINGES	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00
202-474-728.000	OPERATING SUPPLIES	8,000.00	8,000.00	450.33	92.49	7,549.67	5.63
202-474-818.000	CONTRACTUAL SERVICES	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
202-474-820.000	UTILITIES	7,000.00	7,000.00	(184.56)	11.46	7,184.56	(2.64)
202-474-843.000	EQUIPMENT RENTAL	1,650.00	1,650.00	131.03	29.26	1,518.97	7.94
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		39,550.00	39,550.00	848.35	359.99	38,701.65	2.15
Dept 478-SNOW & ICE CONTROL							
202-478-702.200	WAGES	16,900.00	16,900.00	0.00	0.00	16,900.00	0.00
202-478-716.000	FRINGES	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Expenditures							
202-478-728.000	OPERATING SUPPLIES	38,000.00	38,000.00	0.00	0.00	38,000.00	0.00
202-478-843.000	EQUIPMENT RENTAL	19,250.00	19,250.00	0.00	0.00	19,250.00	0.00
Total Dept 478-SNOW & ICE CONTROL		89,450.00	89,450.00	0.00	0.00	89,450.00	0.00
Dept 480-TREE TRIMMING							
202-480-702.200	WAGES	13,000.00	13,000.00	2,406.31	1,017.45	10,593.69	18.51
202-480-716.000	FRINGES	11,700.00	11,700.00	0.00	0.00	11,700.00	0.00
202-480-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
202-480-843.000	EQUIPMENT RENTAL	17,600.00	17,600.00	4,141.62	1,872.50	13,458.38	23.53
Total Dept 480-TREE TRIMMING		44,800.00	44,800.00	6,547.93	2,889.95	38,252.07	14.62
Dept 482-ADMINISTRATION & ENGINEERING							
202-482-702.100	SALARIES	82,400.00	82,400.00	19,885.18	6,702.33	62,514.82	24.13
202-482-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	262.68	93.15	(262.68)	100.00
202-482-716.000	FRINGES	35,500.00	35,500.00	5,864.00	1,954.00	29,636.00	16.52
202-482-716.200	DENTAL INSURANCE	0.00	0.00	33.52	11.32	(33.52)	100.00
202-482-716.300	OPTICAL INSURANCE	0.00	0.00	0.25	0.09	(0.25)	100.00
202-482-716.400	LIFE INSURANCE	0.00	0.00	30.43	10.15	(30.43)	100.00
202-482-716.500	LONG - TERM DISABILITY	0.00	0.00	38.55	12.86	(38.55)	100.00
202-482-719.000	WORKERS' COMPENSATION	0.00	0.00	226.00	113.00	(226.00)	100.00
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
202-482-999.101	CONTRIBUTION-GF ADMIN	64,550.00	64,550.00	16,139.00	5,379.00	48,411.00	25.00
Total Dept 482-ADMINISTRATION & ENGINEERING		186,950.00	186,950.00	42,479.61	14,275.90	144,470.39	22.72
Dept 484-TRUNKLINE SUPERVISOR							
202-484-702.100	SALARIES	4,150.00	4,150.00	301.97	0.00	3,848.03	7.28
Total Dept 484-TRUNKLINE SUPERVISOR		4,150.00	4,150.00	301.97	0.00	3,848.03	7.28
Dept 485-LOCAL STREET TRANSFER							
202-485-999.203	TRANSFER TO LOCAL STREET	173,200.00	173,200.00	16,524.08	16,524.08	156,675.92	9.54
Total Dept 485-LOCAL STREET TRANSFER		173,200.00	173,200.00	16,524.08	16,524.08	156,675.92	9.54
Dept 486-TRUNKLINE SURFACE MAINTENANCE							
202-486-702.200	WAGES	800.00	800.00	51.87	0.00	748.13	6.48
202-486-716.000	FRINGES	725.00	725.00	0.00	0.00	725.00	0.00
202-486-728.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-486-843.000	EQUIPMENT RENTAL	650.00	650.00	59.32	0.00	590.68	9.13
Total Dept 486-TRUNKLINE SURFACE MAINTENANCE		3,175.00	3,175.00	111.19	0.00	3,063.81	3.50
Dept 488-TRUNKLINE SWEEPING & FLUSHING							
202-488-702.200	WAGES	350.00	350.00	0.00	0.00	350.00	0.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Expenditures							
202-488-716.000	FRINGES	300.00	300.00	0.00	0.00	300.00	0.00
202-488-843.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 488-TRUNKLINE SWEEPING & FLUSHING		1,650.00	1,650.00	0.00	0.00	1,650.00	0.00
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL							
202-490-702.200	WAGES	50.00	50.00	0.00	0.00	50.00	0.00
202-490-716.000	FRINGES	25.00	25.00	0.00	0.00	25.00	0.00
202-490-843.000	EQUIPMENT RENTAL	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 490-TRUNKLINE TREE TRIIM & REMOVAL		175.00	175.00	0.00	0.00	175.00	0.00
Dept 491-TRUNKLINE STORM DRAIN, CURBS							
202-491-702.200	WAGES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
202-491-716.000	FRINGES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-491-728.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 491-TRUNKLINE STORM DRAIN, CURBS		4,900.00	4,900.00	0.00	0.00	4,900.00	0.00
Dept 492-TRUNKLINE ROADSIDE CLEANUP							
202-492-702.200	WAGES	75.00	75.00	69.17	25.94	5.83	92.23
202-492-716.000	FRINGES	50.00	50.00	0.00	0.00	50.00	0.00
202-492-843.000	EQUIPMENT RENTAL	50.00	50.00	16.72	8.36	33.28	33.44
Total Dept 492-TRUNKLINE ROADSIDE CLEANUP		175.00	175.00	85.89	34.30	89.11	49.08
Dept 494-TRUNKLINE TRAFFIC SIGNS							
202-494-702.200	WAGES	200.00	200.00	27.93	0.00	172.07	13.97
202-494-716.000	FRINGES	175.00	175.00	0.00	0.00	175.00	0.00
202-494-728.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00
202-494-843.000	EQUIPMENT RENTAL	100.00	100.00	4.18	0.00	95.82	4.18
Total Dept 494-TRUNKLINE TRAFFIC SIGNS		725.00	725.00	32.11	0.00	692.89	4.43
Dept 496-TRUNKLINE TRAFFIC SIGNALS							
202-496-702.200	WAGES	250.00	250.00	74.81	0.00	175.19	29.92
202-496-716.000	FRINGES	225.00	225.00	0.00	0.00	225.00	0.00
202-496-820.100	ELECTRICITY	1,400.00	1,400.00	209.98	0.00	1,190.02	15.00
202-496-843.000	EQUIPMENT RENTAL	150.00	150.00	29.44	0.00	120.56	19.63
Total Dept 496-TRUNKLINE TRAFFIC SIGNALS		2,025.00	2,025.00	314.23	0.00	1,710.77	15.52
Dept 497-TRUNKLINE SNOW & ICE CONTROL							
202-497-702.200	WAGES	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00
202-497-716.000	FRINGES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
202-497-728.000	OPERATING SUPPLIES	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 MONTH 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Expenditures							
202-497-843.000	EQUIPMENT RENTAL	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 497-TRUNKLINE SNOW & ICE CONTROL		27,800.00	27,800.00	0.00	0.00	27,800.00	0.00
Dept 502-TRUNKLINE LEAVE & INS BENEFITS							
202-502-702.200	WAGES	5,325.00	5,325.00	581.66	0.00	4,743.34	10.92
Total Dept 502-TRUNKLINE LEAVE & INS BENEFITS		5,325.00	5,325.00	581.66	0.00	4,743.34	10.92
TOTAL Expenditures		1,351,325.00	1,351,325.00	216,654.22	58,769.43	1,134,670.78	16.03
Fund 202:							
TOTAL REVENUES		1,351,325.00	1,351,325.00	69,373.33	66,096.30	1,281,951.67	5.13
TOTAL EXPENDITURES		1,351,325.00	1,351,325.00	216,654.22	58,769.43	1,134,670.78	16.03
NET OF REVENUES & EXPENDITURES		0.00	0.00	(147,280.89)	7,326.87	147,280.89	100.00

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-539.529	METRO ACT	12,400.00	12,400.00	0.00	0.00	12,400.00	0.00
203-000-539.569	GAS & WEIGHT TAX	245,600.00	245,600.00	24,214.64	24,214.64	221,385.36	9.86
203-000-695.202	MAJOR STREET TRANSFER	173,200.00	173,200.00	16,524.08	16,524.08	156,675.92	9.54
203-000-695.672	SPECIAL ASSESSMENT	130,275.00	130,275.00	0.00	0.00	130,275.00	0.00
203-000-695.698	OTHER FINANCING SOURCES	226,675.00	226,675.00	0.00	0.00	226,675.00	0.00
Total Dept 000		788,150.00	788,150.00	40,738.72	40,738.72	747,411.28	5.17
TOTAL Revenues		788,150.00	788,150.00	40,738.72	40,738.72	747,411.28	5.17
Expenditures							
Dept 451-CONSTRUCTION							
203-451-818.000	CONTRACTUAL SERVICES	319,300.00	319,300.00	133,081.57	1,035.95	186,218.43	41.68
Total Dept 451-CONSTRUCTION		319,300.00	319,300.00	133,081.57	1,035.95	186,218.43	41.68
Dept 463-STREET MAINTENANCE							
203-463-702.200	WAGES	28,000.00	28,000.00	7,971.82	2,532.58	20,028.18	28.47
203-463-716.000	FRINGES	25,200.00	25,200.00	0.00	0.00	25,200.00	0.00
203-463-728.000	OPERATING SUPPLIES	0.00	0.00	1,034.35	218.66	(1,034.35)	100.00
203-463-818.000	CONTRACTUAL SERVICES	90,000.00	90,000.00	53,660.70	6,150.88	36,339.30	59.62
203-463-843.000	EQUIPMENT RENTAL	40,700.00	40,700.00	15,795.61	6,449.02	24,904.39	38.81
Total Dept 463-STREET MAINTENANCE		183,900.00	183,900.00	78,462.48	15,351.14	105,437.52	42.67
Dept 474-TRAFFIC SERVICES-MAINTENANCE							
203-474-702.200	WAGES	3,800.00	3,800.00	250.71	164.26	3,549.29	6.60
203-474-716.000	FRINGES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
203-474-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	176.66	44.97	2,823.34	5.89
203-474-843.000	EQUIPMENT RENTAL	725.00	725.00	72.57	33.44	652.43	10.01
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		11,025.00	11,025.00	499.94	242.67	10,525.06	4.53
Dept 478-SNOW & ICE CONTROL							
203-478-702.200	WAGES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
203-478-716.000	FRINGES	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
203-478-728.000	OPERATING SUPPLIES	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
203-478-843.000	EQUIPMENT RENTAL	12,650.00	12,650.00	0.00	0.00	12,650.00	0.00
Total Dept 478-SNOW & ICE CONTROL		62,850.00	62,850.00	0.00	0.00	62,850.00	0.00
Dept 480-TREE TRIMMING							
203-480-702.200	WAGES	32,000.00	32,000.00	5,503.76	3,083.61	26,496.24	17.20
203-480-716.000	FRINGES	28,800.00	28,800.00	0.00	0.00	28,800.00	0.00
203-480-728.000	OPERATING SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
203-480-843.000	EQUIPMENT RENTAL	39,875.00	39,875.00	11,972.76	6,803.94	27,902.24	30.03

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Expenditures							
Total Dept 480-TREE TRIMMING		103,175.00	103,175.00	17,476.52	9,887.55	85,698.48	16.94
Dept 482-ADMINISTRATION & ENGINEERING							
203-482-702.100	SALARIES	60,000.00	60,000.00	13,713.63	4,631.30	46,286.37	22.86
203-482-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	210.18	74.53	(210.18)	100.00
203-482-716.000	FRINGES	19,800.00	19,800.00	3,907.00	1,302.00	15,893.00	19.73
203-482-716.200	DENTAL INSURANCE	0.00	0.00	26.81	9.06	(26.81)	100.00
203-482-716.300	OPTICAL INSURANCE	0.00	0.00	0.21	0.06	(0.21)	100.00
203-482-716.400	LIFE INSURANCE	0.00	0.00	24.34	8.11	(24.34)	100.00
203-482-716.500	LONG - TERM DISABILITY	0.00	0.00	30.83	10.27	(30.83)	100.00
203-482-719.000	WORKERS' COMPENSATION	0.00	0.00	180.00	90.00	(180.00)	100.00
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
203-482-999.101	CONTRIBUTION-GF ADMIN	23,900.00	23,900.00	5,972.00	1,992.00	17,928.00	24.99
Total Dept 482-ADMINISTRATION & ENGINEERING		107,900.00	107,900.00	24,065.00	8,117.33	83,835.00	22.30
TOTAL Expenditures		788,150.00	788,150.00	253,585.51	34,634.64	534,564.49	32.17
Fund 203:							
TOTAL REVENUES		788,150.00	788,150.00	40,738.72	40,738.72	747,411.28	5.17
TOTAL EXPENDITURES		788,150.00	788,150.00	253,585.51	34,634.64	534,564.49	32.17
NET OF REVENUES & EXPENDITURES		0.00	0.00	(212,846.79)	6,104.08	212,846.79	100.00

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 273 - CDBG REVOLVING LOAN FUND							
Revenues							
Dept 000							
273-000-664.664	INTEREST INCOME	0.00	0.00	19.92	6.50	(19.92)	100.00
273-000-671.675	LOAN REPAYMENTS-CDBG	7,500.00	7,500.00	5,494.79	442.58	2,005.21	73.26
273-000-695.699	APPROPRIATION OF FUND BALANCE	91,225.00	91,225.00	0.00	0.00	91,225.00	0.00
Total Dept 000		98,725.00	98,725.00	5,514.71	449.08	93,210.29	5.59
TOTAL Revenues		98,725.00	98,725.00	5,514.71	449.08	93,210.29	5.59
Expenditures							
Dept 200-GEN SERVICES							
273-200-818.200	REHABILITATION	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
Total Dept 200-GEN SERVICES		70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
Dept 901-CAPITAL OUTLAY							
273-901-976.000	BUILDING ADD & IMPROVEMENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Dept 966-TRANSFERS OUT							
273-966-999.275	TRANSFER TO HOUSING/RDEVLPMT	8,725.00	8,725.00	0.00	0.00	8,725.00	0.00
Total Dept 966-TRANSFERS OUT		8,725.00	8,725.00	0.00	0.00	8,725.00	0.00
TOTAL Expenditures		98,725.00	98,725.00	0.00	0.00	98,725.00	0.00
Fund 273:							
TOTAL REVENUES		98,725.00	98,725.00	5,514.71	449.08	93,210.29	5.59
TOTAL EXPENDITURES		98,725.00	98,725.00	0.00	0.00	98,725.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,514.71	449.08	(5,514.71)	100.00

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 275 - HOUSING & REDEVELOPMENT							
Revenues							
Dept 000							
275-000-501.520	GRANT-HUD/MSHDA	118,000.00	118,000.00	16,115.00	0.00	101,885.00	13.66
275-000-600.626	CHARGE FOR SERVICES RENDERED	30,000.00	30,000.00	1,526.28	1,126.28	28,473.72	5.09
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	8,725.00	8,725.00	0.00	0.00	8,725.00	0.00
Total Dept 000		156,725.00	156,725.00	17,641.28	1,126.28	139,083.72	11.26
TOTAL Revenues		156,725.00	156,725.00	17,641.28	1,126.28	139,083.72	11.26
Expenditures							
Dept 690-GENERAL SERVICES							
275-690-702.100	SALARIES	46,975.00	46,975.00	10,112.83	3,613.47	36,862.17	21.53
275-690-715.000	SOCIAL SECURITY (FICA)	3,600.00	3,600.00	744.29	266.03	2,855.71	20.67
275-690-716.100	HEALTH INSURANCE	16,200.00	16,200.00	4,080.45	1,360.15	12,119.55	25.19
275-690-716.200	DENTAL INSURANCE	900.00	900.00	215.17	72.71	684.83	23.91
275-690-716.300	OPTICAL INSURANCE	150.00	150.00	1.05	0.35	148.95	0.70
275-690-716.400	LIFE INSURANCE	325.00	325.00	66.12	22.04	258.88	20.34
275-690-716.500	LONG - TERM DISABILITY	400.00	400.00	105.00	35.00	295.00	26.25
275-690-718.200	DEFERRED COMPENSATION	1,900.00	1,900.00	404.52	144.54	1,495.48	21.29
275-690-719.000	WORKERS' COMPENSATION	200.00	200.00	56.00	28.00	144.00	28.00
275-690-728.000	OPERATING SUPPLIES	0.00	0.00	257.05	136.05	(257.05)	100.00
275-690-818.000	CONTRACTUAL SERVICES	86,075.00	86,075.00	32,301.39	3,692.13	53,773.61	37.53
275-690-858.000	MEMBERSHIPS & DUES	0.00	0.00	31.25	0.00	(31.25)	100.00
275-690-860.000	EDUCATION & TRAINING	0.00	0.00	260.00	10.00	(260.00)	100.00
Total Dept 690-GENERAL SERVICES		156,725.00	156,725.00	48,635.12	9,380.47	108,089.88	31.03
TOTAL Expenditures		156,725.00	156,725.00	48,635.12	9,380.47	108,089.88	31.03
Fund 275:							
TOTAL REVENUES		156,725.00	156,725.00	17,641.28	1,126.28	139,083.72	11.26
TOTAL EXPENDITURES		156,725.00	156,725.00	48,635.12	9,380.47	108,089.88	31.03
NET OF REVENUES & EXPENDITURES		0.00	0.00	(30,993.84)	(8,254.19)	30,993.84	100.00

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 MONTH (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 291 - OBRA FUND-DIST#11 (CAPITOL BWL							
Revenues							
Dept 000							
291-000-401.407	OBRA:TAX REIMBURSEMENTS	775.00	775.00	13,242.00	0.00	(12,467.00)	1,708.65
291-000-671.676	DONATIONS	13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Total Dept 000		14,125.00	14,125.00	13,242.00	0.00	883.00	93.75
TOTAL Revenues		14,125.00	14,125.00	13,242.00	0.00	883.00	93.75
Expenditures							
Dept 730-PROFESSIONAL SERVICES							
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	875.00	875.00	0.00	0.00	875.00	0.00
Total Dept 730-PROFESSIONAL SERVICES		875.00	875.00	0.00	0.00	875.00	0.00
Dept 905-DEBT SERVICE							
291-905-980.991	PRINCIPAL	2,675.00	2,675.00	0.00	0.00	2,675.00	0.00
Total Dept 905-DEBT SERVICE		2,675.00	2,675.00	0.00	0.00	2,675.00	0.00
Dept 964-TAX REIMBURSEMENTS							
291-964-969.000	OBRA TAX REIMBURSEMENT	10,575.00	10,575.00	0.00	0.00	10,575.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		10,575.00	10,575.00	0.00	0.00	10,575.00	0.00
TOTAL Expenditures		14,125.00	14,125.00	0.00	0.00	14,125.00	0.00
Fund 291:							
TOTAL REVENUES		14,125.00	14,125.00	13,242.00	0.00	883.00	93.75
TOTAL EXPENDITURES		14,125.00	14,125.00	0.00	0.00	14,125.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	13,242.00	0.00	(13,242.00)	100.00

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000							
296-000-401.403	GENERAL PROPERTY TAX	30,050.00	30,050.00	30,128.25	0.00	(78.25)	100.26
296-000-401.405	TIF	174,900.00	174,900.00	0.00	0.00	174,900.00	0.00
296-000-600.642	SALES-FARMER'S MARKET	2,600.00	2,600.00	565.00	245.00	2,035.00	21.73
296-000-600.643	SALES-ARTISAN MARKET	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
296-000-664.664	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
296-000-671.678	FUNDRAISER-PROMOTIONS	5,000.00	5,000.00	280.61	0.00	4,719.39	5.61
296-000-671.679	FUNDRAISER-ORGANIZATIONAL	3,900.00	3,900.00	257.00	0.00	3,643.00	6.59
296-000-671.694	MISCELLANEOUS	1,000.00	1,000.00	2,145.00	2,060.00	(1,145.00)	214.50
296-000-695.699	APPROPRIATION OF FUND BALANCE	13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Total Dept 000		232,800.00	232,800.00	33,375.86	2,305.00	199,424.14	14.34
TOTAL Revenues		232,800.00	232,800.00	33,375.86	2,305.00	199,424.14	14.34
Expenditures							
Dept 200-GEN SERVICES							
296-200-728.000	OPERATING SUPPLIES	1,900.00	1,900.00	159.36	62.19	1,740.64	8.39
296-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,500.00	1,500.00	29.97	29.97	1,470.03	2.00
296-200-802.000	ADVERTISING	500.00	500.00	150.00	150.00	350.00	30.00
296-200-818.000	CONTRACTUAL SERVICES	2,500.00	2,500.00	279.53	113.38	2,220.47	11.18
296-200-831.000	MAINTENANCE	11,000.00	11,000.00	6,218.82	3,101.47	4,781.18	56.53
296-200-858.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
296-200-860.000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
296-200-999.101	CONTRIBUTION-GF ADMIN	46,000.00	46,000.00	0.00	0.00	46,000.00	0.00
Total Dept 200-GEN SERVICES		68,400.00	68,400.00	6,837.68	3,457.01	61,562.32	10.00
Dept 695-ORGANIZATION							
296-695-728.000	SUPPLIES	4,650.00	4,650.00	0.00	0.00	4,650.00	0.00
296-695-818.000	CONTRACTUAL SERVICES	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 695-ORGANIZATION		5,050.00	5,050.00	0.00	0.00	5,050.00	0.00
Dept 696-PROMOTIONS							
296-696-728.000	SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
296-696-802.000	ADVERTISING	6,300.00	6,300.00	99.00	99.00	6,201.00	1.57
296-696-818.000	CONTRACTUAL SERVICES	1,500.00	1,500.00	600.00	200.00	900.00	40.00
296-696-818.700	CONTRACTUAL SERVICES-FARMER'S MARKET	8,000.00	8,000.00	3,084.44	1,644.44	4,915.56	38.56
296-696-818.720	CONTRACTUAL SERVICES-ARTISAN MARKET	5,400.00	5,400.00	2,348.11	973.11	3,051.89	43.48
Total Dept 696-PROMOTIONS		24,700.00	24,700.00	6,131.55	2,916.55	18,568.45	24.82
Dept 697-DESIGNS							
296-697-728.000	OPERATING SUPPLIES	28,700.00	28,700.00	212.28	212.28	28,487.72	0.74
296-697-818.000	CONTRACTUAL SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 697-DESIGNS		32,700.00	32,700.00	212.28	212.28	32,487.72	0.65

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
Dept 698-ECONOMIC RESTRUCTURING							
296-698-728.000	SUPPLIES	925.00	925.00	0.00	0.00	925.00	0.00
296-698-818.000	CONTRACTUAL SERVICES	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 698-ECONOMIC RESTRUCTURING		1,425.00	1,425.00	0.00	0.00	1,425.00	0.00
Dept 901-CAPITAL OUTLAY							
296-901-965.730	CAPITAL CONTRIBUTION-ECON DVMT	13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Total Dept 901-CAPITAL OUTLAY		13,350.00	13,350.00	0.00	0.00	13,350.00	0.00
Dept 905-DEBT SERVICE							
296-905-980.991	PRINCIPAL	13,375.00	13,375.00	13,242.00	0.00	133.00	99.01
296-905-980.995	INTEREST	1,675.00	1,675.00	0.00	0.00	1,675.00	0.00
Total Dept 905-DEBT SERVICE		15,050.00	15,050.00	13,242.00	0.00	1,808.00	87.99
Dept 966-TRANSFERS OUT							
296-966-999.397	TRANSFER TO DEBT 2009 LTGO FUND	72,125.00	72,125.00	0.00	0.00	72,125.00	0.00
Total Dept 966-TRANSFERS OUT		72,125.00	72,125.00	0.00	0.00	72,125.00	0.00
TOTAL Expenditures		232,800.00	232,800.00	26,423.51	6,585.84	206,376.49	11.35
Fund 296:							
TOTAL REVENUES		232,800.00	232,800.00	33,375.86	2,305.00	199,424.14	14.34
TOTAL EXPENDITURES		232,800.00	232,800.00	26,423.51	6,585.84	206,376.49	11.35
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,952.35	(4,280.84)	(6,952.35)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 297 - HISTORICAL FUND							
Revenues							
Dept 000							
297-000-600.600	SALES	3,500.00	3,500.00	947.65	337.85	2,552.35	27.08
297-000-664.664	INTEREST INCOME	750.00	750.00	18.59	5.34	731.41	2.48
297-000-664.667	RENTS & DEPOSITS-CASTLE	2,100.00	2,100.00	50.00	50.00	2,050.00	2.38
297-000-664.668	RENTAL INCOME	15,000.00	15,000.00	3,847.00	1,270.00	11,153.00	25.65
297-000-671.675	DONATIONS-PRIVATE	7,000.00	7,000.00	2,140.07	663.00	4,859.93	30.57
297-000-671.678	FUNDRAISER-BRICKS	1,000.00	1,000.00	192.46	192.46	807.54	19.25
297-000-671.679	DONATIONS:HOME TOUR	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
297-000-695.101	GENERAL FUND TRANSFER	17,450.00	17,450.00	4,364.00	1,454.00	13,086.00	25.01
297-000-695.699	APPROPRIATION OF FUND BALANCE	7,700.00	7,700.00	0.00	0.00	7,700.00	0.00
Total Dept 000		62,500.00	62,500.00	11,559.77	3,972.65	50,940.23	18.50
TOTAL Revenues		62,500.00	62,500.00	11,559.77	3,972.65	50,940.23	18.50
Expenditures							
Dept 797-HISTORICAL COMMISSION							
297-797-728.000	OPERATING SUPPLIES	8,000.00	8,000.00	36.00	0.00	7,964.00	0.45
297-797-728.300	HOME TOUR PROMOTION	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	750.00	750.00	0.00	0.00	750.00	0.00
297-797-810.000	INSURANCE & BONDS	1,325.00	1,325.00	0.00	0.00	1,325.00	0.00
297-797-856.000	MISCELLANEOUS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 797-HISTORICAL COMMISSION		12,475.00	12,475.00	36.00	0.00	12,439.00	0.29
Dept 798-CASTLE							
297-798-702.400	WAGES - TEMPORARY	10,250.00	10,250.00	2,237.77	828.68	8,012.23	21.83
297-798-715.000	SOCIAL SECURITY (FICA)	800.00	800.00	171.19	63.39	628.81	21.40
297-798-719.000	WORKERS' COMPENSATION	0.00	0.00	10.00	5.00	(10.00)	100.00
297-798-728.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
297-798-810.000	INSURANCE & BONDS	850.00	850.00	0.00	0.00	850.00	0.00
297-798-820.000	UTILITIES	5,000.00	5,000.00	295.35	144.93	4,704.65	5.91
297-798-831.000	BUILDING MAINTENANCE	11,000.00	11,000.00	1,468.50	1,408.50	9,531.50	13.35
297-798-856.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 798-CASTLE		28,500.00	28,500.00	4,182.81	2,450.50	24,317.19	14.68
Dept 799-GOULD HOUSE							
297-799-728.300	HOME TOUR PROMOTION	0.00	0.00	7,929.81	0.00	(7,929.81)	100.00
297-799-810.000	INSURANCE & BONDS	975.00	975.00	0.00	0.00	975.00	0.00
297-799-820.100	ELECTRICITY	5,700.00	5,700.00	242.39	117.04	5,457.61	4.25
297-799-820.400	WATER & SEWER	500.00	500.00	0.00	0.00	500.00	0.00
297-799-831.000	BUILDING MAINTENANCE	13,000.00	13,000.00	2,519.17	2,379.17	10,480.83	19.38
297-799-831.200	BLDG MAINTENANCE-RENTAL	150.00	150.00	32.97	0.00	117.03	21.98
297-799-856.000	MISCELLANEOUS	1,200.00	1,200.00	134.12	90.43	1,065.88	11.18
Total Dept 799-GOULD HOUSE		21,525.00	21,525.00	10,858.46	2,586.64	10,666.54	50.45
TOTAL Expenditures		62,500.00	62,500.00	15,077.27	5,037.14	47,422.73	24.12

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 297 - HISTORICAL FUND							
Fund 297:							
	TOTAL REVENUES	62,500.00	62,500.00	11,559.77	3,972.65	50,940.23	18.50
	TOTAL EXPENDITURES	62,500.00	62,500.00	15,077.27	5,037.14	47,422.73	24.12
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(3,517.50)	(1,064.49)	3,517.50	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12	2011-12	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2011 MONTH (ABNORM)	09/30/2011 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 338 - DEBT SERVICE-1994 SPECIAL ASMT							
Revenues							
Dept 000							
338-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	750.00	0.00	(750.00)	100.00
338-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	146.94	146.94	(146.94)	100.00
Total Dept 000		0.00	0.00	896.94	146.94	(896.94)	100.00
TOTAL Revenues		0.00	0.00	896.94	146.94	(896.94)	100.00
Fund 338:							
TOTAL REVENUES		0.00	0.00	896.94	146.94	(896.94)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	896.94	146.94	(896.94)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12	2011-12	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2011 MONTH (ABNORM)	MONTH 09/30/2011 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 356 - 2003 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
356-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	775.49	0.00	(775.49)	100.00
356-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	124.08	124.08	(124.08)	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>899.57</u>	<u>124.08</u>	<u>(899.57)</u>	<u>100.00</u>
TOTAL Revenues		<u>0.00</u>	<u>0.00</u>	<u>899.57</u>	<u>124.08</u>	<u>(899.57)</u>	<u>100.00</u>
Fund 356:							
TOTAL REVENUES		0.00	0.00	899.57	124.08	(899.57)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>899.57</u>	<u>124.08</u>	<u>(899.57)</u>	<u>100.00</u>

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 358 - 2004 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
358-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	4,590.33	0.00	(4,590.33)	100.00
358-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	1,101.69	1,101.69	(1,101.69)	100.00
Total Dept 000		0.00	0.00	5,692.02	1,101.69	(5,692.02)	100.00
TOTAL Revenues		0.00	0.00	5,692.02	1,101.69	(5,692.02)	100.00
Fund 358:							
TOTAL REVENUES		0.00	0.00	5,692.02	1,101.69	(5,692.02)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,692.02	1,101.69	(5,692.02)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 360 - 2005 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
360-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	3,679.06	424.96	(3,679.06)	100.00
360-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	1,041.28	1,041.28	(1,041.28)	100.00
Total Dept 000		0.00	0.00	4,720.34	1,466.24	(4,720.34)	100.00
TOTAL Revenues		0.00	0.00	4,720.34	1,466.24	(4,720.34)	100.00
Fund 360:							
TOTAL REVENUES		0.00	0.00	4,720.34	1,466.24	(4,720.34)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,720.34	1,466.24	(4,720.34)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 362 - 2006 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
362-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	10,135.78	39.93	(10,135.78)	100.00
362-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	3,836.55	3,836.55	(3,836.55)	100.00
Total Dept 000		0.00	0.00	13,972.33	3,876.48	(13,972.33)	100.00
TOTAL Revenues		0.00	0.00	13,972.33	3,876.48	(13,972.33)	100.00
Fund 362:							
TOTAL REVENUES		0.00	0.00	13,972.33	3,876.48	(13,972.33)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	13,972.33	3,876.48	(13,972.33)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 364 - 2007 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
364-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	7,709.54	0.00	(7,709.54)	100.00
364-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	3,662.65	3,662.65	(3,662.65)	100.00
Total Dept 000		0.00	0.00	11,372.19	3,662.65	(11,372.19)	100.00
TOTAL Revenues		0.00	0.00	11,372.19	3,662.65	(11,372.19)	100.00
Fund 364:							
TOTAL REVENUES		0.00	0.00	11,372.19	3,662.65	(11,372.19)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	11,372.19	3,662.65	(11,372.19)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 366 - 2008 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
366-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	5,041.49	847.77	(5,041.49)	100.00
366-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	2,348.49	2,348.49	(2,348.49)	100.00
Total Dept 000		0.00	0.00	7,389.98	3,196.26	(7,389.98)	100.00
TOTAL Revenues		0.00	0.00	7,389.98	3,196.26	(7,389.98)	100.00
Fund 366:							
TOTAL REVENUES		0.00	0.00	7,389.98	3,196.26	(7,389.98)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	7,389.98	3,196.26	(7,389.98)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12	2011-12	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2011 NORM (ABNORM)	MONTH 09/30/2011 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 368 - 2009 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
368-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	3,843.01	0.00	(3,843.01)	100.00
368-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	1,844.69	1,844.69	(1,844.69)	100.00
368-000-664.664	INTEREST INCOME	0.00	0.00	48.04	2.75	(48.04)	100.00
Total Dept 000		0.00	0.00	5,735.74	1,847.44	(5,735.74)	100.00
TOTAL Revenues		0.00	0.00	5,735.74	1,847.44	(5,735.74)	100.00
Fund 368:							
TOTAL REVENUES		0.00	0.00	5,735.74	1,847.44	(5,735.74)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,735.74	1,847.44	(5,735.74)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 370 - 2010 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
370-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	4,252.48	0.00	(4,252.48)	100.00
370-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	0.00	2,296.36	2,296.36	(2,296.36)	100.00
Total Dept 000		0.00	0.00	6,548.84	2,296.36	(6,548.84)	100.00
TOTAL Revenues		0.00	0.00	6,548.84	2,296.36	(6,548.84)	100.00
Fund 370:							
TOTAL REVENUES		0.00	0.00	6,548.84	2,296.36	(6,548.84)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,548.84	2,296.36	(6,548.84)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 MONTH (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 372 - 2011 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
372-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	34,323.53	9,200.50	(34,323.53)	100.00
Total Dept 000		0.00	0.00	34,323.53	9,200.50	(34,323.53)	100.00
TOTAL Revenues		0.00	0.00	34,323.53	9,200.50	(34,323.53)	100.00
Fund 372:							
TOTAL REVENUES		0.00	0.00	34,323.53	9,200.50	(34,323.53)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	34,323.53	9,200.50	(34,323.53)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12	2011-12	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2011 NORM (ABNORM)	MONTH 09/30/2011 INCR (DECR)	NORM	(ABNORM)	
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM								
Revenues								
Dept 000								
411-000-664.664	INTEREST INCOME	0.00	0.00	359.75	117.33	(359.75)		100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>359.75</u>	<u>117.33</u>	<u>(359.75)</u>		<u>100.00</u>
TOTAL Revenues		<u>0.00</u>	<u>0.00</u>	<u>359.75</u>	<u>117.33</u>	<u>(359.75)</u>		<u>100.00</u>
Fund 411:								
TOTAL REVENUES		0.00	0.00	359.75	117.33	(359.75)		100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>359.75</u>	<u>117.33</u>	<u>(359.75)</u>		<u>100.00</u>

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12	2011-12	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2011 MONTH (ABNORM)	MONTH 09/30/2011 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DDA CONSTRUCTION FUND							
Revenues							
Dept 000							
494-000-664.664	INTEREST INCOME	0.00	0.00	53.99	17.61	(53.99)	100.00
Total Dept 000		0.00	0.00	53.99	17.61	(53.99)	100.00
TOTAL Revenues		0.00	0.00	53.99	17.61	(53.99)	100.00
Fund 494:							
TOTAL REVENUES		0.00	0.00	53.99	17.61	(53.99)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	53.99	17.61	(53.99)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
Dept 000							
588-000-401.403	GENERAL PROPERTY TAX	49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
Total Dept 000		49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
TOTAL Revenues		49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
Expenditures							
Dept 200-GEN SERVICES							
588-200-818.000	CONTRACTUAL SERVICES	49,725.00	49,725.00	42,435.57	27,035.97	7,289.43	85.34
Total Dept 200-GEN SERVICES		49,725.00	49,725.00	42,435.57	27,035.97	7,289.43	85.34
TOTAL Expenditures		49,725.00	49,725.00	42,435.57	27,035.97	7,289.43	85.34
Fund 588:							
TOTAL REVENUES		49,725.00	49,725.00	46,706.65	0.00	3,018.35	93.93
TOTAL EXPENDITURES		49,725.00	49,725.00	42,435.57	27,035.97	7,289.43	85.34
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,271.08	(27,035.97)	(4,271.08)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-401.446	PENALTIES - LATE CHARGES	30,000.00	30,000.00	7,613.33	0.00	22,386.67	25.38
590-000-450.477	SWR:PERMITS/INSPECTION FEE	500.00	500.00	130.00	20.00	370.00	26.00
590-000-600.601	METERED SALES	1,500,000.00	1,500,000.00	362,371.31	5,821.35	1,137,628.69	24.16
590-000-664.664	INTEREST INCOME	5,000.00	5,000.00	328.18	99.82	4,671.82	6.56
590-000-671.694	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
590-000-695.699	APPROPRIATION OF FUND BALANCE	169,770.00	169,770.00	0.00	0.00	169,770.00	0.00
Total Dept 000		1,706,270.00	1,706,270.00	370,442.82	5,941.17	1,335,827.18	21.71
TOTAL Revenues		1,706,270.00	1,706,270.00	370,442.82	5,941.17	1,335,827.18	21.71
Expenditures							
Dept 200-GEN SERVICES							
590-200-702.100	SALARIES	43,000.00	43,000.00	5,999.33	2,491.67	37,000.67	13.95
590-200-715.000	SOCIAL SECURITY (FICA)	3,300.00	3,300.00	457.14	189.09	2,842.86	13.85
590-200-716.100	HEALTH INSURANCE	8,300.00	8,300.00	870.48	870.48	7,429.52	10.49
590-200-716.150	OPEB EXPENSE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-200-716.200	DENTAL INSURANCE	600.00	600.00	89.87	54.36	510.13	14.98
590-200-716.300	OPTICAL INSURANCE	100.00	100.00	0.70	0.42	99.30	0.70
590-200-716.400	LIFE INSURANCE	200.00	200.00	23.09	13.85	176.91	11.55
590-200-716.500	LONG - TERM DISABILITY	300.00	300.00	56.75	33.88	243.25	18.92
590-200-717.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
590-200-718.000	RETIREMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
590-200-719.000	WORKERS' COMPENSATION	1,000.00	1,000.00	186.00	93.00	814.00	18.60
590-200-728.000	OPERATING SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
590-200-810.000	INSURANCE & BONDS	12,200.00	12,200.00	0.00	0.00	12,200.00	0.00
590-200-818.000	CONTRACTUAL SERVICES	10,000.00	10,000.00	5,073.81	336.00	4,926.19	50.74
590-200-860.000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
590-200-890.200	OPERATION & MAINTENANCE	912,000.00	912,000.00	240,888.14	80,233.90	671,111.86	26.41
590-200-890.300	REPLACEMENT	86,000.00	86,000.00	22,598.24	22,598.24	63,401.76	26.28
590-200-968.000	DEPRECIATION EXPENSE	45,200.00	45,200.00	11,310.00	3,770.00	33,890.00	25.02
590-200-999.101	CONTRIBUTION-GF ADMIN	40,000.00	40,000.00	10,003.00	3,333.00	29,997.00	25.01
Total Dept 200-GEN SERVICES		1,174,500.00	1,174,500.00	297,556.55	114,017.89	876,943.45	25.33
Dept 549-SEWER OPERATIONS							
590-549-702.100	SALARIES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
590-549-702.200	WAGES	60,000.00	60,000.00	4,209.31	1,409.61	55,790.69	7.02
590-549-702.300	OVERTIME	3,000.00	3,000.00	416.43	0.00	2,583.57	13.88
590-549-702.400	WAGES - TEMPORARY	500.00	500.00	0.00	0.00	500.00	0.00
590-549-702.600	UNIFORMS	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
590-549-702.800	ACCRUED SICK LEAVE	1,600.00	1,600.00	1,512.08	0.00	87.92	94.51
590-549-703.000	OTHER COMPENSATION	2,000.00	2,000.00	4,153.61	2,923.36	(2,153.61)	207.68
590-549-715.000	SOCIAL SECURITY (FICA)	8,200.00	8,200.00	1,391.01	505.32	6,808.99	16.96
590-549-716.100	HEALTH INSURANCE	38,000.00	38,000.00	6,588.60	2,176.20	31,411.40	17.34
590-549-716.200	DENTAL INSURANCE	1,750.00	1,750.00	349.22	118.01	1,400.78	19.96
590-549-716.300	OPTICAL INSURANCE	200.00	200.00	2.10	0.70	197.90	1.05
590-549-716.400	LIFE INSURANCE	250.00	250.00	39.60	13.20	210.40	15.84
590-549-718.000	RETIREMENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER FUND							
Expenditures							
590-549-719.000	WORKERS' COMPENSATION	2,000.00	2,000.00	676.00	338.00	1,324.00	33.80
590-549-728.000	OPERATING SUPPLIES	10,000.00	10,000.00	429.12	0.00	9,570.88	4.29
590-549-751.000	GAS & OIL	7,000.00	7,000.00	2,095.76	427.04	4,904.24	29.94
590-549-818.000	CONTRACTUAL SERVICES	55,000.00	55,000.00	955.00	126.00	54,045.00	1.74
590-549-833.000	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00
590-549-833.200	SEWER REPAIR	20,000.00	20,000.00	4,990.00	0.00	15,010.00	24.95
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
590-549-836.100	LIFT STATION UTILITIES	1,800.00	1,800.00	379.05	192.77	1,420.95	21.06
590-549-843.000	EQUIPMENT RENTAL	35,000.00	35,000.00	2,600.91	61.27	32,399.09	7.43
Total Dept 549-SEWER OPERATIONS		334,100.00	334,100.00	30,787.80	8,291.48	303,312.20	9.22
Dept 901-CAPITAL OUTLAY							
590-901-973.000	CAPITAL OUTLAY - SEWERS	135,000.00	135,000.00	0.00	0.00	135,000.00	0.00
590-901-979.000	COL-LIFT STATIONS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
Dept 905-DEBT SERVICE							
590-905-980.991	PRINCIPAL	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
590-905-980.995	INTEREST	17,670.00	17,670.00	8,834.83	8,834.83	8,835.17	50.00
Total Dept 905-DEBT SERVICE		47,670.00	47,670.00	8,834.83	8,834.83	38,835.17	18.53
TOTAL Expenditures		1,706,270.00	1,706,270.00	337,179.18	131,144.20	1,369,090.82	19.76
Fund 590:							
TOTAL REVENUES		1,706,270.00	1,706,270.00	370,442.82	5,941.17	1,335,827.18	21.71
TOTAL EXPENDITURES		1,706,270.00	1,706,270.00	337,179.18	131,144.20	1,369,090.82	19.76
NET OF REVENUES & EXPENDITURES		0.00	0.00	33,263.64	(125,203.03)	(33,263.64)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-401.446	PENALTIES - LATE CHARGES	35,000.00	35,000.00	9,298.01	0.00	25,701.99	26.57
591-000-450.477	WTR:PERMITS/INSPECTION FEE	10,000.00	10,000.00	230.00	120.00	9,770.00	2.30
591-000-600.601	METERED SALES	1,840,000.00	1,840,000.00	444,164.26	(13,909.27)	1,395,835.74	24.14
591-000-600.602	METERED SALES-WHOLESALE-USAGE	168,000.00	168,000.00	58,491.79	19,114.43	109,508.21	34.82
591-000-600.603	METERED SALES-WHOLESALE-DEBT	40,500.00	40,500.00	0.00	0.00	40,500.00	0.00
591-000-600.640	MATERIAL & SERVICE	5,000.00	5,000.00	61.24	61.24	4,938.76	1.22
591-000-664.664	INTEREST INCOME	5,000.00	5,000.00	901.43	61.33	4,098.57	18.03
591-000-671.688	HYDRANT RENTAL	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
591-000-671.694	MISCELLANEOUS	1,200.00	1,200.00	300.00	100.00	900.00	25.00
591-000-671.695	MISCELLANEOUS WATER CHARGES	6,000.00	6,000.00	1,726.38	1,434.00	4,273.62	28.77
Total Dept 000		2,124,700.00	2,124,700.00	515,173.11	6,981.73	1,609,526.89	24.25
TOTAL Revenues		2,124,700.00	2,124,700.00	515,173.11	6,981.73	1,609,526.89	24.25
Expenditures							
Dept 200-GEN SERVICES							
591-200-702.100	SALARIES	36,000.00	36,000.00	7,498.20	2,317.86	28,501.80	20.83
591-200-715.000	SOCIAL SECURITY (FICA)	2,760.00	2,760.00	573.62	177.32	2,186.38	20.78
591-200-716.100	HEALTH INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
591-200-716.150	OPEB EXPENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
591-200-716.200	DENTAL INSURANCE	400.00	400.00	80.42	27.18	319.58	20.11
591-200-716.300	OPTICAL INSURANCE	100.00	100.00	0.63	0.21	99.37	0.63
591-200-716.400	LIFE INSURANCE	100.00	100.00	20.80	6.94	79.20	20.80
591-200-716.500	LONG - TERM DISABILITY	240.00	240.00	51.52	17.17	188.48	21.47
591-200-718.000	RETIREMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
591-200-719.000	WORKERS' COMPENSATION	1,200.00	1,200.00	210.00	105.00	990.00	17.50
591-200-728.000	OPERATING SUPPLIES	3,000.00	3,000.00	616.81	563.50	2,383.19	20.56
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	5,600.00	5,600.00	0.00	0.00	5,600.00	0.00
591-200-810.000	INSURANCE & BONDS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
591-200-818.000	CONTRACTUAL SERVICES	18,000.00	18,000.00	7,723.80	379.53	10,276.20	42.91
591-200-845.000	LEASE	700.00	700.00	710.70	0.00	(10.70)	101.53
591-200-850.000	BAD DEBT EXPENSE	100.00	100.00	0.00	0.00	100.00	0.00
591-200-856.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
591-200-860.000	EDUCATION & TRAINING	700.00	700.00	262.50	0.00	437.50	37.50
591-200-999.101	CONTRIBUTION-GF ADMIN	200,000.00	200,000.00	49,997.00	16,667.00	150,003.00	25.00
Total Dept 200-GEN SERVICES		330,000.00	330,000.00	67,746.00	20,261.71	262,254.00	20.53
Dept 552-WATER UNDERGROUND							
591-552-702.100	SALARIES	16,000.00	16,000.00	3,473.73	1,262.24	12,526.27	21.71
591-552-702.200	WAGES	147,000.00	147,000.00	29,576.14	8,940.51	117,423.86	20.12
591-552-702.400	WAGES - TEMPORARY	3,600.00	3,600.00	1,879.85	0.00	1,720.15	52.22
591-552-702.800	ACCRUED SICK LEAVE	500.00	500.00	1,164.16	0.00	(664.16)	232.83
591-552-703.000	OTHER COMPENSATION	45,000.00	45,000.00	15,296.29	9,546.24	29,703.71	33.99
591-552-715.000	SOCIAL SECURITY (FICA)	20,000.00	20,000.00	4,301.77	1,717.95	15,698.23	21.51
591-552-716.100	HEALTH INSURANCE	100,000.00	100,000.00	19,646.10	6,588.70	80,353.90	19.65
591-552-716.200	DENTAL INSURANCE	5,000.00	5,000.00	973.42	320.06	4,026.58	19.47
591-552-716.300	OPTICAL INSURANCE	1,000.00	1,000.00	5.52	1.84	994.48	0.55
591-552-716.400	LIFE INSURANCE	650.00	650.00	129.46	43.15	520.54	19.92

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER FUND							
Expenditures							
591-552-716.500	LONG - TERM DISABILITY	150.00	150.00	38.52	12.84	111.48	25.68
591-552-718.000	RETIREMENT	18,400.00	18,400.00	0.00	0.00	18,400.00	0.00
591-552-719.000	WORKERS' COMPENSATION	8,000.00	8,000.00	3,636.00	1,818.00	4,364.00	45.45
591-552-728.000	OPERATING SUPPLIES	5,000.00	5,000.00	1.29	0.00	4,998.71	0.03
591-552-751.000	GAS & OIL	11,000.00	11,000.00	3,906.00	1,664.33	7,094.00	35.51
591-552-818.000	CONTRACTUAL SERVICES	20,000.00	20,000.00	3,356.66	840.00	16,643.34	16.78
591-552-820.100	ELECTRICITY	3,200.00	3,200.00	464.00	223.53	2,736.00	14.50
591-552-820.200	GAS	4,000.00	4,000.00	74.86	37.35	3,925.14	1.87
591-552-820.300	TELEPHONE	3,000.00	3,000.00	737.45	378.31	2,262.55	24.58
591-552-833.000	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	410.23	83.50	1,589.77	20.51
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	35,000.00	35,000.00	26,386.79	1,187.16	8,613.21	75.39
591-552-833.300	EQUIP MAINT. METER & SERV	150,000.00	150,000.00	44,466.88	9,895.54	105,533.12	29.64
591-552-843.000	EQUIPMENT RENTAL	3,000.00	3,000.00	80.86	65.72	2,919.14	2.70
591-552-860.000	EDUCATION & TRAINING	500.00	500.00	220.00	0.00	280.00	44.00
591-552-968.000	DEPRECIATION EXPENSE	110,000.00	110,000.00	27,699.00	9,233.00	82,301.00	25.18
Total Dept 552-WATER UNDERGROUND		712,000.00	712,000.00	187,924.98	53,859.97	524,075.02	26.39
Dept 553-WATER FILTRATION							
591-553-702.200	WAGES	206,000.00	206,000.00	43,394.45	17,872.88	162,605.55	21.07
591-553-702.300	OVERTIME	24,000.00	24,000.00	3,897.41	2,108.88	20,102.59	16.24
591-553-702.400	WAGES - TEMPORARY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
591-553-702.600	UNIFORMS	2,750.00	2,750.00	2,600.00	2,600.00	150.00	94.55
591-553-702.800	ACCRUED SICK LEAVE	1,650.00	1,650.00	841.44	0.00	808.56	51.00
591-553-703.000	OTHER COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
591-553-715.000	SOCIAL SECURITY (FICA)	18,500.00	18,500.00	3,830.97	1,709.73	14,669.03	20.71
591-553-716.100	HEALTH INSURANCE	60,000.00	60,000.00	11,969.19	3,989.73	48,030.81	19.95
591-553-716.200	DENTAL INSURANCE	3,500.00	3,500.00	632.38	205.35	2,867.62	18.07
591-553-716.300	OPTICAL INSURANCE	400.00	400.00	5.25	1.75	394.75	1.31
591-553-716.400	LIFE INSURANCE	500.00	500.00	99.00	33.00	401.00	19.80
591-553-718.000	RETIREMENT	17,500.00	17,500.00	0.00	0.00	17,500.00	0.00
591-553-718.200	DEFERRED COMPENSATION	2,500.00	2,500.00	339.43	138.82	2,160.57	13.58
591-553-719.000	WORKERS' COMPENSATION	7,000.00	7,000.00	2,770.00	1,385.00	4,230.00	39.57
591-553-728.000	OPERATING SUPPLIES	16,000.00	16,000.00	3,351.71	2,075.46	12,648.29	20.95
591-553-743.000	CHEMICALS	123,000.00	123,000.00	28,879.08	14,638.67	94,120.92	23.48
591-553-751.000	GAS & OIL	500.00	500.00	313.16	82.30	186.84	62.63
591-553-818.000	CONTRACTUAL SERVICES	6,000.00	6,000.00	3,081.50	1,947.50	2,918.50	51.36
591-553-820.100	ELECTRICITY	120,000.00	120,000.00	22,174.07	2,537.87	97,825.93	18.48
591-553-820.200	GAS	8,000.00	8,000.00	52.27	26.54	7,947.73	0.65
591-553-820.300	TELEPHONE	5,000.00	5,000.00	1,227.49	790.36	3,772.51	24.55
591-553-820.500	REFUSE	500.00	500.00	124.99	41.67	375.01	25.00
591-553-831.000	BUILDING MAINTENANCE	10,000.00	10,000.00	1,066.30	158.00	8,933.70	10.66
591-553-832.000	STATIONARY EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
591-553-833.000	EQUIPMENT MAINTENANCE	15,000.00	15,000.00	848.84	450.52	14,151.16	5.66
591-553-833.100	EQUIP MAINT - WELLS	20,000.00	20,000.00	158.00	158.00	19,842.00	0.79
591-553-834.000	MAINTENANCE	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
591-553-860.000	EDUCATION & TRAINING	600.00	600.00	0.00	0.00	600.00	0.00
591-553-968.000	DEPRECIATION EXPENSE	164,000.00	164,000.00	40,770.00	13,590.00	123,230.00	24.86
Total Dept 553-WATER FILTRATION		963,000.00	963,000.00	172,426.93	66,542.03	790,573.07	17.91

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER FUND							
Expenditures							
Dept 901-CAPITAL OUTLAY							
591-901-972.000	MAINS & HYDRANTS	200,000.00	200,000.00	216,012.16	103,735.91	(16,012.16)	108.01
591-901-977.000	COL - EQUIPMENT	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		400,000.00	400,000.00	216,012.16	103,735.91	183,987.84	54.00
Dept 905-DEBT SERVICE							
591-905-980.991	PRINCIPAL	180,000.00	180,000.00	0.00	0.00	180,000.00	0.00
591-905-980.995	INTEREST	190,000.00	190,000.00	0.00	0.00	190,000.00	0.00
Total Dept 905-DEBT SERVICE		370,000.00	370,000.00	0.00	0.00	370,000.00	0.00
TOTAL Expenditures		2,775,000.00	2,775,000.00	644,110.07	244,399.62	2,130,889.93	23.21
Fund 591:							
TOTAL REVENUES		2,124,700.00	2,124,700.00	515,173.11	6,981.73	1,609,526.89	24.25
TOTAL EXPENDITURES		2,775,000.00	2,775,000.00	644,110.07	244,399.62	2,130,889.93	23.21
NET OF REVENUES & EXPENDITURES		(650,300.00)	(650,300.00)	(128,936.96)	(237,417.89)	(521,363.04)	19.83

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 599 - WASTEWATER FUND							
Revenues							
Dept 000							
599-000-601.100	DEBT SERVICE CHRG - OWOSSO	912,000.00	912,000.00	0.00	0.00	912,000.00	0.00
599-000-601.200	DEBT SERVICE CHRG - OWOSSO TWP.	132,000.00	132,000.00	0.00	0.00	132,000.00	0.00
599-000-601.300	DEBT SERVICE CHRG - CALEDONIA TWSP	128,000.00	128,000.00	0.00	0.00	128,000.00	0.00
599-000-601.400	DEBT SERVICE CHRG - CORUNNA	172,000.00	172,000.00	0.00	0.00	172,000.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	86,000.00	86,000.00	240,888.14	80,233.90	(154,888.14)	280.10
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	12,500.00	12,500.00	29,012.65	9,477.09	(16,512.65)	232.10
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	11,500.00	11,500.00	26,152.62	9,106.93	(14,652.62)	227.41
599-000-602.400	OP & MAINT CHRG - CORUNNA	16,000.00	16,000.00	39,946.59	13,182.08	(23,946.59)	249.67
599-000-603.100	REPLACEMENT CHRG - OWOSSO	0.00	0.00	22,598.24	22,598.24	(22,598.24)	100.00
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	0.00	0.00	2,725.73	2,725.73	(2,725.73)	100.00
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	0.00	0.00	2,420.42	2,420.42	(2,420.42)	100.00
599-000-603.400	REPLACEMENT CHRG - CORUNNA	0.00	0.00	3,755.60	3,755.60	(3,755.60)	100.00
599-000-664.664	INTEREST INCOME	8,000.00	8,000.00	586.52	178.07	7,413.48	7.33
599-000-671.694	MISCELLANEOUS	2,000.00	2,000.00	715.32	206.32	1,284.68	35.77
599-000-695.699	APPROPRIATION OF FUND BALANCE	550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
Total Dept 000		2,030,000.00	2,030,000.00	368,801.83	143,884.38	1,661,198.17	18.17
TOTAL Revenues		2,030,000.00	2,030,000.00	368,801.83	143,884.38	1,661,198.17	18.17
Expenditures							
Dept 548-WASTEWATER OPERATIONS							
599-548-702.100	SALARIES	60,000.00	60,000.00	12,815.29	4,278.47	47,184.71	21.36
599-548-702.200	WAGES	284,000.00	284,000.00	57,336.01	21,821.57	226,663.99	20.19
599-548-702.300	OVERTIME	23,000.00	23,000.00	7,214.91	1,931.72	15,785.09	31.37
599-548-702.400	WAGES - TEMPORARY	6,500.00	6,500.00	2,178.27	303.05	4,321.73	33.51
599-548-702.600	UNIFORMS	4,300.00	4,300.00	3,900.00	3,900.00	400.00	90.70
599-548-702.800	ACCRUED SICK LEAVE	3,000.00	3,000.00	3,292.89	0.00	(292.89)	109.76
599-548-703.000	OTHER COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
599-548-715.000	SOCIAL SECURITY (FICA)	29,100.00	29,100.00	6,504.91	2,419.67	22,595.09	22.35
599-548-716.100	HEALTH INSURANCE	110,000.00	110,000.00	25,902.84	8,629.28	84,097.16	23.55
599-548-716.150	OPEB EXPENSE	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
599-548-716.200	DENTAL INSURANCE	6,000.00	6,000.00	1,281.37	433.00	4,718.63	21.36
599-548-716.300	OPTICAL INSURANCE	1,200.00	1,200.00	7.35	2.45	1,192.65	0.61
599-548-716.400	LIFE INSURANCE	1,200.00	1,200.00	209.88	69.96	990.12	17.49
599-548-716.500	LONG - TERM DISABILITY	600.00	600.00	115.08	38.36	484.92	19.18
599-548-716.600	PHYSICALS	300.00	300.00	178.98	0.00	121.02	59.66
599-548-717.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
599-548-718.000	RETIREMENT	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
599-548-718.200	DEFERRED COMPENSATION	2,000.00	2,000.00	394.40	162.01	1,605.60	19.72
599-548-719.000	WORKERS' COMPENSATION	7,000.00	7,000.00	3,560.00	1,780.00	3,440.00	50.86
599-548-728.000	OPERATING SUPPLIES	7,000.00	7,000.00	1,332.78	194.65	5,667.22	19.04
599-548-728.100	SUPPLIES	8,000.00	8,000.00	2,872.76	2,467.79	5,127.24	35.91
599-548-743.100	CHEMICALS - IRON	42,000.00	42,000.00	7,617.49	2,508.37	34,382.51	18.14
599-548-743.200	CHEMICALS - POLYMER	14,000.00	14,000.00	2,002.00	2,002.00	11,998.00	14.30
599-548-743.300	CHEMICALS - CHLORINE	30,000.00	30,000.00	7,351.50	4,289.00	22,648.50	24.51
599-548-751.000	GAS & OIL	4,200.00	4,200.00	1,205.49	506.66	2,994.51	28.70
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	33,000.00	33,000.00	2,915.79	735.79	30,084.21	8.84
599-548-810.000	INSURANCE & BONDS	53,000.00	53,000.00	0.00	0.00	53,000.00	0.00
599-548-820.100	ELECTRICITY	225,000.00	225,000.00	41,362.02	0.00	183,637.98	18.38
599-548-820.200	GAS	24,000.00	24,000.00	137.13	65.59	23,862.87	0.57

PERIOD ENDING 09/30/2011

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GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 599 - WASTEWATER FUND							
Expenditures							
599-548-820.300	TELEPHONE	3,000.00	3,000.00	782.44	534.46	2,217.56	26.08
599-548-820.400	WATER & SEWER	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00
599-548-820.500	REFUSE	600.00	600.00	124.99	41.67	475.01	20.83
599-548-831.000	BUILDING MAINTENANCE	30,000.00	30,000.00	10,467.07	3,662.94	19,532.93	34.89
599-548-832.000	STATIONARY EQUIPMENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
599-548-833.000	EQUIPMENT MAINTENANCE	35,000.00	35,000.00	4,220.14	670.93	30,779.86	12.06
599-548-834.000	MAINTENANCE	64,000.00	64,000.00	12,303.65	3,216.40	51,696.35	19.22
599-548-834.100	HHW PROGRAM	4,600.00	4,600.00	4,600.00	0.00	0.00	100.00
599-548-858.000	MEMBERSHIPS & DUES	200.00	200.00	210.00	0.00	(10.00)	105.00
599-548-860.000	EDUCATION & TRAINING	1,000.00	1,000.00	1,062.50	475.00	(62.50)	106.25
599-548-968.000	DEPRECIATION EXPENSE	358,000.00	358,000.00	79,995.00	26,665.00	278,005.00	22.34
599-548-999.101	CONTRIBUTION-GF ADMIN	171,600.00	171,600.00	33,820.88	10,162.98	137,779.12	19.71
Total Dept 548-WASTEWATER OPERATIONS		1,702,000.00	1,702,000.00	339,275.81	103,968.77	1,362,724.19	19.93
Dept 901-CAPITAL OUTLAY							
599-901-975.000	COL - BUILDING IMPROVEMENTS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
599-901-977.000	COL - EQUIPMENT	450,000.00	450,000.00	4,133.25	0.00	445,866.75	0.92
Total Dept 901-CAPITAL OUTLAY		550,000.00	550,000.00	4,133.25	0.00	545,866.75	0.75
TOTAL Expenditures		2,252,000.00	2,252,000.00	343,409.06	103,968.77	1,908,590.94	15.25
Fund 599:							
TOTAL REVENUES		2,030,000.00	2,030,000.00	368,801.83	143,884.38	1,661,198.17	18.17
TOTAL EXPENDITURES		2,252,000.00	2,252,000.00	343,409.06	103,968.77	1,908,590.94	15.25
NET OF REVENUES & EXPENDITURES		(222,000.00)	(222,000.00)	25,392.77	39,915.61	(247,392.77)	(11.44)

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / PCT Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12 ORIGINAL BUDGET	2011-12 AMENDED BUDGET	YTD BALANCE 09/30/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/2011 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
Dept 000							
661-000-664.669	EQUIPMENT RENTAL	411,950.00	411,950.00	128,880.53	41,668.74	283,069.47	31.29
661-000-671.673	SALE OF FIXED ASSETS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
661-000-695.699	APPROPRIATION OF FUND BALANCE	351,075.00	351,075.00	0.00	0.00	351,075.00	0.00
Total Dept 000		788,025.00	788,025.00	128,880.53	41,668.74	659,144.47	16.35
TOTAL Revenues		788,025.00	788,025.00	128,880.53	41,668.74	659,144.47	16.35
Expenditures							
Dept 891-FLEET MAINTENANCE							
661-891-702.200	WAGES	85,600.00	85,600.00	11,871.21	5,107.82	73,728.79	13.87
661-891-702.800	ACCRUED SICK LEAVE	0.00	0.00	1,573.08	0.00	(1,573.08)	100.00
661-891-703.000	OTHER COMPENSATION	19,700.00	19,700.00	7,629.50	3,596.24	12,070.50	38.73
661-891-715.000	SOCIAL SECURITY (FICA)	6,550.00	6,550.00	1,734.68	691.08	4,815.32	26.48
661-891-716.100	HEALTH INSURANCE	33,700.00	33,700.00	8,160.90	2,720.30	25,539.10	24.22
661-891-716.200	DENTAL INSURANCE	1,700.00	1,700.00	430.34	145.42	1,269.66	25.31
661-891-716.300	OPTICAL INSURANCE	325.00	325.00	2.10	0.70	322.90	0.65
661-891-716.400	LIFE INSURANCE	150.00	150.00	39.60	13.20	110.40	26.40
661-891-718.000	RETIREMENT	13,700.00	13,700.00	0.00	0.00	13,700.00	0.00
661-891-719.000	WORKERS' COMPENSATION	2,100.00	2,100.00	1,048.00	524.00	1,052.00	49.90
661-891-728.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00	70,000.00	18,202.64	8,132.95	51,797.36	26.00
661-891-968.000	DEPRECIATION EXPENSE	260,000.00	260,000.00	36,162.00	12,054.00	223,838.00	13.91
661-891-999.101	CONTRIBUTION-GF ADMIN	28,000.00	28,000.00	7,003.00	2,333.00	20,997.00	25.01
Total Dept 891-FLEET MAINTENANCE		522,025.00	522,025.00	93,857.05	35,318.71	428,167.95	17.98
Dept 901-CAPITAL OUTLAY							
661-901-979.000	COL-EQUIPMENT	266,000.00	266,000.00	0.00	0.00	266,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		266,000.00	266,000.00	0.00	0.00	266,000.00	0.00
TOTAL Expenditures		788,025.00	788,025.00	93,857.05	35,318.71	694,167.95	11.91
Fund 661:							
TOTAL REVENUES		788,025.00	788,025.00	128,880.53	41,668.74	659,144.47	16.35
TOTAL EXPENDITURES		788,025.00	788,025.00	93,857.05	35,318.71	694,167.95	11.91
NET OF REVENUES & EXPENDITURES		0.00	0.00	35,023.48	6,350.03	(35,023.48)	100.00

PERIOD ENDING 09/30/2011

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2011-12	2011-12	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2011 MONTH (ABNORM)	09/30/2011 INCR (DECR)	BALANCE NORM (ABNORM)	
TOTAL REVENUES - ALL FUNDS		16,282,220.00	16,282,220.00	6,024,735.11	842,405.50	10,257,484.89	37.00
TOTAL EXPENDITURES - ALL FUNDS		17,154,520.00	17,154,520.00	3,565,419.75	1,200,973.66	13,589,100.25	20.78
NET OF REVENUES & EXPENDITURES		(872,300.00)	(872,300.00)	2,459,315.36	(358,568.16)	(3,331,615.36)	281.93

MEMO

TO: Owosso City Council
FROM: Gary Palmer, Building Official
DATE: October 5, 2011
RE: Building Permits Issued for September, 2011

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$0	\$10.00	1
Electrical	\$0	\$548.00	4
Fence - Residential	\$700	\$20.00	1
Garage, detached	\$14,000	\$153.00	1
Mechanical	\$0	\$3,477.00	20
Non-Res. Add/Alter/Repair	\$5,000	\$72.00	1
Plumbing	\$0	\$247.00	3
Pools	\$0	\$20.00	1
Res. Add/Alter/Repair	\$97,850	\$862.00	22
Res. Utility Building	\$3,000	\$54.00	1
Sign	\$500	\$20.00	1
Totals	\$121,050	\$5,483.00	56

2010 COMPARISON TOTALS
SEPTEMBER, 2010 TOTALS

\$384,300

BUILDING PERMITS ONLY - 29
\$6,289.50 57

10/04/2011
m.s.

September, 2011 - Code Violations Reported

1

Category	Address	Requested by	Status	Rental	Filed
Auto Rep/junk Veh	1217 W MAIN ST	LANGTRY, B	REF TO POLICE	Y	09/14/11
Auto Rep/junk Veh	421 PRINDLE ST	INTERNS	N & O Sent	VL	09/27/11
Auto Rep/junk Veh	809 RYAN ST	INTERNS	N & O Sent	N	09/28/11
Building Viol	510 S WASHINGTON ST	PUGH, NOR	Letter Sent	COMM	09/08/11
Building Viol	225 CORUNNA AV	COMPEAU,	INSPECTION PENDI	VAC	09/09/11
Building Viol	319 E MAIN ST	COMPEAU,	Letter Sent	VAC	09/09/11
Building Viol	1217 APPLEWOOD DR	NEIGHBOR	Resolved	N	09/09/11
Building Viol	621 LINGLE AV	DPW	REF TO PALMER	Y	09/09/11
Building Viol	300 E MAIN ST	STINSON, M	Letter Sent	COMM	09/12/11
Building Viol	1008 S CEDAR ST	CONLEY, DO	STOP WORK ORDER	N	09/12/11
Building Viol	200 E COMSTOCK ST	WEST, MERL	Resolved	COMM	09/12/11
Building Viol	1305 HENRY ST	NEIGHBOR	Resolved	VAC	09/12/11
Building Viol	221 N LANSING ST	ARDELEAN,	Resolved	VAC	09/14/11
Building Viol	820 N WATER ST	NEIGHBOR	REF TO PALMER	VAC	09/16/11
Building Viol	641 GLENWOOD AV	HEAVILIN, P	Resolved	VAC	09/19/11
Building Viol	1118 S CHIPMAN ST	ANON	STOP WORK ORDER	Y	09/30/11
Building Viol	1299 S SHIAWASSEE ST	PALMER, GA	Resolved	COMM	09/30/11
Front Yard Parking	403 E KING ST	NEIGHBOR	Resolved	Y	09/16/11
Front Yard Parking	1171 JACKSON DR	THEILE, RIC	Resolved	N	09/20/11
Garage Sale	1207 HARDING AV	ANON	REF TO POLICE	N	09/21/11
Garage Sale	203 N SHIAWASSEE ST	ANON	REF TO POLICE	Y	09/21/11
Garbage & Debris	211 E WILLIAMS ST	NEIGHBOR	REF TO POLICE	Y	09/08/11
Garbage & Debris	202 PRINDLE ST	BLANCHETT	Resolved	Y	09/08/11
Garbage & Debris	703 CLINTON ST	STINSON, M	Resolved	Y	09/12/11
Garbage & Debris	805 N HICKORY ST	NEIGHBOR	No Violation	VAC	09/12/11
Garbage & Debris	302 LAFAYETTE BL	CRANE, APR	Letter Sent	N	09/13/11
Garbage & Debris	416 N HICKORY ST	ANON	REF TO POLICE	N	09/14/11
Garbage & Debris	652 N PARK ST	RENTAL INS	Resolved	Y	09/16/11
Garbage & Debris	620 E OLIVER ST	NEIGHBOR	REF TO POLICE	Y	09/19/11
Garbage & Debris	305 GENESEE ST	POLICE DEP	REF TO POLICE	N	09/19/11
Garbage & Debris	308 S SHIAWASSEE ST	ANON	No Violation	Y	09/20/11
Garbage & Debris	522 E WILLIAMS ST	NEIGHBOR	Resolved	VAC	09/20/11
Garbage & Debris	734 RIVER ST	STUMP, JER	Letter Sent	Y	09/23/11
Garbage & Debris	321 RANDOLPH ST	NEIGHBOR	No Violation	N	09/26/11

September, 2011 - Code Violations Reported

2

Category	Address	Requested by	Status	Rental	Filed
Garbage & Debris	648 PINE ST	NEIGHBOR	Letter Sent	N	09/27/11
Garbage & Debris	401 HURON ST	INTERNS	Letter Sent	N	09/27/11
Garbage & Debris	432 E MASON ST	INTERNS	Letter Sent	Y	09/28/11
Garbage & Debris	717 E MASON ST	INTERNS	Resolved	Y	09/28/11
Garbage & Debris	809 E MASON ST	INTERNS	Resolved	N	09/28/11
Garbage & Debris	432 S LYON ST	INTERNS	Letter Sent	N	09/28/11
Garbage & Debris	415 GENESEE ST	INTERNS	Letter Sent	VAC	09/28/11
Garbage & Debris	214 CASS ST	INTERNS	Letter Sent	Y	09/28/11
Garbage & Debris	615 N SAGINAW ST	INTERNS	Letter Sent	Y	09/28/11
Garbage & Debris	627 ALGER AV	POLICE DEP	Letter Sent	N	09/28/11
Garbage & Debris	1403 PENBROKE 167	POLICE DEP	Letter Sent	TRAILER	09/28/11
Garbage & Debris	1413 PENBROKE 172	POLICE DEP	Letter Sent	TRAILER	09/28/11
Garbage & Debris	1406 ROSLYNN	POLICE DEP	Letter Sent	TRAILER	09/28/11
Garbage & Debris	1415 FREDERICK ST	POLICE DEP	Letter Sent	Y	09/28/11
Garbage & Debris	1128 GEORGE ST	POLICE DEP	Letter Sent	N	09/28/11
Garbage & Debris	1407 RENFREW 204	POLICE DEP	Letter Sent	TRAILER	09/28/11
Lawn Maintenance	223 N LANSING ST	RANDOM	Resolved	Y	09/07/11
Lawn Maintenance	731 W MAIN ST	MICHAEL C	Resolved	N	09/08/11
Lawn Maintenance	727 W MAIN ST	MICHAEL C	Resolved	N	09/08/11
Lawn Maintenance	723 W MAIN ST	MICHAEL C	Resolved	N	09/08/11
Lawn Maintenance	804 CENTER ST	MARK SEDL	Resolved	N	09/13/11
Lawn Maintenance	1014 W STEWART ST	MARK SEDL	Resolved	N	09/15/11
Lawn Maintenance	120 S ELM ST	MARK SEDL	Resolved	VAC	09/15/11
Lawn Maintenance	820 N WATER ST	MARTHA STI	Resolved	Y	09/19/11
Lawn Maintenance	1803 W STEWART ST	ANON	Resolved	N	09/22/11
Lawn Maintenance	415 CURWOOD DR	ANON	Letter Sent	VAC	09/27/11
Lawn Maintenance	1021 S LYON ST	MARTHA STI	Resolved	N	09/27/11
Lawn Maintenance	415 GENESEE ST	MARTHA STI	Letter Sent	Y	09/28/11
Misc Vehicle Viol	1332 HANOVER ST	ANON	Resolved	N	09/01/11
Misc Vehicle Viol	211 N HOWELL ST	FORSTER, JO	No Violation	N	09/09/11
Misc Vehicle Viol	1420 JACKSON DR	NEIGHBOR	Resolved	N	09/13/11
Misc.	706 JEROME AV	HARRIS, GA	REF TO PALMER	N	09/16/11
Multiple Violations	770 COVENTRY AV	NEIGHBOR	REF TO POLICE	Y	09/06/11
Multiple Violations	800 RYAN ST	FIRE DEPT	Resolved	N	09/08/11

September, 2011 - Code Violations Reported

3

Category	Address	Requested by	Status	Rental	Filed
Multiple Violations	1431 W KING ST	NEIGHBOR	REF TO POLICE	N	09/13/11
Multiple Violations	813 BRADLEY ST	SNYDER, AN	REF TO POLICE	Y	09/13/11
Multiple Violations	827 GLENWOOD AV	POLICE DEP	N & O Sent	N	09/28/11
Pool Maintenance	415 CURWOOD DR	NEIGHBOR -	REF TO POLICE	VAC	09/26/11
Rental Unit Inspect	1436 W MAIN ST	RANDOM	Resolved	Y	09/08/11
Rental Unit Inspect	1112 ADAMS ST	MICHAEL T.	REPAIR LETTER SEN	Y	09/15/11
Rental Unit Inspect	1231 N BALL ST	BROWN, TER	REPAIR LETTER SEN	Y	09/16/11
Rental Unit Inspect	310 CORUNNA AV	MICHAEL C	INSPECTION PENDI	Y	09/19/11
Rental Unit Inspect	622 N HICKORY ST	RANDOM	INSPECTION PENDI	Y	09/20/11
Rental Unit Inspect	200 HOYT ST	RANDOM	INSPECTION PENDI	Y	09/20/11
Rental Unit Inspect	451 E KING ST	RANDOM	BROCHURE MAILED	Y	09/20/11
Rental Unit Inspect	715 LYNN ST	RANDOM	INSPECTION PENDI	Y	09/20/11
Rental Unit Inspect	934 S LYON ST	RANDOM	REPAIR LETTER SEN	Y	09/20/11
Rental Unit Inspect	416 MAPLE AV	RANDOM	REPAIR LETTER SEN	Y	09/20/11
Rental Unit Inspect	919 MICHIGAN AV	RANDOM	REPAIR LETTER SEN	Y	09/20/11
Rental Unit Inspect	307 E WILLIAMS ST	BRUCE ROB	REPAIR LETTER SEN	Y	09/26/11
Rental Unit Inspect	713 W OLIVER ST	ANON	INSPECTION PENDI	Y	09/29/11
Rental Unit Viol	713 W OLIVER ST	TENANT	Resolved	Y	09/29/11
Zoning	1470 JACKSON DR	NEIGHBOR	REF TO PALMER	N	09/13/11

September, 2011 - Code Violations Reported

4

Category	Address	Requested by	Status	Rental	Filed
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Records: 87

Page: 4

CODE ENFORCEMENT REPORT SUMMARY September, 2011

Dismissed / Complaint	33
Referrals.....	15
Pending	39
Rentals	36
Owner Occupied.....	30
Repossession.....	0
Commercial	4
Vacant Building.....	12
Vacant Lot	1
Trailer Park	4
Church	0
School	0

VAC - Some homes are vacant and not verifiable if they are not registered or to be rented.
COMM - Some complaints regard commercial buildings and therefore are not residentially occupied.
REPO - Some are in the process of repossession and again, occupancy is not verifiable.
VL - The property is a vacant lot and has no buildings on it.
RAILR - Railroad property - sometimes this may be the right of way next to the railroad tracks.
APTS - Apartment or dorm structure.
TRAILER PARK - No access to any records to determine if they are rentals or occupied.

10/07/2011
m.s.

Status Definitions

For Code Violations

Complaint Logged – Complaint has been received. This is a term used within the first 24 hours after receiving the complaint before it is inspected. A complaint is usually inspected in less than 24 hours after receiving it.

Door Notice – When a lawn needs mowing, a notice is hung on the door of the home with the information or the ordinance and when it will be rechecked.

Extension Granted – If a person calls and is working on resolving the situation, but needs more time, an extension of the due date is granted to accommodate their particular circumstances.

Letter Sent – Letter is sent to owners and occupants of the property explaining what the violation is; the expected remedy; a copy of the applicable ordinance; possible consequences of non-compliance; a date to be completed by; and a phone number for questions.

N & O Sent – Notice and Order Sent. This would be the same as the Letter Sent with stronger wording and consequences. This is most often used for junk, abandoned, unlicensed vehicles.

No Violation – no violation was found at the time of the inspection. Violation may have been corrected after filing of complaint before inspection occurred, or it may have been a false complaint or wrong address submitted.

Re-Opened – A violation may have been resolved, but violation was repeated soon after. The record is re-opened so those dealing with the complaint can see the history of the situation.

Red-tagged – Sometimes a property is red-tagged because it is unfit for human occupancy. This is a notice that no one may live there until conditions are resolved.

Ref – This means referred. This could be referred to several different departments. The Building Official, if it regards a structure that requires his attention. The DPW if the violation requires a clean-up.

Ref to Police – Complaint is referred to the police for an initial verification and description so that a letter may be sent to owners and tenants. The complaint is later referred again to the police for recheck to confirm that violation has been corrected and complaint can be dismissed and marked resolved.

Resolved – Correction of complaint has been completed; cleaned-up has been completed by owner or by the city department of public works; vehicle may have been hauled away or property licensed; lawn mowed; violation has been remedied and property is now in compliance.

Stop Work Order - Construction is occurring without a permit and proper inspections. This may result in a dangerous, unsafe situation and work must stop until permit application, plan review, or inspections are completed.

Ticket Issued – Police Department has issued a ticket. Violator will then have a limited time to comply or another ticket will be issued with a higher fine until violation has been resolved.

Verbal Notice – Violator may have been notified by telephone call or site visit of a required resolution.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 6, 2011

TO: City Council

FROM: Michael Compeau
Director of Public Safety

RE: September Police Report

Attached are the statistics for the police department for September 2011. This report includes activity for the month of September and year to date statistics. Also attached is a list of field contacts. Field contacts are incidents that the police are dispatched to that require no further follow up than the police officers initial response.

Nine burning complaints were reported in May. Two were found to be in violation of the city ordinance and were issued citation.



Case Assignment/Clearance Report For September, 2011

Month, Year: 09, 2011

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
<i>PART I OFFENSES</i>					
ROBBERY	0	0	3	7	233 %
AGGRAVATED ASSAULT	3	6	34	40	117 %
BURGLARY	5	12	35	44	125 %
LARCENY	31	32	289	292	101 %
MOTOR VEHICLE THEFT	1	1	9	11	122 %
SIMPLE ASSAULT	14	15	92	91	98 %
ARSON	0	0	2	2	100 %
FORGERY & UTTERING	0	1	2	2	100 %
COUNTERFEITING	1	1	1	1	100 %
FRAUD	4	4	39	37	94 %
EMBEZZLEMENT	1	0	3	1	33 %
WEAPON CRIMES- CARRY, POSS,	2	2	8	12	150 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	0	0	28	33	117 %
NARCOTICS VOLIATIONS	5	5	46	66	143 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	1	4	400 %
HOMICIDE 1	0	0	0	0	0 %
HOMICIDE	0	0	0	0	0 %
RAPE / NON - FAMILY	0	0	6	7	116 %
SEX OFFENSES 2	0	0	28	33	117 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	1	2	29	30	103 %
BURGLARY COMMERCIAL	1	1	11	13	118 %
RESISTING/OBSTRUCTING	0	0	6	6	100 %
<i>PART I OFFENSES</i>	69	82	672	732	108 %
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	2	2	13	13	100 %
NATURAL DEATH	1	1	9	8	88 %
RETAIL FRAUD	1	3	14	15	107 %
RUNAWAY	4	5	45	44	97 %
VIOLATION PPO/ COURT ORDER	1	1	8	7	87 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	1	2	4	6	150 %
TRAFFIC OFFENSES OTHER	2	2	31	27	87 %
CRIMINAL CASE OTHER	0	0	4	5	125 %
WARRANT ARREST	14	13	144	130	90 %
SUSPICIOUS CIRCUMSTANCES	7	6	21	22	104 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	8	8	63	58	92 %
DOMESTIC ASSAULT/SITUATION	12	9	147	148	100 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	20	15	113	142	125 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	1	3	4	133 %
TRESPASSING	2	2	14	13	92 %
DOA	0	0	3	3	100 %
ANIMAL COMPLAINTS	2	2	38	34	89 %
MISSING PERSON	1	1	8	7	87 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	0	0	0 %
TRAFFIC - HIT & RUN	1	4	47	48	102 %
FIRES - NOT ARSON	0	0	7	4	57 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	14	13	162	154	95 %
CRIMES AGAINST FAMILY &	6	6	23	23	100 %
DRIVING WHILE IMPAIRED	4	5	42	43	102 %
LIQUOR LAW VIOLATIONS	2	4	43	45	104 %
DISORDERLY CONDUCT	7	7	46	46	100 %
OTHER CRIMES	25	24	199	195	97 %
IMPOUND / TOW FOLLOW-UP	0	0	1	1	100 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	26	24	277	255	92 %
THREATS	0	0	2	2	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	1	1	100 %
DAMAGE TO PROPERTY	16	15	162	159	98 %
<i>PART II OFFENSES</i>	<i>179</i>	<i>175</i>	<i>1,694</i>	<i>1,662</i>	<i>98 %</i>
Grand Totals:	248	257	2,366	2,394	101 %

Field Contact By Reason Summary Report

Date Range: 09/01/2011 - 09/30/2011, Agency: OWPD

Reason for Contact	Count
911 Hang Up	25
False Alarm Commercial	8
False Alarm Fire	1
False Alarm Residential	4
All Other Service Reports	13
Animal Complaints Other	21
Assist Ambulance	7
Assist To Other Dept	15
Assist Officer	1
Attempt To Locate	19
Barking Dog	1
Burning Ordinance	7
Civil Dispute	14
Code Enforcement - Owosso	9
Deliver Emergency Message	1
Disturbance	15
Fight / No Assault	8
Fireworks	1
Found Property	2
Gun Permit/register	28
Harrassment	9
Loud Music	6
Loud Party	5
Damage To Property	1
Motorist Assist	2
Open Door	3
Ordinance Violation	3
Parking Problem	37
Pawn Ticket	134
Peace Officer	13
Private Property Pda / Non Reportable	1
Prowler	2
Reckless Driver	1

Reason for Contact	Count
Road Hazard	3
Suspicious Person	20
Suspicious Situation	50
Suspicious Vehicle	9
Trouble With Kids	42
Trouble With Neighbor	24
Trouble With Subject	71
Trash Complaint	3
Phone Harassment	4
Unwanted Subject	7
Vacation Check On Home	3
Welfare Check	21
Wire Down	2
Work Traffic	64

OPEN FIRES- CITATION ISSUED

September 2011

INCI_ID	DATE_REPT	STREET	STREET	STREET
201106382	09/04/2011 22:21:11	1100	S	WALNUT ST
201106575	09/12/2011 22:09:55	514	W	HAMPTON ST

OPEN FIRES - NO CITATION ISSUED

September 2011

CASE_ID	FCDATE	STREET	STREET	STREET
201106361	09/03/2011 21:47:00	299	N HOWELL ST/W RIVER ST	
201106380	09/04/2011 20:46:00	1901	W SOUTH ST/S CHESTNUT ST	
201106429	09/06/2011 22:35:00	309	S CHIPMAN ST	
201106607	09/13/2011 19:54:00	136	S CHIPMAN ST	
201106624	09/14/2011 13:29:00	822	W MILWAUKEE ST	
201106874	09/24/2011 18:32:00		S SHIAWASSEE ST/W PRINDLE ST	
201106881	09/24/2011 18:49:00	1119	S SHIAWASSEE ST/W PRINDLE ST	



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MEMORANDUM

DATE: October 11, 2011

TO: City Council

FROM: Michael Compeau
Director of Public Safety

RE: August & September 2011 Fire

Attached is the August and September 2011 activity report for the fire department. The incident history log includes all calls for fire and EMS. Included are the fire inspections and training for the month of August and September.

APPARATUS AND EQUIPMENT

Engine-1: Engine-1 was taken to Michigan Central Diesel for a bad vibration in the front end. On inspection it was found that the right tire was showing the belts through the tire. The truck was not safe to drive and both front tires were replaced at Michigan Central Diesel the next morning. Todd Tire from Mt Pleasant, Michigan, installed the tires.

TRAINING

Zoll Medical: On August 10, 11 & 12 Zoll Medical trained the Owosso Fire department on the new Zoll ALS Monitors. The class was divided into two sections, the monitor operation and interpreting 12 Lead EKG's. The training lasted about 8 hours and was conducted at the station. The instructor was Mike Grzbo from the Boston, Mass. area. Mike is a Paramedic Firefighter and an EMS instructor.

We knew the training was well received when the Basic EMT's stayed for the 12 lead EKG classes. Another was the comment from one of the paramedics "Where was he when I was in my paramedic class trying to learn the 12 lead EKG".



Since the class the Owosso Fire Department does a 12 lead on all patients that show signs of a possible cardiac problem or some problem that might affect the heart. The 12 lead allows the medic in the field to identify a cardiac problem that they might miss using the old 3 lead EKG.

Fire Training: On September 23, 2011 EFI Global conducted a "Cause & Origin" class for the local fire departments at their Owosso Twp Offices. This company is nation wide and conducts "Cause and Origin" classes for insurance companies. The seven hour class covered many important areas, some examples are:

- Insurance companies fighting all fire claims looking for faults due to manufacturing, remodeling without building permits, and the misuse of a product.
- Appliance fires, coffee makers, irons, dryers, cooking equipment
- Grease fire
- Trends in arson fires (remodeling fires: Oakland, Macomb and Wayne Counties)

Michigan Fire Inspectors Conference: This 3 day conference (September 26th -30th) was attended by the fire inspector at the Kellogg Center in East Lansing. The class covered NFPA 25

(Sprinklers) and NFPA 72 (Fire Alarm Systems), fire stopping in existing building, company inspections and public fire education for the physically impaired. Other topics were grow labs in vacant buildings and fires in hybrid vehicles.

EMS Training: The department conducted continuing education classes in August. The classes covered were good for 12 CE credits for the firefighters. The classes offered were both lecture and hands on and covered the following subjects. These classes help meet the new required practical credit requirements by the state.

- CPR for Healthcare and providers
- Blood Borne Pathogens
- Back Boarding
- Airways
 - King Airway
 - Combi Tube
- Pediatric Emergencies

In September CPR for Health Care Providers was taught to all members of the department in-house.

ACLS Re-certification Class: Four FF/ Paramedics attended an Advanced Cardiac Life Support Class at Memorial Healthcare. The class is required for all practicing Paramedics in Shiawassee County. The certification lasts 2 years.

EZ-IO Intraosseous Infusion System: The EZ-IO[®] Intraosseous Infusion System is a complete solution for immediate vascular access — whether the Paramedic is facing a difficult vascular access challenge or need immediate intraosseous access for critical situations and life-threatening emergencies.



EZ-IO provides the medical professional immediate vascular access to the central circulation within seconds, delivering medications, intravenous fluids and blood products to adult and pediatric patients alike. With a specially designed cutting IO needle and small power driver, the EZ-IO allows the clinician complete control — avoiding the use of force. EZ-IO provides rapid, smooth entry into the bone's medullary cavity, creating an immediate conduit to the central circulation. This procedure is done on unconscious or critical patients. It can mean the difference between life and death to the patient

The EZ-IO Intraosseous Infusion System is the leading choice for intraosseous access across multiple health care settings, and is used by 90 percent of US advanced [life support ambulances](#), over half of US Emergency Departments, and the US Military.

Fire Training at Memorial Healthcare: The Owosso Fire Department along with Owosso Twp Fire Department conducted a pre-fire survey with Memorial Healthcare. If a fire or a large scale emergency were to happen the mutual aid system would be used. In such a situation it is important that all the players are on the same page.

The training lasted from 6:00 pm till 9:00 pm and was well received by all. The Corunna Fire Department was also scheduled to be included in this training but could not attend. Issues discussed were:

- Initial Response of emergency vehicles (locations)
- Staging of additional equipment
- Labeling Outside doors of the hospital for identification and location
- 800 Radio use in the hospital & communication problems
- Hydrant locations and water flow available
- Establishing command with Fire and MHC staff

COMPANY TOURS

The fire department toured the following Owosso Businesses

- New Trust Thermal
- Rugged Liner

FIRE INSPECTIONS

- **Fire Inspection:** See attached list.
- **Rental Inspections**
 - 97 Inspections & re-inspections

ALARMS

Alarm 11-1669. Mutual Aid Fire at 1375 Aiken Road; On September 10, 2011 the Owosso Fire Department was called to assist at a house fire on Aiken Road just outside the city limits. The house received heavy damage throughout. The fire started as a garage fire.

Haz-Mat: On September 14, 2011 in front of Sherwin Williams Paint store there was a minor chemical spill on M-21. The spill was an epoxy and required the assistance of the Haz-Mat Team.

ACTIVITIES

- **FF/Paramedic William West:** On August 15, 2011, FF/Paramedic William West retired after 25 years with the department. Bill was also one of the department's certified Fire Inspectors. Bill will be missed for his dry sense of humor and quick wit. Bill also had the ability to recall anything he read which served the department well in fire codes and inspections.
- **September 11, 2011:** The Owosso Fire and Police Departments attend several memorials in Owosso remembering that fateful day in 2001.
- **September 18, 2011:** Owosso Explores Post 417 ran the Smoke House at the Owosso Community Airport during the recent fly-in. When available, the shift on duty helped the explorers during the 4 hour event.

Owosso Fire Department Ambulance Service

Fire Commissioners Report

Begin Date Range: 8/1/2011 12:00:00 AM

End Date Range: 9/30/2011 12:00:00 AM

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
8/1/2011	11-1413	71	Years	Male	nausous	Memorial Health Care
8/1/2011	11-1414	78	Years	Female	chest pain	Sparrow Hospital
8/1/2011	11-1415	24	Years	Female	ABD PAIN	Not Applicable
8/2/2011	11-1416	83	Years	Female	abd pain DEHYDRATION	Memorial Health Care
8/2/2011	11-1417	61	Years	Male	alt. LOC	Memorial Health Care
8/2/2011	11-1418	89	Years	Female	rib pain fall	Memorial Health Care
8/2/2011	11-1419	68	Years	Female	cath site bleeding	Not Applicable
8/3/2011	11-1420	63	Years	Female	poss od ativan	Memorial Health Care
8/3/2011	11-1421	18	Years	Female	left ankle injury	Memorial Health Care
8/3/2011	11-1423	63	Years	Female	altered loc	St Marys Medical Center
8/3/2011	11-1422	86	Years	Male	FALL	Not Applicable
8/3/2011	11-1424	91	Years	Female	CHEST PAIN	Memorial Health Care
8/3/2011	11-1425	79	Years	Male	HELP GETTING UP	Not Applicable
8/3/2011	11-1426	84	Years	Male	L SHOULDER VOMMITING	Memorial Health Care
8/3/2011	11-1429	4	Years	Female	SICK PERSON	Memorial Health Care
8/3/2011	11-1427	21	Years	Female	DIB	Memorial Health Care
8/3/2011	11-1428	1	Years	Female	small bumps on skin	Memorial Health Care
8/3/2011	11-1430	72	Years	Female	SMALL CUT ON TOP OF HEAD	Not Applicable
8/3/2011	11-1431	(Not Provided)	(Not Provided)	Female	LEG PAIN	Not Applicable
8/4/2011	11-1432	80	Years	Female	dib	Memorial Health Care
8/4/2011	11-1433	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
8/4/2011	11-1435	91	Years	Female	SICK	Memorial Health Care
8/4/2011	11-1434	85	Years	Female	trx nursing home	Other
8/4/2011	11-1436	20	Years	Male	PSYCH	Memorial Health Care
8/4/2011	11-1437	87	Years	Male	Not Applicable	Not Applicable
8/4/2011	11-1439	43	Years	Male	leg infection	University of Michigan
8/4/2011	11-1438	48	Years	Female	STRESS	Memorial Health Care
8/4/2011	11-1440	83	Years	Female	Not Applicable	Not Applicable
8/4/2011	11-1441	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
8/5/2011	11-1442	91	Years	Female	Lethargic	Memorial Health Care
8/5/2011	11-1443	66	Years	Female	DIB	Memorial Health Care
8/5/2011	11-1444	79	Years	Female	RIGHT ANKLE PAIN	Memorial Health Care
8/5/2011	11-1447	28	Years	Female	Not Applicable	Not Applicable
8/5/2011	11-1446	70	Years	Female	ASSIST	Not Applicable

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
8/5/2011	11-1445	79	Years	Female	RIGHT ANKLE PAIN	Other
8/5/2011	11-1449	100	Years	Female	ALT. LOC	Memorial Health Care
8/6/2011	11-1451	79	Years	Female	Not Applicable	Not Applicable
8/6/2011	11-1452	79	Years	Female	Not Applicable	Not Applicable
8/6/2011	11-1453	79	Years	Male	Not Applicable	Not Applicable
8/6/2011	11-1454C	55	Years	Female	Not Applicable	Not Applicable
8/6/2011	11-1454B	19	Years	Female	Not Applicable	Not Applicable
8/6/2011	11-1455	3	Years	Female	Not Applicable	Not Applicable
8/7/2011	11-1456	18	Years	Female	ASSAULT	Memorial Health Care
8/7/2011	11-1457	79	Years	Female	lift assist	Not Applicable
8/7/2011	11-1458	96	Years	Male	lift assist	Not Applicable
8/7/2011	11-1459	76	Years	Male	syncopal episode	Memorial Health Care
8/8/2011	11-1463	89	Years	Female	right knee pain	Memorial Health Care
8/8/2011	11-1464	23	Years	Male	groin injury	Memorial Health Care
8/8/2011	11-1461	(Not Provided)	(Not Provided)	Male	Not Applicable	Not Applicable
8/8/2011	11-1462	89	Years	Female	bls transport home	Oliver Woods Retirement Village
8/8/2011	11-1465	80	Years	Female	possible fx left leg	Memorial Health Care
8/8/2011	11-1467	80	Years	Female	transport to dr for bloodwork x ray	Memorial Health Care
8/8/2011	11-1466	49	Years	Male	BACK PAIN	Ingham Regional Medical Center
8/8/2011	11-1525	80	Years	Female	transport home from dr.	Other
8/8/2011	11-1468	79	Years	Male	BLOOD SUGAR ISSUES	Memorial Health Care
8/8/2011	11-1469	79	Years	Male	chest pain	Memorial Health Care
8/8/2011	11-1470	90	Years	Male	WEAKNESS	Memorial Health Care
8/8/2011	11-1471	54	Years	Female	DOA	Not Applicable
8/9/2011	11-1472	0	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
8/9/2011	11-1473	87	Years	Male	fall	Not Applicable
8/9/2011	11-1474	87	Years	Male	Not Applicable	Not Applicable
8/9/2011	11-1475	97	Years	Female	FALL WITH RIGHT SHOULDER INJURY	Memorial Health Care
8/9/2011	11-1476	68	Years	Male	vomiting	Memorial Health Care
8/9/2011	11-1477	41	Years	Female	SEIZURE	Memorial Health Care
8/9/2011	11-1478	44	Years	Male	syncopal episode	Memorial Health Care
8/9/2011	11-1479	29	Years	Female	abd pain	Memorial Health Care
8/9/2011	11-1480	20	Years	Male	suicidal	Memorial Health Care
8/9/2011	11-1481	20	Years	Male	rt rib pain	Memorial Health Care
8/10/2011	11-1482	51	Years	Female	BLE edema	Memorial Health Care
8/10/2011	11-1483	20	Years	Male	POSSIBLE SYNCOPE	Memorial Health Care
8/10/2011	11-1484	66	Years	Female	FALLEN TREE STRUCK HER IN THE HEAD AND	Memorial Health Care

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
8/10/2011	11-1485	52	Years	Male	OVERDOSE	Memorial Health Care
8/11/2011	11-1487	96	Years	Male	WEAKNESS	Memorial Health Care
8/11/2011	11-1488	91	Years	Female	DIB	Memorial Health Care
8/11/2011	11-1489	82	Years	Female	Not Applicable	Not Applicable
8/11/2011	11-1486	1	Years	Male	NAUSEA-VOMITING	Memorial Health Care
8/12/2011	11-1490	38	Years	Male	Not Applicable	Not Applicable
8/12/2011	11-1491	81	Years	Female	ABD PAIN	Memorial Health Care
8/12/2011	11-1492	90	Years	Male	weakness and dementia	Other
8/12/2011	11-1493	54	Years	Female	ALTERD LOC	Memorial Health Care
8/12/2011	11-1494	70	Years	Female	DIABETIC ATT	Not Applicable
8/12/2011	11-1495	(Not Provided)	(Not Provided)	Female	Not Applicable	Not Applicable
8/13/2011	11-1496	(Not Provided)	(Not Provided)	Female	FALL	Not Applicable
8/13/2011	11-1498	70	Years	Female	WEAKNESS	Memorial Health Care
8/13/2011	11-1497	79	Years	Male	GENERAL WEAKNESS	Memorial Health Care
8/13/2011	11-1499	35	Years	Female	SEIZURE	Memorial Health Care
8/13/2011	11-1500	51	Years	Male	HYPOGLYCEMIA	Not Applicable
8/14/2011	11-1501	81	Years	Female	HEART FLUTTERING	Memorial Health Care
8/14/2011	11-1502	6	Years	Female	abdominal pain	Memorial Health Care
8/14/2011	11-1503D	26	Years	Male	NONE	Not Applicable
8/14/2011	11-1503C	29	Years	Male	NONE	Not Applicable
8/14/2011	11-1503B	22	Years	Male	no complaints	Not Applicable
8/14/2011	11-1503A	46	Years	Female	head pain	Memorial Health Care
8/14/2011	11-1504	47	Years	Male	diarrhea	Memorial Health Care
8/15/2011	11-1505	80	Years	Male	ACUTE MI	Genesys Regional Medical Center
8/15/2011	11-1506	42	Years	Female	general weakness	Memorial Health Care
8/15/2011	11-1507	63	Years	Male	Not Applicable	Not Applicable
8/15/2011	11-1509	39	Years	Female	Not Applicable	Not Applicable
8/15/2011	11-1508	50	Years	Female	NON AMBULATORY TRANSFER	Shiawassee County Medical Care Facility
8/15/2011	11-1510	3	Years	Male	right arm fracture	University of Michigan
8/16/2011	11-1511	90	Years	Female	RIGHT FLANK PAIN	Memorial Health Care
8/16/2011	11-1512	59	Years	Male	WEAKNESS	Memorial Health Care
8/16/2011	11-1513	95	Years	Male	weakness chest pain	Memorial Health Care
8/16/2011	11-1514	59	Years	Male	Not Applicable	Other
8/16/2011	11-1515	93	Years	Female	nausea vomiting	Memorial Health Care
8/16/2011	11-1516	48	Years	Male	low blood pressure	Memorial Health Care
8/16/2011	11-1517	62	Years	Male	seizure	Memorial Health Care
8/16/2011	11-1518	52	Years	Male	syncope	Memorial Health Care

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
8/16/2011	11-1521	61	Years	Male	allergic reaction	Memorial Health Care
8/16/2011	11-1520	47	Years	Male	hypoglycemia	Not Applicable
8/16/2011	11-1519	62	Years	Male	transport home	Other
8/17/2011	11-1522	(Not Provided)	(Not Provided)	Female	tooth pain	Not Applicable
8/17/2011	11-1523	96	Years	Male	Not Applicable	Not Applicable
8/17/2011	11-1526	47	Years	Male	hypoglycemic	Not Applicable
8/17/2011	11-1527	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
8/18/2011	11-1528	22	Years	Female	HEAD PAIN	Memorial Health Care
8/18/2011	11-1529	55	Years	Female	NAUSEA VOMITING	Memorial Health Care
8/18/2011	11-1530	24	Years	Female	CHEST PAIN	Memorial Health Care
8/18/2011	11-1531	69	Years	Male	UNINTENTIONAL MED INGESTION	Memorial Health Care
8/18/2011	11-1532	17	Years	Male	ABD PAIN	Memorial Health Care
8/18/2011	11-1533	47	Years	Male	DIABETIC	Not Applicable
8/19/2011	11-1535	37	Years	Female	BACK AND FLANK APIN	Memorial Health Care
8/19/2011	11-1534	35	Years	Male	HEADACHE	Not Applicable
8/19/2011	11-1536	71	Years	Female	ALTERED LOC	Memorial Health Care
8/19/2011	11-1537	93	Years	Female	gi bleed	Shiawassee County Medical Care Facility
8/19/2011	11-1538	45	Years	Female	left hip back pain	Memorial Health Care
8/20/2011	11-1539	38	Years	Male	hypotension	Memorial Health Care
8/20/2011	11-1540	47	Years	Female	PSYCH. TRANSFER	WHITE PINES MENTAL HEALTH CNTR
8/20/2011	11-1541	33	Years	Female	ABDOMINAL PAIN	Memorial Health Care
8/20/2011	11-1542	50	Years	Male	bleeding trach	University of Michigan
8/20/2011	11-1543	33	Years	Female	abd pain	Genesys Regional Medical Center
8/20/2011	11-1544	39	Years	Female	LEG PAIN	Memorial Health Care
8/20/2011	11-1545	83	Years	Female	anemic	Memorial Health Care
8/20/2011	11-1546	80	Years	Female	right arm pain	Memorial Health Care
8/20/2011	11-1547	68	Years	Female	chest pain	Genesys Regional Medical Center
8/20/2011	11-1548	33	Years	Female	hemorrhaging abd pain	Memorial Health Care
8/21/2011	11-1549	33	Years	Female	abd pain	Genesys Regional Medical Center
8/21/2011	11-1550	41	Years	Male	chest pain	Memorial Health Care
8/21/2011	11-1551	91	Years	Female	fall	Memorial Health Care
8/21/2011	11-1553	50	Years	Male	chest discomfort	Sparrow Hospital
8/21/2011	11-1552	85	Years	Female	Not Applicable	Not Applicable
8/21/2011	11-1554	1	Months	Female	Sub arachnoid bleed	Hurley Hospital
8/22/2011	11-1555	85	Years	Male	FALL	Not Applicable
8/22/2011	11-1556	67	Years	Male	NAUSEA VOMITTING	Memorial Health Care

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
8/22/2011	11-1557	18	Years	Male	WRIST PAIN	Memorial Health Care
8/22/2011	11-1558	85	Years	Female	HEAD INJURY	Sparrow Hospital
8/22/2011	11-1559	50	Years	Male	LEFT FLANK PAIN	Memorial Health Care
8/22/2011	11-1560	13	Years	Female	ABD PAIN	Memorial Health Care
8/22/2011	11-1562	28	Years	Female	STRESS	Memorial Health Care
8/22/2011	11-1561	47	Years	Male	DIABETIC PROBLEM	Not Applicable
8/23/2011	11-1563	35	Years	Female	low BLOOD SUGAR	Memorial Health Care
8/23/2011	11-1564	35	Years	Female	abdominal pain	Memorial Health Care
8/23/2011	11-1565	32	Years	Male	chest pain	Memorial Health Care
8/23/2011	11-1566	91	Years	Female	chest heaviness	Memorial Health Care
8/23/2011	11-1567	91	Years	Female	bls transport home	Oliver Woods Retirement Village
8/24/2011	11-1568	85	Years	Female	RIGHT SHOULDER PAIN	Memorial Health Care
8/24/2011	11-1569	56	Years	Male	HYPOGLYCEMIA	Not Applicable
8/24/2011	11-1570	55	Years	Female	SICK PERSON	Memorial Health Care
8/24/2011	11-1571	79	Years	Female	CHEST PAIN	Ingham Regional Medical Center
8/25/2011	11-1573	51	Years	Male	low glucose	Not Applicable
8/25/2011	11-1572	67	Years	Female	lost in the trails	Not Applicable
8/26/2011	11-1574	42	Years	Female	cough chest pain	Memorial Health Care
8/26/2011	11-1575	90	Years	Female	FEVER	Memorial Health Care
8/26/2011	11-1577	64	Years	Male	right shoulder injury	Memorial Health Care
8/26/2011	11-1579	18	Years	Female	chest pain	Memorial Health Care
8/26/2011	11-1578	50	Years	Female	SOB	Memorial Health Care
8/27/2011	11-1580	28	Years	Female	gi bleed	McLaren Regional Medical Center
8/27/2011	11-1581	25	Years	Male	broken foot	Memorial Health Care
8/27/2011	11-1582	1	Years	Male	FEVER	Memorial Health Care
8/27/2011	11-1583	51	Years	Male	low blood sugar	Not Applicable
8/27/2011	11-1586	89	Years	Female	FALL	Memorial Health Care
8/27/2011	11-1585	91	Years	Male	poss seizure	Memorial Health Care
8/27/2011	11-1588	72	Years	Female	HEMMORAGE	Memorial Health Care
8/27/2011	11-1587	51	Years	Male	low BS	Not Applicable
8/27/2011	11-1590	45	Years	Female	CHEST PAIN	Sparrow Hospital
8/27/2011	11-1589	92	Years	Female	vomiting nausea	Memorial Health Care
8/28/2011	11-1591	48	Years	Male	HYPOGLYCEMIA	Not Applicable
8/28/2011	11-1592	38	Years	Female	CHEST PAIN	Memorial Health Care
8/28/2011	11-1593	40	Years	Male	SYNCOPE	Memorial Health Care
8/28/2011	11-1594	53	Years	Female	CHEST PAIN	Sparrow Hospital
8/29/2011	11-1595	47	Years	Female	CHEST PAIN	Memorial Health Care
8/29/2011	11-1596	75	Years	Female	CHEST PAIN	Memorial Health Care

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
8/29/2011	11-1597	5	Months	Female	POSSIBLE SEIZURE	Not Applicable
8/30/2011	11-1598	5	Months	Female	ABNORMAL BEHAVIOR	Memorial Health Care
8/30/2011	11-1599	21	Years	Male	DRANK TOO MUCH ALCOHOL	Memorial Health Care
8/30/2011	11-1602	72	Years	Male	DIFF BREATHING	Memorial Health Care
8/30/2011	11-1600	61	Years	Male	chest pain	Memorial Health Care
8/30/2011	11-1603	76	Years	Male	POS STROKE	Sparrow Hospital
8/30/2011	11-1601	96	Years	Male	lift assist	Not Applicable
8/30/2011	11-1604	55	Years	Male	abdominal bleeding	Memorial Health Care
8/30/2011	11-1605	46	Years	Male	WEAKNESS	Memorial Health Care
8/30/2011	11-1607	37	Years	Female	FULL AREST	Memorial Health Care
8/30/2011	11-1792	83	Years	Male	Not Applicable	Not Applicable
8/31/2011	11-1608	65	Years	Male	CHEST PAIN	Memorial Health Care
8/31/2011	11-1610	80	Years	Female	DOA	Not Applicable
8/31/2011	11-1613	93	Years	Male	TRANSFER BACK TO FACILITY	Other
8/31/2011	11-1612	20	Years	Male	anxiety	Memorial Health Care
8/31/2011	11-1614	51	Years	Male	LOW BLOOD SUGAR	Not Applicable
9/1/2011	11-1616	17	Years	Female	head and neck pain	Sparrow Hospital
9/2/2011	11-1618	89	Years	Male	chest pain	Memorial Health Care
9/2/2011	11-1620	26	Years	Female	hypoglycemia	Memorial Health Care
9/2/2011	11-1619	22	Years	Male	Not Applicable	Not Applicable
9/2/2011	11-1621	47	Years	Male	hypoglycemia	Not Applicable
9/2/2011	11-1622	19	Years	Female	near sycope	Memorial Health Care
9/2/2011	11-1623	63	Years	Female	pain all over	Not Applicable
9/2/2011	11-1624	42	Years	Female	seizure	Memorial Health Care
9/3/2011	11-1625	31	Years	Male	none	Not Applicable
9/3/2011	11-1626	88	Years	Female	left arm leg pain	Memorial Health Care
9/3/2011	11-1627	68	Years	Female	syncopal episode	Memorial Health Care
9/3/2011	11-1628	67	Years	Male	lac to back of head	Memorial Health Care
9/3/2011	11-1631	30	Years	Female	transfer for possible cva	Other
9/3/2011	11-1629	66	Years	Male	fall	Not Applicable
9/3/2011	11-1630	82	Years	Female	WEAKNESS	Memorial Health Care
9/3/2011	11-1632	52	Years	Male	Not Applicable	Not Applicable
9/4/2011	11-1633	44	Years	Female	left shoulder dislocation	Memorial Health Care
9/4/2011	11-1634	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
9/4/2011	11-1635	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
9/4/2011	11-1636	65	Years	Male	SYNCOPE	Not Applicable
9/4/2011	11-1638	89	Years	Male	abd pain	Memorial Health Care
9/4/2011	11-1637	96	Years	Male	Not Applicable	Not Applicable

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
9/5/2011	11-1639	21	Years	Female	ABDOMINAL PAIN	Memorial Health Care
9/5/2011	11-1640	47	Years	Male	LOW BLOOD SUGAR	Not Applicable
9/6/2011	11-1641	79	Years	Female	CHEST PAIN	Memorial Health Care
9/6/2011	11-1642	36	Years	Female	HYPOGLYCEMIA	Not Applicable
9/6/2011	11-1643	59	Years	Male	OVERDOSE	Memorial Health Care
9/6/2011	11-1644	56	Years	Female	ABD. PAIN	Memorial Health Care
9/6/2011	11-1645	36	Years	Female	abd pain	Memorial Health Care
9/6/2011	11-1646	35	Years	Male	FOREHEAD PAIN	Memorial Health Care
9/6/2011	11-1647	1	Years	Female	acute seizure activity	University of Michigan
9/7/2011	11-1648	51	Years	Male	HYPOGLYCEMIA	Not Applicable
9/7/2011	11-1649	1	Months	Female	FALL	Not Applicable
9/7/2011	11-1651	(Not Provided)	(Not Provided)	Female	Not Applicable	Not Applicable
9/7/2011	11-1652	(Not Provided)	(Not Provided)	Male	SUICIDAL	Not Applicable
9/7/2011	11-1653	60	Years	Male	INJURY FALL	Memorial Health Care
9/7/2011	11-1654	78	Years	Male	ALTERED MENTAL	Memorial Health Care
9/8/2011	11-1656	45	Years	Female	CHEST PAIN	Memorial Health Care
9/8/2011	11-1657	15	Years	Male	NECK PAIN	Memorial Health Care
9/9/2011	11-1658	51	Years	Male	DIABETIC	Not Applicable
9/9/2011	11-1660	66	Years	Female	NECK PAIN	Memorial Health Care
9/9/2011	11-1660A	70	Years	Male	Not Applicable	Not Applicable
9/9/2011	11-1660B	55	Years	Male	Not Applicable	Not Applicable
9/9/2011	11-1661	66	Years	Male	CHEST PAIN	Sparrow Hospital
9/9/2011	11-1662	77	Years	Female	FALL	Not Applicable
9/9/2011	11-1659	54	Years	Female	SYSTEMIC INFECTION	McLaren Regional Medical Center
9/9/2011	11-1663	40	Years	Female	NUMB EXTREMITIES	Not Applicable
9/9/2011	11-1665	78	Years	Male	ARM NUMBNESS	Sparrow Hospital
9/9/2011	11-1664	47	Years	Male	LOW BLOOD SUGAR	Not Applicable
9/9/2011	11-1666	25	Years	Female	DIFFICULTY BREATHING	Memorial Health Care
9/10/2011	11-1667	54	Years	Female	Not Applicable	Other
9/10/2011	11-1668	35	Years	Male	unresponsive	Memorial Health Care
9/11/2011	11-1671	77	Years	Female	DIB	Memorial Health Care
9/11/2011	11-1672	34	Years	Male	SEIZURE	Memorial Health Care
9/11/2011	11-1675	51	Years	Male	CHEST PAIN	Sparrow Hospital
9/11/2011	11-1673	63	Years	Male	FLUSHED FEELING	Memorial Health Care
9/11/2011	11-1674	46	Years	Female	HI BLOOD SUGAR	Memorial Health Care
9/11/2011	11-1677	31	Years	Female	BACK PAIN	Memorial Health Care
9/11/2011	11-1676	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
9/11/2011	11-1679	45	Years	Female	chest pain	Sparrow Hospital
9/12/2011	11-1680	40	Years	Female	LOW BLOOD SURGAR	Not Applicable
9/12/2011	11-1681	63	Years	Female	Not Applicable	Not Applicable
9/12/2011	11-1682	5	Years	Male	laceration	Memorial Health Care
9/12/2011	11-1683	42	Years	Male	etoh	Memorial Health Care
9/12/2011	11-1684	63	Years	Female	altered loc	Memorial Health Care
9/12/2011	11-1685	5	Years	Male	DIB	Sparrow Hospital
9/13/2011	11-1686	49	Years	Female	shampoo in the eye	Memorial Health Care
9/13/2011	11-1687	70	Years	Female	dib	Memorial Health Care
9/13/2011	11-1688	30	Years	Female	SEIZURE	Not Applicable
9/13/2011	11-1689	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
9/13/2011	11-1690	23	Years	Female	HEAD LACERATION	Memorial Health Care
9/13/2011	11-1691	29	Years	Female	dog bite	Not Applicable
9/13/2011	11-1692	70	Years	Female	UNRESPONSIVE	Memorial Health Care
9/13/2011	11-1693	70	Years	Female	PULMONARY EMBOLISM	University of Michigan
9/14/2011	11-1694	31	Years	Female	LOW BS	Not Applicable
9/14/2011	11-1696	78	Years	Male	pericardial effusion	Sparrow Hospital
9/14/2011	11-1695	(Not Provided)	(Not Provided)	Male	Not Applicable	Not Applicable
9/14/2011	11-1697	50	Years	Male	LOW BP	Memorial Health Care
9/15/2011	11-1698	83	Years	Male	RIGHT HIP PAIN	Memorial Health Care
9/16/2011	11-1700	31	Years	Female	LOW BS	Not Applicable
9/16/2011	11-1699	96	Years	Male	Not Applicable	Not Applicable
9/16/2011	11-1701	12	Years	Female	FALL WITH BACK PAIN	Memorial Health Care
9/16/2011	11-1702	13	Years	Male	HEAD LACERATION	Memorial Health Care
9/16/2011	11-1703	63	Years	Male	LOW BLOOD PRESSURE	Memorial Health Care
9/16/2011	11-1705	48	Years	Male	BACK PAIN	Ingham Regional Medical Center
9/16/2011	11-1704	62	Years	Female	fall	Not Applicable
9/16/2011	11-1706	48	Years	Male	POSSIBLE OVERDOSE	Not Applicable
9/17/2011	11-1707	13	Years	Male	neck and hip pain	Memorial Health Care
9/17/2011	11-1708	(Not Provided)	(Not Provided)	Female	FAINTED	Not Applicable
9/17/2011	11-1709	12	Years	Male	head injury	Sparrow Hospital
9/17/2011	11-1710	6	Months	Female	trouble breathing	Memorial Health Care
9/18/2011	11-1712	85	Years	Male	HEAD INJURY	Sparrow Hospital
9/18/2011	11-1711	34	Years	Female	overdose	Memorial Health Care
9/18/2011	11-1713	41	Years	Female	OVERDOSE	Memorial Health Care
9/18/2011	11-1714	32	Years	Female	ABDOMINAL PAIN AND SWELLING	Memorial Health Care
9/18/2011	11-1715	73	Years	Female	DIFFICULTY BREATHING	Memorial Health Care

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
9/19/2011	11-1716	17	Years	Male	NOT BREATHING	Not Applicable
9/19/2011	11-1717	54	Years	Male	syncope	Not Applicable
9/19/2011	11-1718	60	Years	Male	DIB	Memorial Health Care
9/19/2011	11-1719	81	Years	Female	chest pain	Memorial Health Care
9/19/2011	11-1720	18	Years	Female	chest pain	Memorial Health Care
9/19/2011	11-1721	47	Years	Male	abdominal pain	Memorial Health Care
9/19/2011	11-1722	62	Years	Male	syncope	Memorial Health Care
9/19/2011	11-1723	29	Years	Female	Not feeling well	Not Applicable
9/19/2011	11-1724	47	Years	Male	abd pain	McLaren Regional Medical Center
9/20/2011	11-1725	18	Years	Male	syncope	Memorial Health Care
9/20/2011	11-1726	28	Years	Female	head pain	Memorial Health Care
9/20/2011	11-1727	35	Years	Female	right shoulder pain	Memorial Health Care
9/20/2011	11-1728	47	Years	Male	Not Applicable	Not Applicable
9/20/2011	11-1729	1	Years	Female	DIB	University of Michigan
9/21/2011	11-1734	0	Days	(Not Provided)	Not Applicable	Not Applicable
9/21/2011	11-1735	51	Years	Female	difficulty breathing	Memorial Health Care
9/21/2011	11-1736	57	Years	Female	R&L wrist Lac	Memorial Health Care
9/22/2011	11-1741	42	Years	Female	SEIZURE	Memorial Health Care
9/22/2011	11-1730	52	Years	Male	right lower back pain	Memorial Health Care
9/22/2011	11-1731	44	Years	Female	SYNCOPE	Memorial Health Care
9/23/2011	11-1732	50	Years	Male	LIFT ASSIST	Not Applicable
9/23/2011	11-1733	76	Years	Female	difficulty breathing	Memorial Health Care
9/23/2011	11-1738	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
9/23/2011	11-1739	83	Years	Male	FALL FROM STANDING	Not Applicable
9/23/2011	11-1742	30	Days	Male	CANSTIPATION	Sparrow Hospital
9/23/2011	11-1740	81	Years	Male	FALL FROM STANDING	Not Applicable
9/23/2011	11-1743	74	Years	Male	ABDOMINAL PAIN	Memorial Health Care
9/23/2011	11-1744	66	Years	Male	CHEST PAIN	Sparrow Hospital
9/23/2011	11-1745	81	Years	Female	weakness	Ingham Regional Medical Center
9/23/2011	11-1746	45	Years	Female	CHEST PAIN	Memorial Health Care
9/24/2011	11-1747	82	Years	Male	GI BLEED	Sparrow Hospital
9/24/2011	11-1748	34	Years	Male	BACK PAIN	Memorial Health Care
9/24/2011	11-1749	76	Years	Female	RIGHT SHOULDER INJURY	Memorial Health Care
9/24/2011	11-1750	13	Years	Female	headache	Genesys Regional Medical Center
9/24/2011	11-1753	58	Years	Male	mi	Sparrow Hospital
9/24/2011	11-1751	51	Years	Male	LOW SUGAR WITH SEIZURE	Memorial Health Care
9/25/2011	11-1752	84	Years	Male	Not Applicable	Not Applicable

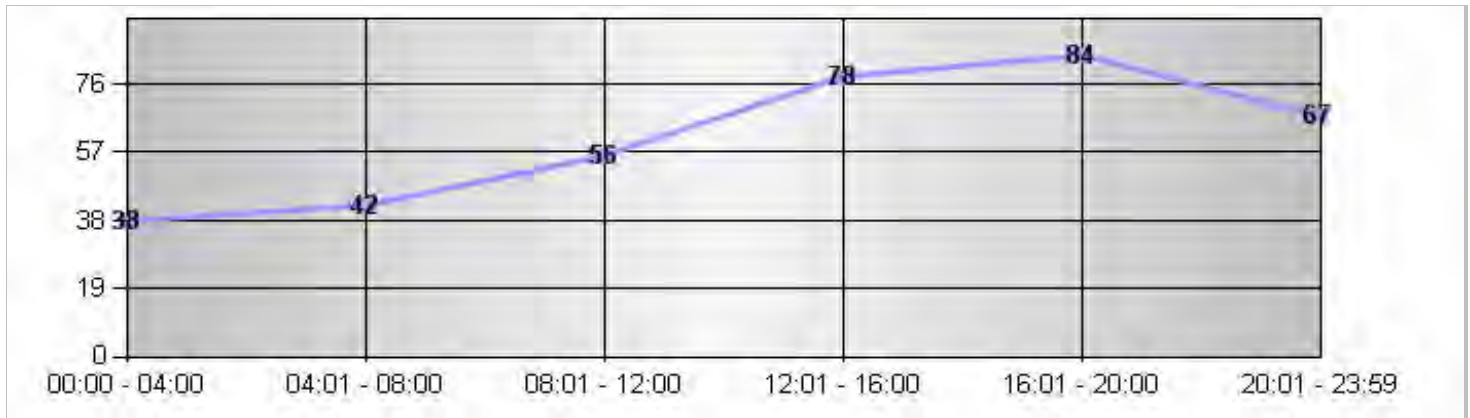
Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
9/25/2011	11-1756	26	Years	Male	Overdose	Memorial Health Care
9/25/2011	11-1754	21	Years	Female	head pain	Memorial Health Care
9/25/2011	11-1757	90	Years	Female	FALL	Memorial Health Care
9/25/2011	11-1755a	22	Years	Male	Not Applicable	Not Applicable
9/25/2011	11-1755b	28	Years	Male	head pain	Not Applicable
9/25/2011	11-1758	90	Years	Female	transport back to nursing facility	Oliver Woods Retirement Village
9/25/2011	11-1759	75	Years	Male	DIFFICULTY BREATHING	Memorial Health Care
9/25/2011	11-1761	80	Years	Female	FALL	Not Applicable
9/25/2011	11-1762	48	Years	Male	MULTIPLE SEIZURES	Memorial Health Care
9/25/2011	11-1760	47	Years	Male	hypoglycemic	Not Applicable
9/26/2011	11-1764	77	Years	Female	SYNCOPE	McLaren Regional Medical Center
9/26/2011	11-1763	48	Years	Male	nv	Memorial Health Care
9/26/2011	11-1765	68	Years	Female	bilateral lower leg pain	Memorial Health Care
9/26/2011	11-1766	52	Years	Male	Abdominal pain	Memorial Health Care
9/26/2011	11-1767	80	Years	Female	Not Applicable	Not Applicable
9/27/2011	11-1768	50	Years	Female	PANIC ATTACK	Memorial Health Care
9/27/2011	11-1769	51	Years	Male	ABDOMINAL PAIN	Memorial Health Care
9/27/2011	11-1770	18	Years	Female	neurological	Genesys Regional Medical Center
9/27/2011	11-1771	47	Years	Female	ABDOMINAL PAIN	Memorial Health Care
9/27/2011	11-1772	77	Years	Female	HALLUCINATIONS	Memorial Health Care
9/27/2011	11-1774	73	Years	Female	Not Applicable	Shiawassee County Medical Care Facility
9/27/2011	11-1775	77	Years	Female	STRESS EVALUATION	Not Applicable
9/28/2011	11-1776	47	Years	Male	LOW BLOOD SUGAR	Not Applicable
9/28/2011	11-1777	10	Years	Female	RESPIRATORY DISTRESS	Sparrow Hospital
9/28/2011	11-1779	48	Years	Male	lower left leg pain	Memorial Health Care
9/28/2011	11-1778	14	Years	Male	ASSAULTED	Not Applicable
9/28/2011	11-1780	16	Years	Female	drug OD	Memorial Health Care
9/28/2011	11-1781	16	Years	Male	DRUG OVERDOSE	Memorial Health Care
9/29/2011	11-1782	7	Months	Male	LIFE ALTERING EVENT	Sparrow Hospital
9/29/2011	11-1783	34	Years	Female	SUICIDAL	Memorial Health Care
9/29/2011	11-1784	83	Years	Female	LEFT SHOULDER PAIN	Memorial Health Care
9/29/2011	11-1785	17	Years	Female	SEIZURE	Memorial Health Care
9/29/2011	11-1786	80	Years	Female	DEHYDRATION	Memorial Health Care
9/29/2011	11-1787	50	Years	Female	HEADACHE	Memorial Health Care
9/29/2011	11-1788	86	Years	Male	LACERATION	Memorial Health Care

Owosso Fire Department Ambulance Service

Incident Count By Hour - Summary

Begin Date Range: 8/1/2011 12:00:00 AM

End Date Range: 9/30/2011 12:00:00 AM



Hours	Count	Percentage Of Total
<u>00:00 - 04:00</u>	38	10.41
<u>04:01 - 08:00</u>	42	11.51
<u>08:01 - 12:00</u>	56	15.34
<u>12:01 - 16:00</u>	78	21.37
<u>16:01 - 20:00</u>	84	23.01
<u>20:01 - 23:59</u>	67	18.36

Total	<u>365</u>
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Incidents included in this report must have valid values for "Unit Arrived on Scene Time."

This report contains two drill-down reports which can be accessed by clicking on the underlined numbers (found in the "Hours" column and the "Total" column in the tables above).

No Errors Found

Owosso Fire Department Ambulance Service

Incident Disposition By Patient Age

Begin Date Range: 8/1/2011 12:00:00 AM

End Date Range: 9/30/2011 12:00:00 AM

Age Group	Cancelled	Dead at Scene	No Patient Found	No Treatment Required	Patient Refused Care	Treated and Released	Treated Transferred Care	Treated Transported by EMS	Treated Transported by Law	Treated Transported by Private	Total
0 to 10 years	1	0	1	0	3	0	1	14	0	0	20
11 to 20 years	0	1	0	1	1	0	0	25	0	0	28
21 to 30 years	1	0	0	4	6	0	0	18	0	0	29
31 to 40 years	0	0	0	0	4	5	0	25	0	0	34
41 to 50 years	0	0	0	0	4	9	0	42	0	0	55
51 to 60 years	1	1	0	0	5	6	0	25	0	0	38
61 to 70 years	0	0	0	1	7	3	0	29	0	0	40
71 years or older	0	2	0	11	10	4	0	81	0	0	108
Total	3	4	1	17	40	27	1	259	0	0	352

Incidents included in this report must have valid values for "Age," "Incident Patient Disposition," and "Unit Notified Time."

5 incidents are not included in this report due to incomplete or invalid data.

Owosso Fire Department Ambulance Service

Run Count By Destination

Begin Date Range: 8/1/2011 12:00:00 AM

End Date Range: 9/30/2011 12:00:00 AM

Destination Name	Percentage Of Total	Number of Runs
<u>Genesys Regional Medical Center</u>	1.64 %	6
<u>Hurley Hospital</u>	0.27 %	1
<u>Ingham Regional Medical Center</u>	1.10 %	4
<u>McLaren Regional Medical Center</u>	1.10 %	4
<u>Memorial Health Care</u>	53.97 %	197
<u>Not Applicable</u>	29.86 %	109
<u>Oliver Woods Retirement Village</u>	0.82 %	3
<u>Other</u>	2.47 %	9
<u>Shiawassee County Medical Care Facility</u>	0.82 %	3
<u>Sparrow Hospital</u>	5.75 %	21
<u>St Marys Medical Center</u>	0.27 %	1
<u>University of Michigan</u>	1.64 %	6
<u>WHITE PINES MENTAL HEALTH CNTR</u>	0.27 %	1
Total:	100 %	365

1 Incident(s) are not included in this report due to incomplete or invalid data.

Incidents included in this report must have valid values for "Unit Notified Time."

Incident Number	Run Status	Unit Notified Date Time	Destination Name
<u>11-1862</u>	Pending	(Not Provided)	Memorial Health Care

OWOSSO FIRE DEPARTMENT, OWOSSO, MICHIGAN 48867

Incident History

08/01/2011 through 09/30/2011

Printed: 10/12/2011

Inc. No.-Exp.	Alarm Date	Alarm Time	Clear Time	Shift/ Platoon Location	Incident Type
0001411-000	08/01/2011	06:19	06:42	C 906 NAFUS ST	736 CO detector activation due to malfunction
0001412-000	08/01/2011	08:07	08:18	A 320 PRINDLE ST	911 Citizen complaint
0001448-000	08/05/2011	18:55	19:14	B 701 W OLIVER ST	138 Off-road vehicle or heavy equipment fire
0001450-000	08/05/2011	21:50	22:14	B 999 E MAIN ST	651 Smoke scare, odor of smoke
0001460-000	08/07/2011	21:52	22:01	B 621 S lingle ST	600 Good intent call, other
0001524-000	08/17/2011	08:05	08:42	A Rear of 1310 W OLIVER ST	412 Gas leak (natural gas or LPG)
0001576-000	08/26/2011	13:33	13:43	A 201 E MAIN ST	160 Special outside fire, other
0001606-000	08/30/2011	14:46	17:30	B 199 S MICHIGAN AVE ST	412 Gas leak (natural gas or LPG)
0001609-000	08/31/2011	12:32	13:56	C 472 N PERRY LAKE DR	360 Water & ice-related rescue, other
0001615-000	09/01/2011	00:05	00:24	C 735 GRACE ST	700 False alarm or false call, other
0001617-000	09/01/2011	22:54	00:54	B 1115 N DINGWALL ST	424 Carbon monoxide incident
0001650-000	09/07/2011	10:01	10:10	C 826 W KING ST	700 False alarm or false call, other
0001655-000	09/08/2011	19:36	20:06	B 1115 N DINGWALL DR	500 Service Call, other
0001669-000	09/10/2011	18:24	21:35	B 1375 S AIKEN RD	111 Building fire
0001670-000	09/10/2011	23:06	23:21	B 627 E MAIN ST	531 Smoke or odor removal
0001678-000	09/11/2011	19:03	19:30	A 1750 S MORRICE RD	651 Smoke scare, odor of smoke
0001737-000	09/21/2011	20:19	20:25	B 532 N PINE ST	911 Citizen complaint
0001773-000	09/27/2011	11:00	11:10	C 123 N CHIPMAN ST	700 False alarm or false call, other
0001793-000	09/30/2011	07:38	08:42	B 114 W RIDGE ST	444 Power line down
0001794-000	09/30/2011	09:53	10:22	B 413 N PINE ST	444 Power line down

Vehicle Summary Report

Owosso Fire Department Ambulance Service (8/1/2011 - 9/30/2011)

Vehicle Call Sign	Trip Count	Total Trips	% Of Total Trips	Total Vehicle Miles	Total Miles All Vehicles	% Of Miles For Vehicle	Trip Count No Mileage
Engine - 1	1	260	0.38	1.2	2282.2	0.05	109
Medic - 1	197	260	75.77	628.6	2282.2	27.54	109
Medic - 2	43	260	16.54	1172.1	2282.2	51.36	109
Medic - 4	19	260	7.31	480.3	2282.2	21.05	109

109 Trips not included because mileage was not provided.

OWOSSO FIRE DEPARTMENT, OWOSSO, MICHIGAN 48867

Sites With

Inspections Done

from 08/01/2011 through 09/30/2011

Printed: 10/12/2011

Business Name: MATTHUE HOUSE GROUP HOME

Phone: (989) 723-3554

Site Address: 1016 WOOD CT
OWOSSO MI 48667

On-Site Contact: MANAGER HEATHER WARREN

P.F. Survey No.: 219

Type of Site: INSTITUTIONAL

Property Use: 460 Dormitory-type residence, other

Insp. Date: 08/23/2011

Status: OPERATING

Next Insp.: 08/23/2012

Person/Team: MICHAEL BRADLEY

Period: YEARLY

Comment: ADDRESS ON FRONT OF HOUSE 4" IN SIZE

SMOKE DETECTOR IN CLOSED WHERE CHARGE ITEMS ARE STORED AND CHARGED

R & R MISSING WALL PLATE IN LIVING RM

BEDROOM #1 R & R BEDROOM WINDOW (MUST BE ABLE TO OPEN IT FOR EMERGENCY
EGRESS)

POST ALARM COMPANY PHONE NUMBER AND NAME BY ALARM PANEL

REPORT ALL MAINTENANCE AND SERVICE TO ALARM & SPRINKLER SYSTEM TO THE
FIRE DEPARTMENT

R & R EMERGENCY LIGHTS IN DINING RM

Business Name: FIRST CONGREGATIONAL CHUH

Phone: (989) 723-3010

Site Address: 327 N WASHINGTON
OWOSSO MI 48667

On-Site Contact: BUILDING & GROUNDS WILLIAM KILBURN

P.F. Survey No.: 157

Type of Site: ASSEMBLY

Property Use: 131 Church, mosque, synagogue, temple, chapel

Insp. Date: 09/01/2011

Status: OPERATING

Next Insp.: 09/01/2012

Person/Team: MICHAEL BRADLEY

Period: YEARLY

Comment: STORAGE IN CLOSET SHOULD BE 12" FROM THE CEILING (BASEMENT CLASSROOM
SUPPLIES STORAGE)

DO NOT USE IN THE EVENT OF FIRE DO NOT USE" SIGN FOR THE ELEVATOR AT ALL
FLOORS

MAINTAIN 36" CLEARANCE AROUND ALL HEATING APPLIANCES

DO NOT BLOCK THE MEANS OF EGRESS (KIT DOOR IN DINNING RM & NURSERY RM
(REMOVE STORAGE FROM FRONT OF DOOR NEED 44" WIDTH)

ALL MEANS OF EGRESS TO BE FREE OF STORAGE (HALLWAYS, STAIRWELLS, LOBBIES)
NORTH LOBBY HAS STORAGE IN THE STAIRWELL

LABEL ALL MECHANICAL ROOM DOORS (HOT WATER , FURNACE RMS.)

Sites With
Inspections Done
from 08/01/2011 through 09/30/2011

Printed: 10/12/2011

Page: 2

Business Name: FIRST CONGREGATIONAL CHUH Phone: (989) 723-3010
Site Address: 327 N WASHINGTON
OWOSSO MI 48667
On-Site Contact: BUILDING & GROUNDS WILLIAM KILBURN
P.F. Survey No.: 157 Type of Site: ASSEMBLY
Property Use: 131 Church, mosque, synagogue, temple, chapel

REPLACE OR REPAIR NONE FUNCTIONING EMERGENCY LIGHTS

R OR R MISSING CEILING TILE IN BASEMENT

ALL INSIDE BUILDING DOORS SHOULD BE CLOSED WHEN IN USE (PREVENTS FIRE SPREAD)

CONSIDER GFI AT KIT SINK IN THE DEACON ROOM

Business Name: CONGREGATIONAL CHILD DEVELOPMENT CENTER Phone: (989) 725-9092
Site Address: 327 N WASHINGTON
OWOSSO MI 48667
On-Site Contact: DIRECTOR LISA MOWL
P.F. Survey No.: 216 Type of Site: ASSEMBLY
Property Use: 254 Day care, in commercial property
Insp. Date: 09/01/2011 Status: OPERATING
Next Insp.: 09/01/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY
Comment: BLOCKED EXIT NURSERY DOOR

STORAGE CLOSET NEEDS 12 INCHES FROM CEILING

MISSING TILE IN CEILING AT EXIT STAIRS (BY BOILER RM)

Business Name: RUGGED LINER Phone:
Site Address: 200 UNIVERSAL DR
OWOSSO MI 48667
On-Site Contact: CEO/ OWNER DON WILLIAMSON
P.F. Survey No.: 217 Type of Site: STORAGE
Property Use: 891 Warehouse
Insp. Date: 09/06/2011 Status: OPERATING
Next Insp.: 09/06/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY
Comment: IDENTIFY PIV WHAT ZONE THEY COVER

3 TO 4 SETS OF KEYS IN KNOX BOX (FOR MUTUAL AID COMPANIES)

CK ALL EMERGENCY LIGHTS AND REPLACE DEAD BATTERIES

SERVER ROOM R & R CEILING TILE

HAVE COPIES OF ALL MAINTENANCE TO SPRINKLER & ALARM SYSTEM SENT TO THE OFD FROM THE COMPANIES SERVICING THE SYSTEMS

MAINTAIN 36" CLEARANCE FROM SPRINKLER RISERS PROTECT THE SYSTEM

Sites With
Inspections Done
from 08/01/2011 through 09/30/2011

Printed: 10/12/2011

Page: 3

Business Name: RUGGED LINER Phone:
Site Address: 200 UNIVERSAL
OWOSSO MI 48667
On-Site Contact: PROJECT MANAGER RUSS WAHL
P.F. Survey No.: 218 Type of Site: STORAGE
Property Use: 891 Warehouse
Insp. Date: 09/06/2011 Status: OPERATING
Next Insp.: 09/12/2012 Person/Team: MICHAEL BRADLEY Period: ACCEPTANCE TEST
Comment: PASSED

CALL 911 AT 743-9111 TO UP-DATE EMERGENCY CONTACTS AND CURRENT PHONE NUMBERS

ALARM COMPANY MUST ISSUE AN INSTRUCTIONAL BOOK FOR THE OPERATION OF THE ALARM PANEL

Business Name: FLEET SERVICE LLC. Phone: (517) 881-3532
Site Address: 607 S WASHINGTON ST
OWOSSO MI 48667
On-Site Contact: CEO JUSTIN L LAMPIN
P.F. Survey No.: 220 Type of Site: BUSINESS
Property No.: REPAIR FACILITY
Property Use: 579 Motor vehicle or boat sales, services, repair
Insp. Date: 09/30/2011 Status: OPERATING
Next Insp.: 09/30/2012 Person/Team: MICHAEL BRADLEY Period: YEARLY
Comment: R & R WALL PLUG ON S WALL

FIX LEAK AT REAR OF BUILDING (LEAKING ON LIVE WIRES)

CLEAR OPEN PATH TO REAR GARAGE DOOR

KEEP ALL DOORS TO UNUSED WAREHOUSE CLOSED

Business Name: DICKS AUTO SERVICE Phone: (989) 725-9016
Site Address: 605.5 S WASHINGTON
OWOSSO MI 48667
On-Site Contact: CEO DICK MAURE
P.F. Survey No.: 221 Type of Site: BUSINESS
Insp. Date: 09/30/2011 Status: OPERATING
Next Insp.: 09/30/2012 Person/Team: MICHAEL BRADLEY Period: COMPLIANT
Comment: OPEN CEILING WITH PUBIC ACCESS LIMITED FIRE PROTECTION (OPEN CEILING)

COMPRESSOR RM OPENJUCTION BOX (NO EXPOSED WIRES)

GFI TO BE INSTALLED IN EMPLOYEE'S BATHROOM

OPEN FUSE BOX

NO STORAGE UNDERSTAIRS

BLOCKED EXIT FOR 2ND FLOOR CHURCH

REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Council Chambers, City Hall
September 26, 2011 – 7 pm

Meeting was called to order at 7:00 p.m. by Chairman William Wascher.

The Pledge of Allegiance was recited by all in attendance.

Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairman William Wascher, Vice-Chairman Francis Livingston, Secretary Melvin Renfrow, Commissioners David Bandkau, Terry Brown, Burton Fox, Cindy Popovitch, Brent Smith, and Thomas Taylor.

MEMBERS ABSENT: None.

OTHERS PRESENT: Adam Zettel, Assistant City Manager and Director of Community Development; Ted Hornus, TriMer Corporation, representing RWI.

AGENDA APPROVAL:

MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE AGENDA FOR SEPTEMBER 26, 2011 AS PRESENTED.
YEAS ALL. MOTION CARRIED.

MINUTES APPROVAL:

MOTION BY COMMISSIONER FOX, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE MINUTES OF THE MEETING OF AUGUST 22, 2011.
YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum
2. PC minutes from August 22, 2011
3. RWI site plan application & reviews
4. Focus group list
5. ROWE training opportunity

COMMISSIONER/PUBLIC COMMENTS:

Chairman Wascher welcomed the new commissioner, Terri Brown, who has previously served on the Parks and Recreation Commission for the City of Owosso.

PUBLIC HEARING: None

SITE PLAN REVIEW: RWI Site Plan Review – 705 McMillan Road

Mr. Adam Zettel, Assistant City Manager and Director of Community Development, stated this was a proposed 10,000 square foot building and it meets setbacks. Any lights installed would have to meet with the non-glare ordinance. He mentioned they would need to secure drainage easement to the public drain on the east side. He had no further comments from staff, engineering or utility personnel. The builder is using an existing concrete slab and a prefab metal building.

Commissioner Popovitch asked about the power lines behind the building because they appeared to suspend lower than usual. Mr. Ted Hornus, spokesperson from TriMer Corporation representing RWI, stated they have already contacted Consumers Energy about those lines.

It was commented that there is no lighting on the site plan. Mr. Hornus said there would be one wall pack to the east, two to the south, and maybe some by the office. He hoped to have the building and the parking lot installed by the end of the year.

MOTION BY COMMISSIONER FOX, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE APPLICATION FOR SITE PLAN REVIEW FOR RWI MANUFACTURING, 705 MCMILLAN ROAD, AS APPLIED AND ATTACHED HERETO IN PLANS DATED SEPTEMBER 14, 2011, CONTINGENT UPON THE PROVISION OF LIGHTING DETAILS IN ACCORDANCE WITH THE ZONING ORDINANCE AND THE ACQUISITION OF THE DRAINAGE EASEMENT FOR THE EASTERN PROPERTY LINE. ROLL CALL VOTE: YEAS ALL. MOTION CARRIED.

BUSINESS ITEMS: none

ITEMS OF DISCUSSION: MASTER PLAN PUBLIC OUTREACH

Mr. Zettel discussed the Master Plan groups list. The list is pretty full except he still needed some residents on M-71 and M-52. There will be a couple meetings in October and another one in November. We are getting ready for the next level of public input and he will have the plan out by the end of next week. There is a computer program called *Survey Monkey* which can manipulate data. This program had suggested a couple more questions.

Mr. Zettel described how the focus groups might run their meetings and how their visions are included in the master plan. Mr. Zettel will serve as moderator. He would like to have at least one planning commissioner at each focus group. The meetings will be in the Council Chambers.

Commissioner Renfrew suggested Baker College could be included with M-52 discussions as they are on the corridor. Mr. Zettel said they will be integrated as things develop.

Commissioner Fox asked about the residents. Mr. Zettel stated that surveys will be sent to residents. All the focus groups are interrelated. He is looking at residential or non-residential; four quadrants rather than breaking it down into neighborhoods. The master plan doesn't include sub-areas plans; it works on city-wide plans. Later we can work on specific areas under the umbrella of the master plan.

COMMISSIONER/STAFF COMMENTS:

Mr. Zettel noted that Rowe Engineering is having an upcoming training opportunity. They have a neat building and it has an interesting history. He would encourage the commissioners to attend if possible.

ADJOURNMENT:

MOTION BY COMMISSIONER FOX, SUPPORTED BY COMMISSIONER POPOVITCH TO ADJOURN AT 7:48 P.M. YEAS ALL. MOTION CARRIED.

m.m.s.

Melvin Renfrow, Secretary

**REGULAR MEETING MINUTES
OWOSSO DDA / MAIN STREET
Council Chambers, City Hall
October 5, 2011 – 7:30 am.**

Meeting was called to order at 7:34 a.m. by Chairperson John Hankerd.

Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairperson John Hankerd, Vice-chairperson Barb Bucsi; Secretary Alaina Kraus, Authority Members Dave Acton, Ben Frederick (arrived 7:38, left 8:45); James Demis; Bill Gilbert.

MEMBERS ABSENT: Debbie Johnson, and vacancy.

OTHERS PRESENT: Adam Zettel, Assistant City Manager and Director of Community Development; Cheryl Peterson and Linda Keenan, representatives from the Owosso Community Players; Lance Omer, future member of the DDA / Main Street Board.

AGENDA:

MOTION BY AUTHORITY MEMBER BUCSI SUPPORTED BY AUTHORITY MEMBER ACTON TO APPROVE THE AGENDA FOR OCTOBER 5, 2011 WITH REVERSING ORDER OF BUSINESS ITEMS 2 AND 3.

YEAS ALL. MOTION CARRIED.

MINUTES:

MOTION BY AUTHORITY MEMBER BUCSI, SUPPORTED BY AUTHORITY MEMBER ACTON TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 7, 2011.

YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

- 1) Staff memorandum
- 2) Meeting minutes of September 7, 2011
- 3) September invoices
- 4) September budget report
- 5) Lebowsky request
- 6) Payment policy

Chairperson Hankerd noted that he received a letter from Tracy Mercado (Farmer's Marker Manager). She had lunch with some new people which lead to an unsolicited compliment about how happy they were to see the changes and vitality in downtown Owosso.

Mr. Zettel was in receipt of a letter from the Owosso Community Players regarding a donation from the DDA.

7:38 am. Authority Member Frederick arrived.

PUBLIC COMMENTS: None

BOARD COMMENTS: Chairman Hankerd introduced Lance Omer from the audience as the next board member who is in the process of being appointed.

ITEMS OF BUSINESS:

- 1. September Invoices

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
American Speedy Printing Center	\$ 259.00	Art walk Brochures/questionnaires
Aubrey Grant	\$ 500.00	Farmers Market Master Services-October 2011
City of Owosso	\$ 97.64	copies/cell phone-reimbursements
Connectic Marketing	\$ 75.00	Advertising-Final Payment

DayStarr Communications	\$ 25.32	Phone Forwarding-October 2011
Independent Newspaper Group	\$ 845.00	Advertising-August 2011
Independent Newspaper Group	\$ 450.00	Advertising-September 2011
Intelligent Products Inc	\$ 57.63	Mutt Mitt Dispenser
Kelly's Refuse Service	\$ 562.50	Downtown Trash-Sept 2011
Lorraine Weckwert	\$ 701.42	Reimbursement for flowers
Ludington Electric	\$ 418.59	Downtown Repairs
Office Depot	\$ 63.13	Office Supplies
Owosso Community Players	\$ 26.00	Art Walk Prize
Patricia Stevenson	\$ 200.00	Art Walk Entertainment
Proton Development LLC	\$ 175.00	Bathroom us for 2011
Reimbursements	\$ 410.00	Farmers Market vouchers
Sunburst Gardens	\$ 45.00	Sprinkler Repair-Plaza Lot
Sunburst Gardens	\$ 2,250.00	Flower Watering-September 2011
Tracy Mercado	\$ 500.00	Farmers Market Master Services-October 2011
Win's Electric	\$ 205.64	Downtown Repairs
Total	<u>\$ 7,866.87</u>	

MOTION BY AUTHORITY MEMBER ACTON, SUPPORTED BY AUTHORITY MEMBER BUCSI TO APPROVE THE PENDING INVOICES FOR PAYMENT BY THE DDA / MAIN STREET AS PRESENTED WITH THE ADDITION OF \$225 FOR THE SUNBURST GARDENS MAKING A TOTAL OF THAT PAYMENT FOR FLOWER WATERING \$2,250; MAKING A TOTAL FOR THE MONTHLY INVOICES OF \$7866.87.

YEAS ALL. MOTION CARRIED.

2. Lebowsky Donation

Cheryl Peterson stated that a letter was sent out in July to the DDA requesting funds. Today she is asking the DDA Board to consider a gift of \$50,000 that could possibly be used in two different ways. One way might be used to sustain the theater in the long term. Another way the money could be used would be for items that have been pulled off the list such as the marquee, could be added back in.

Authority Member Gilbert asked if the \$5 million market tax credit has been obtained. Ms. Peterson stated yes. They are still fund raising for other items.

Authority Member Bucsi asked if they were seeking a one-time donation or a long-term donation. Ms. Peterson stated it could be a one-time donation or a pledge that would be fulfilled by the end of 2012.

Authority Member Demis stated he would have to abstain from voting, but asked if this would be a legal transaction. Should we contact Attorney Bill Brown? He would like to go on the record as not objecting to the donation, but would like to table any action until it is found out if it is legal for the board to make that donation, and if the DDA budget would allow for it.

Authority Member Bucsi said this is a very worthwhile cause, but we haven't talked about the budget. We have to make sure funds are available, and she would also like to table this issue.

Authority Member Gilbert said the DDA has a long history. Is this really a donation or are we providing funds for a project?

Mr. Demis said we have to get something in return.

Mr. Gilbert commented that we used funds for the bowling alley building and the Wesener Building.

**MOTION BY AUTHORITY MEMBER DEMIS, SUPPORTED BY AUTHORITY MEMBER BUCSI, TO AUTHORIZE THE EXPENDITURE TO CONTACT CITY ATTORNEY BROWN TO CHECK THE LEGALITY OF MAKING THE REQUESTED DONATION.
YEAS ALL. MOTION CARRIED.**

Ms. Peterson expressed appreciation for the previous support from the DDA over the long term. Mr. Gilbert thinks it's amazing how far the Community Players have come with the theater so far. The leaders need to be commended for their efforts.

3. Payment Policy

Authority Member Demis has discussed the payment policy with Mr. Zettel and has also met with Rick Williams, Finance Director for the City of Owosso. He will also be working with the new auditors for the city. Mr. Demis commented that invoices are currently paid once a month with some of them being paid late. Mr. Demis will be working with Rhonda in the city finance offices. He will review the invoices and initial them if they are acceptable for payment. He will set aside anything that is questionable. In the end, there will be four or five sets of eyes reviewing each bill or invoice. This procedure just follows the DDA Bylaws Article IV, Section 7.2 Treasurer, which describes how the treasurer is to approve all vouchers for the expenditure of funds of the Authority.

Mr. Demis continued that the Bylaws supersede the Rules and Regulations. The Rules and Regulations state that the executive director is the treasurer. He recommends updating the Rules and Regulations to be consistent with the Bylaws. There are about 15 items which do not agree with the Bylaws.

Authority Member Acton suggested that we start with the Bylaws and make them accurate. Then they could be updated as needed. Mr. Zettel stated the Bylaws are harder to change than Rules and Regulations.

It was determined to review the Bylaws and combine the Rules and Regulations into the Bylaws.

8:18 am, Authority Member Frederick left.

4. OMS Manager Position

Authority Member Acton is on the committee to choose the next manager along with Authority Members John Hankerd, Barb Bucsi, Bill Gilbert; Director of Community Development Adam Zettel; and Human Resource Director for the City of Owosso, Jessica Unangst. They compared the rankings of applicants and quickly came to a consensus. Chairman Hankerd prepared a profile of skills, attitude, etc. Several candidates have taken the assessment. On Friday, the committee will look at the matched scores. After that evaluation, they will have face-to-face interviews and then make a selection. There were a lot of good candidates from which to choose.

5. MMS Reports, Newsletter, Markets, Etc.

Chairperson Hankerd will be distributing the newsletter downtown today, and will mail out about 250 copies. Next month there will be a help wanted section added.

Michigan Main Street will have a year end evaluation on October 27. Mr. Hankerd distributed an agenda for that date. It's important that the board attend as much of that day as possible. This will be a good re-starting point. He also asked committee chairs to please bring as many committee members to the 11 am. meeting as possible.

Mr. Hankerd also reported that four people are working twice a week on the manager's job, and it's working out quite well. The MMS reports are up to date.

Mr. Hankerd also had a four page letter from the Farmers Market managers with several suggestions for changes next year. One was to raise the rate for the vendors to \$100 per season from \$65. Daily rate from \$15 to \$20. They also suggested moving the whole market to Exchange Street and completely out of the Armory parking lot due to the pedestrian traffic on Water Street and close calls with vehicles. On the last

page of the letter, the managers noted that they worked about 18 hours per week each. They are requesting a raise from \$100 per week to \$200. Mr. Hankerd will send the letter on to the Promotions Committee.

Discussion about a restaurant possibly going into the former J. Oliver Restaurant location which may need those parking spaces on Saturday mornings for customers. More discussion to continue about the placement of the Farmers Market for next year.

Several members of the board feel that they have the right people as manager for the Farmers Market. They created a lot of interest in the market with additional activities this year. Authority Member Acton appreciates the great momentum that has been created.

Mr. Hankerd said it was time for MMS board training. Main Street can tell us as a board what we should be doing. This will be about 2 hours long. The training was set for Thursday, November 17 at 1 – 3 p.m.

COMMITTEE UPDATES:

1. ORGANIZATION

Board Member Kraus stated the website has been updated and board members will soon get log on information. It is at OwossoMainStreet@gmail.com. They are also working on the cookbooks. The ornaments are in and ready to be sold. There will be small ads in the Find It Guide.

2. PROMOTIONS

Chairman Hankerd reported that most of his committee's news is in the newsletter just submitted to the board members. There will a Pre-Holiday Open House on November 11 for night shopping. There will be special sales from 6 – 9 p.m.

8:45 am. Authority Members Bucsi and Demis left the meeting. Quorum ended.

This year they are not decorating for Christmas all over downtown. They are only decorating parking lots, the Paymaster Building and the Main Street bridge.

3. ECONOMIC RESTRUCTURING

Authority Member Hankerd commented that they worked on the Downtown Diva program. It's a wonderful program and tomorrow they will start entering the data. It will help greatly with the monthly reports.

4. DESIGN

Authority Member Acton reported that this committee is ready to select the supplier for the way finding signs. There will be six to ten signs from the 2011 budget. There will be three types with wrought iron framing. They are (1) directional, (2) QR codes, and (3) map.

He also reported there is a new concept on the splash park designs. Instead of spending \$75,000, the cost can be reduced to \$10 – 15,000. They are totally self-contained; and maybe we can have a couple of them located around town.

PUBLIC / BOARD COMMENTS: None

ADJOURNMENT:

DUE TO LACK OF QUORUM, CHAIRMAN HANKERD CLOSED THE MEETING AT 8:50 A.M.

Alaina Kraus, Secretary